JUNE 17, 2015

The regular meeting of the Village of Cassadaga was held on June 17, 2015 at 7:00 PM with Mayor LeeAnn Lazarony presiding. Trustees present included, Jeff Frick, Mike Lehnen, Joshua Slaven and Amanda Kalfas. Also in attendance was Tom Fetter.

RESOLUTION # 84
APPROVAL OF MINUTES
A motion was made by Trustee Lehnen, second by Trustee Frick to approve the minutes of June 3, 2015. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 85
APPROVAL OF AGENDA
A motion was made by Trustee Kalfas, second by Trustee Lehnen to approve the agenda. VOTE: AYES 4 NAYS 0.

Guests: None

ATTORNEY MIKE NORRIS' REPORT: No Report

MAYOR LAZARONY'S REPORT:

- **She reported that Attorney Norris spoke to Jim DeJoe on zoning issue and how to handle the tall grass issues.**
- **We received the Engineer Report from Chatfield Engineers and will ask them to come to next meeting to discuss our options.**
- **She would like to recognize the Cassadaga Job Corp for all the hard work they have done at ball fields and around the village. She would like to give them certificate and have pizza party for them after a meeting.**
- **She and Amanda went to the beach to see what will be needed. The gatehouse was a mess and should not have been left like that. The AED needs batteries and she took to Laura Logan and they will get emergency items in order.**
- **She also reported that Chautauqua County Facilities Director George Spanos said that he would take care of Dale Drive shoulder.**

CLERK-TREASURER ASTRY REPORT:

- **She reported that she needs board approval to show water usage for accrual purposes in the June Billing of $24,643.60 to move to fiscal year end May 31st.**
- **Have another list of budget transfer needed after paying last few invoices for last fiscal year.**
- **She has closed out the last Fiscal Year and will go over Financial Statement later. She offered her books to the board for audit.**

- **She read letter from John and Marie Martin concerning being charged for frozen meter. Clerk Astry reported that she had to bill several homeowners this past winter for frozen meter replacements. The Martin's feel they should not have been charged and it should have been removed when water was shut off after their home burned.**
- **She reported that she submitted and Efficiency Plan to NYS as part of the 2% tax limit. She used the Shared Services for Zoning and Enforcement Officer with Stockton and Chautauqua Works for cost savings for beach staff.**
- **She will be on vacation next week and Deputy Mary Slaven will be working.**

RESOLUTION # 86
WATER USAGE ACCRUAL
Mayor Lazarony moved, second by Trustee Lehnen to have Clerk move the water usage billing of June 1st to last fiscal year in the amount of $24,643.60. VOTE: 4 AYES, 0 NAYS.

RESOLUTION #87
BUDGET TRANSFERS
Mayor Lazarony moved, second by Trustee Kalfas to make the following budget transfers for fiscal year ending May 51, 2015. VOTE: 4 AYES, 0 NAYS.
Increase Law Personal Services A.1420.1 by $55.00
Decrease Mayor Contractual A.1210.4 by $55.00
Increase Garage Contractual A. 5132.4 by $57.00
Decrease Garage Equip. A.5132.2 by $57.00
Increase Ball Fields A.7110.4 by $1,939.99
Decrease Ames Common A.7140.4 by $1,939.99
Increase Registrar Personal A.7140.4 by $20.00
Decrease Treas. Cont. A.1325.4 by $20.00
Increase Source of Supply Contractual F8320.4 by $772.86
Decrease Source of Supply Equipment F.8320.2 by $772.86

RESOLUTION # 88
ABATE FROZEN METER CHARGE
Trustee Frick moved, second by Trustee Slaven to abate the charge for frozen meter of John and Marie Martin. VOTE; 3 AYES; TRUSTEES FRICK, SLAVEN, LEHNEN. ABSTAIN; MAYOR LAZARONY AND TRUSTEE KALFAS.

RESOLUTION # 89
METER POLICY
Trustee Frick moved, second by Trustee Slaven that from now on if water is shut off at a house damaged by fire or other catastrophe that meter should be removed if at all able to. VOTE: 4 AYES, 0 NAYS.

