

November 8, 2023

The regular meeting of the Village of Cassadaga was held on November 8, 2023, at 7:00 PM with Mayor William Dorman presiding. Trustees present included William Astry, Cindy Flaherty, Cathy Cruver, and Danna DuBois. Also present were Clerk Annette McChesney, Deputy Clerk Roxanne Astry, and Village Attorney Joe Calimeri. Absent was Superintendent of Public Works Sam Alaimo.

RESOLUTION # 178

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of October 25, 2023, seconded by Trustee Flaherty. VOTE: 5 AYES, 0 NAYS.

RESOLUTION # 179

APPROVAL OF AGENDA

A motion was made by Trustee Cruver to approve the agenda, seconded by Trustee Flaherty. VOTE: 5 AYES, 0 NAYS.

GUESTS:

John Sipos, 5 Pennington, Village Historian – He stated that he submitted a picture and an article to the newspaper about the Tree Committee’s Annual Tree plantings. Also, on this day, in 1911, Louis Chevrolet founded Chevrolet Corporation.

ATTORNEY JOE CALIMERI REPORT- No Report

MAYOR DORMAN’S REPORT

November 8, 2023

Updates:

- **Congratulations to Danna, Cathy and Bill for winning yesterday’s election.**
 - **So now the election is behind us we can go forward to solve problems and make improvements for the village as we are obligated to do as a village board.**
- **Chautauqua County Housing Study**
 - **Annette provided the best information she had available.**
 - **I added a couple things and sent an email response to the MRB consulting group and they confirmed receipt.**

New Correspondence:

- **Community Bank closing – see agenda item.**
- **Assisted Sam and Bill in preparing a plan and response to the DOL audit report. I’ll defer to Bill’s report with an update on that.**
- **Possible idea on use of ARPA funds? Future of livestreaming?**
- **Read Thank You letter from Wilson Endurance Sports**

CLERK MCCHESENEY'S REPORT

- She reported that the next Blood Drive is in the Community Room, 22 Mill Street, on 11/14/2023 from 12:00-5:00pm
- She also reported that the Chautauqua County Chamber of Commerce is having a Holiday Window Decorating Contest from Nov 17- Dec 16 open to any local businesses. Applications due by Nov 10th *For more information contact Carrie: (716) 484-1101 or cswanson@chqchamber.org

DEPUTY CLERK ASTRY'S REPORT

- She reported that she and Clerk McChesney will be on a conference call for the NYSLRS Gold Enhanced Training on Tuesday November, 14th with the New York State Retirement System upgrade team
- She also reported that she and Clerk McChesney will be working on the Tree City USA application on Tuesday, November 14th
- She also noted that the Zoning Revision Committee Meeting is on 11/17/23 9am-11am as noted on the agenda

OLD BUSINESS

1. BATHHOUSE AT BEACH-ARPA

- Trustee Astry reported that he is working on more of the deconstruction of the beach bathhouse the next step will be to get assistance with removal of blocks and debris which can be utilized by the water department

2. COMMUNITY BANK CLOSING UPDATES

- Mayor Dorman reported that he sent a letter to Mr. Hal Wentworth, Sr. VP of Retail Marketing for Community Bank, asking him to reconsider closing our local branch or at least consider delaying the process. He also spoke with him on the phone to again relay the concerns of the hardships that will be presented to residents and businesses locally and in surrounding areas
- Petitions to keep the bank open were distributed to local businesses and collected around 283 signatures. The pages will be scanned and sent to Hal Wentworth, but may also be used to assist with attracting another bank or credit union to the village

3. CDL CLASSES BIANCCA RIGGLE UPDATES

- Clerk McChesney reported that Bianca is signed up for classes starting in January at B.O.C.E.S. in Ashville. She was on a cancellation list for the November class but there were none

4. SEASONAL WORKER BUDGET LINE UPDATES

- The seasonal worker will be done for the year on November 14th. If adding an additional worker year-round needs to be discussed it will be done during budget discussions for next years' budget

NEW BUSINESS:

1. ZONING REVISION (REWRITE) COMMITTEE MEETING 11/17/2023 9-11AM

- **Attorney Joe Calimeri inquired about Short Term Rental applications and how the process was going. Discussion was had that Jason Luce, Code Enforcement Officer, has reviewed the applications that have been turned in and is working on completing Fire Inspections on 6-8 of them so that a Zone Board of Appeals Hearing can be set up. Jason will try and get through as many Fire Inspections as he can, dependent on the owner's and his availability, so that the ZBA can go over as many as possible at each hearing. Discussion was also had regarding how to fill the alternate vacancy on the Zoning Board of Appeals. Per Joe some municipalities do combine their planning boards and zoning boards due to the difficulty in filling these positions**

2. 2nd MEETING OF THE MONTH MOVE DUE TO HOLIDAY

RESOLUTION # 180

APPROVAL TO MOVE NEXT MEETING TO NOVEMBER 29TH

A motion was made by Trustee DuBois to move the 2nd meeting of the month to November 29th due to the upcoming holiday, seconded by Trustee Astry. VOTE: 5 AYES, 0 NAYS

SUPT. OF PUBLIC WORKS SAM ALAIMO REPORT – Given by Trustee Astry

- **He inquired about the phone service at the beach. Per Clerk McChesney she has spoken with DFT and in the spring it will be addressed so there is a designated phone line that dials 911 at the beach**
- **He also reported that the seasonal worker will be finished on November 14th**
- **Sam, Bianca and Andrew have been working on cleaning and putting away grinding equipment for leaves and sticks**
- **He also stated that Sam is working on the implementation of the Lockout/Tagout system for all of the equipment at the DPW as instructed by the Department of Labor PESH division. This has entailed purchasing new cabinets as well as tags and locks and has been very time consuming so far**

