

DECEMBER 21, 2016

The regular meeting of the Village of Cassadaga was held on December 21, 2016 at 7:00 PM with Mayor LeeAnn Lazarony presiding. Trustees present included Amanda Kalfas, Amanda Hillier, Jeff Frick and Bill Astry.

RESOLUTION #179

APPROVAL OF MINUTES

A motion was made by Trustee Kalfas, second by Trustee Hilliker to approve the minutes of December 21, 2016. VOTE: 4 AYES, 0 NAYS.

RESOLUTION #180

APPROVAL OF AGENDA

A motion was made by Trustee Kalfas, second by Trustee Frick to approve the agenda after adding under New Business CVFD bid specs and Resolution for Residency. VOTE: 4 AYES, 0 NAYS.

Guests: Tim Cobb member of the CVFD, Government class students from Fredonia; Vince Gullo and Seth Schrader.

Tim Cobb reported that he had worked with Attorney Haylett on the bid specs for restoration of Engine 101. Board members reviewed the specs that Attorney Haylett had sent. He also thanked the board for getting siren installed. He also reported that the new radios have been at Mayville Sheriff's for 3 weeks and they are stalling to get them programmed because they aren't the model that they wanted them to buy. Mayor asked Tim to call her if they have not programmed them in the next couple of weeks.

RESOLUTION #181

PUT OUT TO BID FOR MAINTENANCE UPGRADES TO ENGINE 101

Mayor Lazarony moved, second by Trustee Frick to put out to bid for Fire apparatus inspection and maintenance upgrades for Engine 101. A pre-bid meeting will be held on January 10, 2017 from noon until 9:00 PM for interested bidders. Sealed bids will be accepted at the Village Clerks office until 4:00 PM on January 27th. 2017 at which time and place bids will be publicly opened and read. VOTE: 4 AYES, 0 NAYS.

ATTORNEY'S REPORT-Absent

- **Mayor reported that he did bid specs and resolutions for Fern Derby Memorial and Deputy Clerk residency.**

MAYOR LAZARONY'S REPORT:

- **She thanked the Fire Department for Santa in the Park.**
- **She reported that many village residents have qualified for the Town-wide Community Christmas Lighting contest and remarked how nice some homes were.**

- She presented the prepared resolutions for Fern Derby Memorial and deputy clerk residency.
- She reported that she will be on vacation December 23rd through the 28th and Deputy Frick will be in charge.

RESOLUTION #182

FERN DERBY MEMORIAL FOR BEACH PROGRAM

Mayor Lazarony moved, second by Trustee Astry to pass the following Resolution; VOTE 4 AYES, 0 NAYS.

WHEREAS, Fern U. Derby, a former Village resident, passed away on November 21, 2016 in Sanford, North Carolina, and

WHEREAS, Ms. Derby was an active member of the Village community having volunteered for PTA, Girl and Boy Scouts and she was a leading voice in establishing the Cassadaga Beach Program, and

WHEREAS, the family of Ms. Derby requested that monetary donations be made to the Cassadaga Beach Program in lieu of flowers, and

WHEREAS, the Village has received \$600 in donations from the family and friends of Ms. Derby, and

WHEREAS, Village Law Section 1-102 authorizes a Village to accept private moneys donated for specific purposes, now therefore

BE IT RESOLVED, that the board of Trustees of the Village of Cassadaga hereby accepts the monetary gifts made in honor of Fern U. Derby in the amount of \$600, and be it further

RESOLVED, that the accepted funds be deposited in the Trust and Agency account of the Village and be used towards the Village of Cassadaga Beach Program, and be it further

RESOLVED, that the Village does hereby extend its sincere sympathies to the family of Ms. Derby and deepest appreciation for this generous memorial.

RESOLUTION #183

WAIVE VILLAGE RESIDENCY REQUIREMENT FOR DEPUTY VILLAGE CLERK

Mayor Lazarony moved, second by Trustee Kalfas to pass the following Resolution; VOTE 4 AYES, 0 NAYS.

WHEREAS, there has existed a vacancy in the position of Deputy Village of Cassadaga for over 6 months, and

WHEREAS, no interested candidates that are residents of the Village of Cassadaga have applied to the vacancy, and

WHEREAS, due to the lack of interest in the Deputy Village Clerk position, the Village desires to expand the permitted residency requirement for the Deputy Village Clerk to any resident of the County of Chautauqua, State of New York, now therefore be it

RESOLVED, that pursuant to Village Law Section 3-300 and New York State Attorney General Opinions, the Board of Trustees of the Village of Cassadaga, New York hereby waives the Village residency requirement for the position of Deputy Village Clerk; and be it further

RESOLVED, that the Board of Trustees will accept applications from any qualified resident of the County of Chautauqua, State of New York for the position of Deputy Village Clerk.

