

SEPTEMBER 27, 2023

The regular meeting of the Village of Cassadaga was held on September 27, 2023, at 7:00 PM with Mayor William Dorman presiding. Trustees present included William Astry, Cindy Flaherty, Cathy Cruver, and Danna DuBois. Also present were Clerk Annette McChesney and Deputy Clerk Roxanne Astry. Absent was Superintendent of Public Works Sam Alaimo.

RESOLUTION # 160

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of September 13, 2023, seconded by Trustee Flaherty. VOTE: 5 AYES, 0 NAYS.

RESOLUTION # 161

APPROVAL OF AGENDA

A motion was made by Trustee Flaherty to approve the agenda, seconded by Trustee Cruver. VOTE: 5 AYES, 0 NAYS.

GUESTS:

Jennifer Vahl, Rt 60, Cassadaga, spoke on Light Up Cassadaga Event, see comments under New Business

John Sipos, Village Historian – He stated that it was 10 years ago today, September 27, that the Cassadaga Post Office was rated as the worst Post Office in the Chautauqua County. He also noted that for the first time in almost a century, a Total Solar Eclipse will take place in New York State and Chautauqua County will be in the path of 100% totality for viewing! The Eclipse will occur on Monday, April 8th, 2024 at 3:17 pm and will last approximately 4 minutes. The board discussed that this could bring in a lot of visitors to the Village during that time.

ATTORNEY JOE CALIMERI REPORT- Not in attendance, Attends first meeting of the month

MAYOR DORMAN'S REPORT

- He reported that he just received a letter from Chautauqua County's Assistant Attorney regarding the Emergency Services Contract that was recently signed. Due to state and federal law related to HIPAA (Health Insurance Probability and Accountability Act) they are seeking a signed Mutual Business Associate Agreement between the parties who may access private health information in the course of their cooperation and recognizes that one or both may be covered by HIPPA requirements. The Mayor signed both copies and an original will be mailed as requested.

CLERK MCCHESENEY'S REPORT

- She reported that an email was forwarded to the board members with a link to register for a virtual Q&A webinar that links communities together to discuss water infrastructure funding, she did sign up as well

- She also stated that the Code Enforcement Officer informed her that the property at 37 N Shore Park was mowed after multiple correspondence
- She reported that the Village received the latest copy of the Chautauqua County Hazard Mitigation Plan prior to its submittal to the state, a copy was sent to all of the board members as well
- She and Rox sent all of the paperwork requested for the audit to Bahgat & Laurito-Bahgat, they will let us know what is needed next

DEPUTY CLERK ASTRY'S REPORT

- She reported that the Tree Committee met and sent letters to residents on Frisbee Road to see if they would be interested in having a tree planted on their property. She has received 7-8 yes responses so far. They will be getting prices from Art Samples and the committee would like to spend \$1,000.00 on new trees and \$1,500.00 for any tree removal as needed. Tree planting to take place on Saturday, October 14th, with a rain date of Saturday, October 21st.
- She also reported that the Tree Committee should be hearing back soon from the US Forestry regarding the grant that was submitted for Tree Inventory & Management

RESOLUTION # 162

APPROVAL OF SHADE TREE FUND EXPENDITURES

A motion was made by Trustee Cruver to spend \$1,000.00 on new tree purchases and \$1,500.00 on tree removal as needed from the Shade Tree Fund, seconded by Trustee DuBois. VOTE: 5 AYES, 0 NAYS.

OLD BUSINESS

1. BATHHOUSE AT BEACH-ARPA

- Trustee Astry reported that he has started some of the demo in the mens room and also noted there is only one receptacle total in the ceiling of the womens restroom. He and Sam are still working on a final plan.