TRUSTEE ASTRY's REPORT

- **He gave Cassadaga Volunteer Fire Departments' monthly Report for October 2023 as follows:**
 - **EMS Calls - 18**
 - **Fire Calls – 2**
 - **MVA Calls – 1**
 - **Alarm Activation - 1**
 - **Request for Gator - 0**
 - **Service Calls – 0**
 - **Stand by for CCSO - 0**

- MutualAid Given - 14
- Mutual Aid Received – 2
- Total Calls - 22

Total man Hours – 70

TRUSTEE FLAHERTY’S REPORT

- She reported that she had given out \$20 Shurfine Gift Certificates to Park Avenue residents from the Citizens for a Better Cassadaga, Chautauqua Lakes Association, & 1 anonymous donor to thank them for their understanding of any inconveniences that may occur during the many events held at the beach throughout the seasons. All but one resident had no complaints about the events. The one resident was concerned about non-local traffic accessing the road i.e. delivery trucks
- She also asked Trustee Astry to let Sam Alaimo know that the Light Up Cassadaga Event is on December 2nd and she would like the Snowflakes installed on the poles before then
- She also asked Trustee Astry about the timeline for fixing the drop-offs that are still present around some of the village streets. He stated as this is part of shared services for streets it may be in the spring
- She reported that Bianca and Andrew had picked up the benches and decorations in the park and uptown and put them in storage
- She also reported that the DEC had inquired about sending hunters down to address any geese in the area. She had declined as the Village is already on the calendar for the Geese Remediation Program for next year
- Upcoming Events:
 - November 9th – 7PM Citizens for a Better Cassadaga meeting at Library
 - November 11th - 7PM Annual Turkey Party at the Cassadaga Fire Hall Tickets sold to win turkeys, a few steaks, some cash prizes and more. Refreshments and sandwiches provided by the Cassadaga Fire Department Auxiliary
 - November 19th – 2PM Finn Johnsons’ Eagle Scout Ceremony at the Cassadaga Legion
 - December 2nd – Light Up Cassadaga at Ames Common w/Santa in the Park from 3:30-5:00 PM, Tree Lighting Ceremony immediately following. The Valley Community Choir will be singing at 6PM at The Park United Methodist Church in Cassadaga. There will be a live nativity scene at Park Church and activities throughout the day at the Cassadaga Library and Ames Common

TRUSTEE CRUVER’S REPORT

- She is looking into spending a portion of the ARPA funds to hire an engineering firm that can do a new water system study, as well as write the grants needed to complete the remainder of the water infrastructure project on Main Street and Dale Drive as well as replace all of the aging water meters and

address the constant issues with well # 5. She has spoken with Barton & LoGuidice and was given a quote of \$25,000, they also come highly recommended by several municipalities that have worked on these projects with them in the past. She asked if Sam Alaimo had set up a meeting with Matt Zarbo to go over the ongoing issues with well # 5, but Trustee Astry was not certain if he had time to do that yet. Mayor Dorman may have a lead to explore as well. Further discussion will be had

• **TRUSTEE DUBOIS' REPORT**

- She reported that she had looked over the EPA Grant from the prior meeting and there is no open grants at this time relating to sewer systems however there are a lot of other open grants available
- She also reported that the Cassadaga Fire Department had its 1st official on board training the prior evening with Chautauqua County Emergency Medical Services. The county thinks it will be about a month or so before it is implemented. The ambulance will be lettered to say "Operated by CCEMS" and the county will be billing for ambulance services provided by Cassadaga EMTs. Once the county receives and sort payments a direct deposit will be made weekly in a separate budget line for the Cassadaga Fire Department EMS. The fire department and the clerk will work together to keep track of these deposits. County will need bank routing information
- She also reported that the fire department is working on a FEMA grant again. They apply every year and have been awarded it twice so far

RESOLUTION # 181

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee DuBois to approve financial reports for October 31, 2023, and November 8, 2023, seconded by Trustee Cruver VOTE: 5 AYES, 0 NAYS.

GENERAL FUND 10/31/2023	\$	297,699.78
WATER FUND 10/31/2023	\$	34,213.70
GENERAL FUND 11/08/2023	\$	341,997.94
WATER FUND 11/08/2023	\$	35,002.30
RESERVE CVFD EQ.	\$	20,945.13
RESERVE DPW EQ.	\$	12,469.97
RESERVE WATER REPAIRS	\$	50,336.22
RESERVE FOR DEBT SERVICE	\$	338,992.33

RESOLUTION # 182

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Astry to approve bills & payroll as follows, seconded by Trustee Flaherty VOTE: 5 AYES, 0 NAYS.

PAYROLL General Fund, 11/10/2023	cks: 5980-5982	\$	4,984.93
PAYROLL Water Fund, 11/10/2023	cks: 5980-5982	\$	2,200.49

ABSTRACT November 8, 2023	General Cks: 9985-9992	\$ 2,870.50
ABSTRACT November 8, 2023	Water Cks: 9985-9992	\$ 720.73

Being no further business, Trustee Cruver moved to adjourn, seconded by Trustee Flaherty at 9:22 PM.

**Respectfully Submitted,
Annette McChesney
Clerk Treasurer**