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER:

- **He reported that they will complete work across the street in parking lot.**
- **Tim Ode should be coming back to spread top soil in yard from septic system work.**
- **They fixed one water leak at beach and now they have another one.**
- **He reported that Garrett was using loader to move tree limbs at ball fields and a limb snapped and broke loader window.**
- **He reported that different things are being dumped at compost pile. Trustee Frick will see if he can find a place to dump debris from compost pile.**
- **Mayor Lazarony asked Tom to contact Rural Water and have them perform a for leak detection.**

TRUSTEE LEHNEN'S REPORT:

- **He wondered why we blacktopped instead of using cement in front of post office.**

TRUSTEE SLAVEN'S REPORT: No Report

TRUSTEE FRICK'S REPORT:

- **He wants to have top soil put down where we plow snow and dig into the property at Baptist Church and asked Tom to calculate yards needed.**

TRUSTEE KALFAS REPORT:

- **They finished interviews and have appointments ready for beach staff. They recommend Tammi Wichlacz and Joey Horton for Recreation Attendants/Gatekeeper. Joey Horton will be hired through Chautauqua Works. They recommend Ariel Slaven for Supervising Lifeguard and Joshua Atwell and Abbey Bailey as lifeguards. They would like to hire one more lifeguard if they can find one.**
- **Clerk Astry asked who will be ordering supplies and if they wanted a check for Walmart gift card. They will take inventory and have staff meeting to determine what they need.**
- **The beach hours will be from Noon until 6:00 PM and beach will be closed if it is raining.**
- **Mayor Lazarony reported that the Sinclairville Recreation group would like to use the beach on Wednesday mornings. They would have their own staff and water would be off limits. They would pay $2.00 per child. The board needs to think about this before decision made.**

RESOLUTION # 90

APPOINT BEACH STAFF
Trustee Kalfas moved, second by Trustee Slaven to appoint the following: Recreation Attendant: Tammi Wichlacz at $ 8.75 hour, Joey Horton will be paid by Chautauqua Works.
Supervising Lifeguard; Ariel Slaven at $9.50 hour, and lifeguards Joshua Atwell at $ 9.50 hour and Abbey Bailey at $ 9.50 hour. They will be all certified to teach lessons after training. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 91
ADOPT TIME CLOCK POLICY
Mayor Lazarony moved, second by Trustee Slaven to adopt the proposed Time Clock Policy effective June 27th; see attached. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 92
APPROVAL OF THE FINANCIAL STATEMENTS
Trustee Kalfas moved, second by Trustee Frick to approve the Financial Statement for Fiscal Year end May 31, 2015 and June 17, 2015. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND: FISCAL YR.	$161,977.35
WATER FUND: FISCAL YR.	$235,536.01
RESERVE CVFD:	$ 26,070.57
RESERVE DPW	$ 25,365.60
RESERVE BLDG	$ 30,358.77
RESERVE WATER REP.	$ 18,010.71
RESERVE FOR DEBT SERVICE	$393,100.80
GENERAL FUND JUNE 17	$ 197,788,.67
WATER FUND JUNE 17	$ 251,389.10

RESOLUTION # 93
APPROVAL OF THE BILLS AND PAYROLL
A motion was made by Trustee Kalfas, second by Trustee Frick to pay bills as per the Abstract of May 31, 2015 and Abstract of June 17, 2015 and Payroll of June 19, 2015. VOTE: 4 AYES, 0 NAYS.

Abstract May 31, 2015 General cks. 6964-6978	$ 8,393.02
Abstract May 31, 2015 Water cks. 6964-6978	$ 1,487.90
Abstract June 17, 2015 General cks.6979-6984	$ 4,659.62
Abstract June 17, 2015 Water cks. 6979-6984	$ 3,842.25
Payroll of June 19, 2015 General Fund ck. 4811	$ 2,003.73
Payroll of June 19, 2015 Water direct deposit	$ 1,815.30

Mayor Lazarony wanted to know if the board is still interested in selling bulk water. She has two quotes for bulk water meter; Lock City quote is $1,476.14 and Ferguson is $ 1.639.75. Tom Fetter stated that if we are going to sell that a meter stand should be included. We can determine the water rate at next meeting.

RESOLUTION # 94

PURCHASE BULK WATER METER
Mayor Lazarony moved, second by Trustee Frick to purchase bulk water meter and stand not to exceed $2,500. VOTE: 3 AYES; FRICK, SLAVEN, KALFAS. NAY; LEHNEN.

Being no further business, Trustee Frick moved to adjourn the meeting, second by Trustee Lehnen at 8:16 PM. VOTE: 4 AYES, 0 NAYS.

Respectfully submitted,

Roxanne Astry
Clerk Treasurer