2. LOCAL LAW 2 OF 2023 SECTION 644 SHORT TERM RENTAL

- The Local Law Filing was mailed to the state on 9-14-23, once a letter of receipt is received by the village, stating it has been filed, then it will go into effect. There will be notices posted around town as well as on the website and also sent through SlickText to let residents know. The application had some minor revisions, and the Final Draft will be posted on the village website as well as be available at the Clerk's office

NEW BUSINESS:

1. LIGHT UP CASSADAGA

- Jennifer Vahl stated that the Light Up Cassadaga Committee will be hiring Fire Guys Christmas Lights to decorate the park this year and going forward. They are responsible for installation and removal of the lights and decorations. The owner has also spoken to Surrounding

businesses to coordinate their decorations as well, it will be absolutely beautiful

- She also noted that the wreath in front of the library is broken and needs to be replaced, she will work on what is needed to get that done

2. APPOINT VILLAGE DISASTER COORDINATOR

RESOLUTION # 163

MOTION TO APPOINT VILLAGE DISASTER COORDINATOR

A motion was made by Trustee Astry to appoint Fire Chief Robert Frank Jr. as the Village Disaster Coordinator, seconded by Trustee Cruver. VOTE: 5 AYES, 0 NAYS.

3. HALLOWEEN HOURS

- Halloween hours are set on October 31st from 5-7PM with Halloween Parade to follow immediately at the Cassdaga Firehall

SUPT. OF PUBLIC WORKS SAM ALAIMO REPORT – Given by Trustee Astry

- He reported that paving of North Shore Park, LeRoy, and Pennington has been completed. The shoulders will be leveled off as well as areas around Frisbee and Lakeview as soon as material is available
- He also reported that signs have been ordered to replace the Village of Cassadaga, Commercial, and Stop sign as requested at prior meeting
- He reported that docks will be removed next week
- He also stated that the new seasonal employee is working out
- Sam and Biancca attended Bi-annual Chautauqua County Water Works Association Meeting and Operator Training on 9-27
- Salt shed roof is in the process of being replaced, an insurance claim was submitted prior
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TRUSTEE ASTRY'S REPORT

- No further report than the update on the beach bathhouse

TRUSTEE FLAHERTY'S REPORT

- She reported she has completed the CBC 2023 grant report and is working on the 2024 grant for the summer concert series any input is welcome
- She would like to decorate Ames Common for fall not to exceed \$100.00 from the Ames Common Fund
- She also reported that Maple Avenue Academy has student volunteers coming next week to the beach to put away tables, canoes, etc.
- Upcoming Events:
 - September 30th 6:30 PM Midnight Paddle meet @ Cassadaga Beach
 - October 8th 1-4 PM Cassadaga Legion German Fair

TRUSTEE CRUVER'S REPORT

- She brought in a sample Short Term Rental Application from the Blue Canoe for review

TRUSTEE DUBOIS' REPORT

- She would like to start working on some upcoming grants for the village and get together a "wish list" so that she can focus on what grants to apply for
- She also reported that she is working on the upcoming FEMA grant for the fire department and they are gathering all the information that they can at this time in order to be prepared once it opens
- She also asked about the lot across the street being so rough and if it is scheduled to be repaired
- She also noted that the Dead End sign has been missing from Miller Place

RESOLUTION # 164

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee Cruver to approve financial reports for September 13, 2023, seconded by Trustee DuBois VOTE: 5 AYES, 0 NAYS.

GENERAL FUND 9/27/2023	\$	385,491.48
WATER FUND 9/27/2023	\$	33,952.77
RESERVE CVFD EQ.	\$	20,938.13
RESERVE DPW EQ.	\$	12,465.80
RESERVE WATER REPAIRS	\$	50,327.81
RESERVE FOR DEBT SERVICE	\$	338,879.05

RESOLUTION # 165

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Flaherty to approve bills & payroll as follows, seconded by Trustee Cruver VOTE: 5 AYES, 0 NAYS.

PAYROLL General Fund, 9/15/2023	cks: 5959-5963	\$	3,754.51
PAYROLL Water Fund, 9/15/2023	cks: 5959-5963	\$	2,114.37
ABSTRACT September 27, 2023	General Cks: 9949-9957	\$	6,077.25
ABSTRACT September 27, 2023	Water Cks: 9949-9957	\$	1,752.36

Being no further business, Trustee Astry moved to adjourn, seconded by Trustee Flaherty at 8:51 PM.

Respectfully Submitted,

Annette McChesney
Clerk Treasurer