

Village of Cassadaga

CODE ENFORCEMENT MEMORANDUM *Information Shall Be Supplied By Citizen Making Complaint*

Items designated with a * must be completed

NAME OF COMPLAINANT _____

STREET _____

CITY/STATE/ZIP _____

TELEPHONE HOME: _____ WORK: _____

*PROBLEM _____

*FOR WHAT REASON IS THIS COMPLAINT BEING MADE?

The following information can be obtained from the Cassadaga Village Hall when filing the complaint (please complete as many as possible):

SECTION OF CODE VIOLATION _____

TAX MAP NUMBER _____

NAME OF OWNER OF PROPERTY _____

*PROPERTY ADDRESS _____

NAME & ADDRESS OF TENANT
ON PROPERTY (if applicable) _____

Attention: I understand that this complaint may result in a court action being taken against the owner of the property and/or tenant of the property and that I may be asked to appear at court appearances which should arise from this complaint.

*Date: _____ Signature of Complainant: _____

Witnessed By: _____