

OCTOBER 25, 2023

The regular meeting of the Village of Cassadaga was held on October 25, 2023, at 7:00 PM with Mayor William Dorman presiding. Trustees present included William Astry, Cathy Cruver, and Danna DuBois. Also present was Clerk Annette McChesney. Absent were Trustee Cindy Flaherty, Deputy Clerk Roxanne Astry, and Superintendent of Public Works Sam Alaimo.

RESOLUTION # 171

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of October 11, 2023, seconded by Trustee Cruver. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 172

APPROVAL OF AGENDA

A motion was made by Trustee DuBois to approve the agenda, seconded by Trustee Astry. VOTE: 4 AYES, 0 NAYS.

GUESTS:

Steve & Nancy Wickmark, Pettit Place, Cassadaga – They attended the meeting to discuss the Cassadaga branch of Community Bank closing in January. Notes will be under New Business as this was already on the agenda.

John Sipos, 5 Pennington, Village Historian – He stated that he was in attendance during the Tree Committee's Annual Tree plantings and took pictures and presented a framed copy for the clerk's office as well as sent copies to the local newspapers

ATTORNEY JOE CALIMERI REPORT- Not in attendance at 2nd meeting

MAYOR DORMAN'S REPORT

October 25, 2023

Updates:

- **None**

New Correspondence:

- **Chautauqua County Housing Study – Read**
- **EPA grant opportunity – Danna interested?**
- **Community Bank closing – see agenda item**

CLERK MCCHESENEY'S REPORT

- **She reported that the village had \$2,934.66 in unpaid taxes, needs to send unpaid return affidavit to Chautauqua County**
- **She reported she has all of the documentation now to send in the remainder of the claim to the insurance company for the salt shed cover replacement**
- **She also reported that she and Deputy Clerk Astry are working on sending over all documents to insurance carrier for quotes**

RESOLUTION # 173

APPROVAL TO SEND UNPAID VILLAGE TAXES TO COUNTY

A motion was made by Trustee DuBois to send unpaid village taxes in the amount of \$2,934.66 to Chautauqua County for collection, seconded by Trustee Astry.

VOTE: 4 AYES, 0 NAYS.

DEPUTY CLERK ASTRY'S REPORT - Absent

OLD BUSINESS

1. BATHHOUSE AT BEACH-ARPA

*Trustee Astry reported that he is working on more of the deconstruction of the beach bathhouse and it is going well

2. LOCAL LAW 2 OF 2023 FILED SHORT TERM RENTALS – No Further Report

3. ARBOR DAY TREE PLANTING – OCTOBER 18TH

*8 trees were planted on Frisbee road on October 18th, rescheduled due to weather. Letters have been sent to property owners with care instructions

NEW BUSINESS:

1. COMMUNITY BANK CLOSING

*Steve and Nancy Wickmark spoke during guest comments. Nancy has reached out to Jason Dechard at the Vineyard Drive location regarding the closure of our local branch to see if there was any assistance he could provide. They also have petitions circulating in the area. Mayor Dorman has reached out to Andy Goodell and George Borello to request any assistance they can provide as well. Sally Lawson will have a petition at the Cassadaga American Legion Craft & Vendor Show on October 28th, and also will be sending a letter to the editor of local papers. It was discussed in length how losing the local branch will be a hardship to many residents and businesses not only in Cassadaga but also surrounding communities who do their banking there as well

RESOLUTION # 174

APPROVAL TO SEND LETTER TO COMMUNITY BANK

A motion was made by Trustee Cruver to send a letter to Community Bank requesting they reconsider closing the Cassadaga branch, seconded by Trustee DuBois. **VOTE: 4 AYES, 0 NAYS**

2. CDI Classes Bianca Riggle

*Chautauqua Works will contribute \$4,000.00 toward the cost of acquiring a CDL-A license. The course is \$4,200.00 and the permit and testing required is another \$222.50. There is also a week of in class instruction and then after hours driver training .

RESOLUTION # 175

APPROVAL TO COVER ADDITIONAL EXPENSES FOR CDL

A motion was made by Trustee Astry for the village to pay a weeks wages of \$ 840.00 and \$ 422.50 to cover remaining costs for Bianca Riggle to acquire her CDL-A license, seconded by Trustee Cruver. VOTE: 4 AYES, 0 NAYS

SUPT. OF PUBLIC WORKS SAM ALAIMO REPORT – Given by Trustee Astry

- He reported that Sam recently took part in a water class that was very informative
- He also reported that Well # 5 is still offline and he is working on a solution
- A reminder that October 26th & 27th will be leaf and stick pickup throughout the village.
- He reported that the Dump Truck leaf and stick pickup “container” needs replaced and Sam is working on getting quotes
- Sam asked once again about hiring a 3rd village employee full time – discussion was had regarding how the amount of work has increased over the years and what the cost would be. No decision was made at this time
- He also reported that the cemetery had a high water meter reading and it is believed that there is a water leak. Sam has the water shut off temporarily

TRUSTEE ASTRY’S REPORT – No Report

TRUSTEE FLAHERTY’S REPORT - Absent

TRUSTEE CRUVER’S REPORT

- She brought up concerns she had received from residents about the septic portion of the Short Term Rental Application and if the Village was requiring tests for all applicants. The board concurred as previously discussed that they are not requiring the septic systems to be tested as the County is responsible for that

TRUSTEE DUBOIS’ REPORT

- She brought in a list of questions from a concerned resident pertaining to the process the village has in regards to using village property. Each question was discussed and answered as it relates to village policy

RESOLUTION # 176

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee Cruver to approve financial reports for October 25, 2023, seconded by Trustee DuBois VOTE: 4 AYES, 0 NAYS.

GENERAL FUND 10/25/2023	\$ 347,152.94
WATER FUND 10/25/2023	\$ 38,430.67
RESERVE CVFD EQ.	\$ 20,941.46
RESERVE DPW EQ.	\$ 12,467.68

RESERVE WATER REPAIRS \$ 50,331.81
RESERVE FOR DEBT SERVICE \$ 338,932.90

RESOLUTION # 177

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Astry to approve bills & payroll as follows, seconded by Trustee Cruver VOTE: 4 AYES, 0 NAYS.

PAYROLL General Fund, 10/27/2023	cks: 5976-5978	\$ 5,102.66
PAYROLL Water Fund, 10/27/2023	cks: 5976-5978	\$ 2,230.09
ABSTRACT October 25, 2023	General Cks: 9958-9975	\$ 45,954.85
ABSTRACT October 25, 2023	Water Cks: 9958-9975	\$ 1,987.17

Being no further business, Trustee Cruver moved to adjourn, seconded by Trustee Astry at 9:09 PM.

Respectfully Submitted,

Annette McChesney
Clerk Treasurer