

**April 3, 2013**

The regular meeting of the Village of Cassadaga was held on April 3, 2013 with Mayor LeeAnn Lazarony presiding. Trustees present were, Ron Dechard, Mike Lehnen, Jeffrey Frick and Valerie Culverwell. Also in attendance were Attorney Mike Norris and Public Works Superintendent Tom Fetter.

**RESOLUTION #49  
APPROVAL OF MINUTES**

Motion made by Trustee Culverwell, second by Trustee Lehnen to approve the minutes of March 20, 2013 minutes. VOTE: 4 AYES, 0 NAYS.

**RESOLUTION #50  
ACCEPT AGENDA**

A Motion was made by Trustee Lehnen, second by Trustee Frick to approve the agenda. VOTE: 4 Ayes, 0 Nays.

**GUESTS:** Newly appointed Deputy Clerk Angel Martin.

**STEARNS & WHELER REPORT; (report given by Mayor)**

- Bids were opened on March 26<sup>th</sup> for Contract 5,6,7  
Contract 5 for Treatment Building and water main to Maple Avenue; Kandy Co. Inc. \$410,733, H&K Services Inc., \$431,400, STC Contractors Inc. \$558,800.  
Contract # 6 for Electrical and Instrumentation; Ahlstrom Schaeffer Electric Corp for \$183,375 and BECC Electric for \$189,900.  
No bidders for Contract #7 for HVAC.
- Stearns and Wheler reviewed the bids and recommend Kandy Co. Inc. for Contract 5 and Ahlstrom Schaeffer Electric Corp for Contract 6.

**ATTORNEY MIKE NORRIS' REPORT:**

- He reviewed the bids and contracts and recommends approval contingent of Rural Developments approval.

**RESOLUTION # 51  
APPROVAL OF CONTRACTS 5&6**

Mayor Lazarony moved, second by Trustee Lehnen to approve Contracts 5 & 6 as recommended by Stearns & Wheler and Attorney Mike Norris to accept low bids to Kandy Co. Inc. for Contract 5 in the amount of \$410,733 and Ahlstrom Schaeffer Electric Corp for Contract 6 in the amount of \$183,375 pending Rural Developments approval. VOTE: 4 AYES, 0 NAYS.

**MAYOR LAZARONY'S REPORT:**

- Set Labor Day committee meeting for April 18<sup>th</sup> and looking for members from community.

- Welcomed Jeff Frick back to the board and look forward to working with him.

**CLERK ASTRY'S REPORT:**

- Read thank you note from Rodney Waite.
- Distributed Department of Health Letter on their inspection on December 3, 2012.
- Reported that received letter from Chautauqua Department of Insurance regarding Workers Compensation. If we to leave the County's Self Insurance plan it would cost us \$13,043 for buy out.
- Reported that she received one sealed bid for old sailboat. The bid was from David Dunlap for \$40.00 for a junk boat and trailer as is.

**RESOLUTION # 52**

**APPROVAL OF FINANCIAL STATEMENT**

Trustee Lehnen moved second by Trustee Culverwell to approve the Financial Statement of April 3, 2013. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND:	\$	162,620.89
WATER FUND:	\$	415,775.75
CAPITAL FUND:	\$	370,452.45
RESERVE CVFD	\$	5,861.62
RESERVE DPW	\$	5,141.52
RESERVE BLDG	\$	20,000.00

**RESOLUTION # 53**

**APPROVAL OF BILLS**

A motion was made by Trustee Frick moved second by Trustee Dechard to pay bills as per Abstract of April 3, 2013 and Payroll of March 29, 2013.

VOTE: 4 AYES, 0 NAYS

General Abstract April 3, 2013 cks. 6098-6109	\$	9,548.67
Water Abstract April 3, 2013 cks 6098-6109	\$	379.96
Capital Water Abstract April 3, 2013 ck 226	\$	10,723.00
Payroll March 29, 2013 General Fund ck.4575	\$	1,673.91
Payroll March 29, 2013 Water Fund direct dep.	\$	1,515.38

**RESOLUTION # 54**

**ACCEPT SEALED BID FOR SAILBOAT**

Trustee Lehnen moved, second by Trustee Dechard to accept bid for \$40 from David Dunlap. VOTE: 4 AYES, 0 NAYS.

**SUPERINTENDENT OF PUBLIC WORKS; Tom Fetter**

- The tree guy will be taking down a few trees and trimming tree at beach. The Mayor asked for copy of list.
- The beach phone shorted out and DFT fixed it and will new line before we open.

- Didn't flush hydrants today because it was too cold, will be flushing the hydrants tomorrow. He was instructed to take water readings before and after and record usage.
- He is very happy with Garrett Torreys work performance.
- The water pit on Dale Drive owned by VanValkenburg's will be done by Ode's.

**TRUSTEE DECHARD'S REPORT:**

- He helped Roxanne with uploading minutes to website.

**TRUSTEE LEHNEN'S REPORT:**

- He was wondering about utility bills for garage. The contract will be reviewed.

**TRUSTEE CULVERWELL'S REPORT:**

- The ad for beach was in paper and they have to have applications back by May 31<sup>st</sup>.
- Would like to be there when Angel is trained for Deputy Clerk.
- Wants Tom to take pictures of scrap metal and inventory it and then get rid of it.

**TRUSTEE FRICK'S REPORT:**

- He stated that he will make Tom a sheet to keep track of times they plow at cemetery and library.

**PUBLIC MEETING ON PROPOSED BUDGET WAS HELD AT 7:30 PM.**

The Mayor read the Impact Statement on the budget from last year.

- She gave review of the budget. The total assessment for Village is \$31,692,480 which is \$11,422 less than prior year. Our Equalization Rate is at 100%. Our proposed tax rate is \$3.85 per thousand; \$.25 less than prior year. Total to be raised by taxes is \$122,016.05; \$7,969.95 less than prior year.

**RESOLUTION # 55**

**CLOSE PUBLIC HEARING**

Trustee Culverwell moved, second by Trustee Lehen to close the Public Hearing at 7:35. VOTE: 4 AYES, 0 NAYS.

**RESOLUTION # 56**

**ADOPT BUDGET**

Trustee Dechard moved, second by Trustee Frick to adopt the proposed budget at a tax rate of \$3.85 per thousand and total to be raised by taxes is \$122,106.05. VOTE: 4 AYES, 0 NAYS.

**RESOLUTION # 57**

**APPROVE PAY INCREASE FOR TOM FETTER**

**Trustee Culverwell moved, second by Trustee Frick to give Tom Fetter a 7% raise to \$35,092 per year to be divided equally between the General and Water Fund. VOTE: 3 AYES, 0 NAYS, 1 ABSTENTION; LEHNEN.**

**Being no further business Trustee Lehen moved, second by Trustee Frick to adjourn at 7:38 PM.**

**Respectfully submitted,**

**Roxanne Astry, Clerk Treasurer**