CLERK-TREASURER ASTRY REPORT:

- **Reported that Fiscal Advisors has sent an amendment to their Service Agreement by adding Appendix C-Disclosure of Conflicts of Interest.**
- **She would like permission to make 2 water adjustments on billing. Eliminate Joe Spayer's water bill 1607510-1 at 7510 Putnam Road Apt. 1 for \$167.00. The service was taken out and made into a one family house instead of 2 and I billed it in error. Ralph Potter of 269 Maple Avenue bill was estimated high because she did an estimated reading with the assumption that 2 people were living there and in fact they just moved in. Actual usage was 7,000 gallons instead of 21,000 and would like to adjust \$56.00.**
- **Would like permission to transfer \$43,651.41 from Debt Service to Water checking to cover the cost of the Methane Removal Project.**
- **She reported that we have received \$600 for the beach program in memory of Fern Derby. She read letter from Marcia (Lawson) De LaCerde who was the first female beach director from 1966-1970 and has very fond memories of Fern Derby.**
- **She reported that the DWSRF loan from EFC will be closing on January 9th instead of January 5th. She received email and spoke with representative that it may be a few days past that because of a delay in a PACB meeting. She was advised to hold check for \$38,860.60 to Rural Development for interest to date because it may have to be for more. EFC will pay the balance of loan to Rural Development and after we submit request for Methane Removal System they will transfer money to our Debt Service account.**

RESOLUTION #184

FISCAL ADVISOR'S AMENDMENT FOR DISCLOSURE OF CONFLICTS OF INTEREST

Mayor Lazarony moved, second by Trustee Astry to approve the Financial Advisory Agreement with Fiscal Advisors to include Appendix C-Disclosure of Conflicting interest. (See attached) VOTE; 4 AYES, 0 NAYS.

RESOLUTION #185

ADJUST WATER BILL FOR JOSEPH SPAYER

Mayor moved, second by Trustee Frick to adjust the bill for Joseph Spayer for 7510 Putnam Road Apt. 1 in the amount of \$167.00 billed in error. VOTE; 4 AYES, 0 NAYS.

RESOLUTION #186

ADJUST WATER BILL FOR RALPH POTTER

Trustee Astry moved, second by Trustee Kalfas to adjust Ralph Potter water bill in the amount of \$56.00 for high estimate. VOTE: 4 AYES, 0 NAYS.

RESOLUTION #187

TRANSFER MONEY FROM DEBT SERVICE ACCOUNT TO WATER CHECKING

Mayor Lazarony moved, second by Trustee Kalfas to have Clerk Treasurer Astry transfer \$43,651.41 from Debt Service to Water Checking to cover costs not transferred previously to cover the Methane Removal System. VOTE; 4 AYES, 0 NAYS.

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER'S REPORT: Absent

TRUSTEE FRICK'S REPORT:

- Our DPW is doing a great job so far on keeping up with ice and snow.
- Mike Lehnen would like to have tree cut in front of his house that is in the right of way. Discussion held on Right of Way boundaries. Trustee Astry will talk to Tom about it.

TRUSTEE KALFAS REPORT:

- Gave her condolences for the family of Fern Derby.

TRUSTEE ASTRY'S REPORT: No Report

TRUSTEE HILLIKER'S REPORT:

- She reported that Melissa Rose at 33 High Street has a bad tree in front of her house that needs to be removed. Trustee Astry will look at it and talk to Tom about it.

RESOLUTION #188

APPROVAL OF THE FINANCIAL STATEMENTS

Trustee Kalfas moved, second by Trustee Frick to approve the Financial Statement for December 21, 2016. VOTE: 4 AYES, 0 NAYS.

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| GENERAL FUND: | \$195,685.58 |
| WATER FUND | \$161,246.94 |
| RESERVE CVFD | \$ 26,266.91 |
| RESERVE DPW | \$ 25,587.10 |
| RESERVE BLDG | \$ 30,602.62 |
| RESERVE WATER REPAIRS | \$ 27,030.13 |
| RESERVE FOR DEBT SERVICE | \$158,675.22 |

RESOLUTION #189

APPROVAL OF THE BILLS AND PAYROLL

A motion was made by Mayor Lazarony, second by Trustee Hilliker to pay bills as per the Abstract of December 21, 2016 and Payroll of December 16, 2016. VOTE: 4 AYES, 0 NAYS.

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| Abstract Dec. 21, 2016 General cks: 7540-7554 | \$ 5,741.12 |
| Abstract Dec. 21, 2016 Water cks: 7540-7554 | \$ 40,891.74 |
| Payroll of Dec. 16, 2016 General ck: 5018 | \$ 1,893.15 |
| Payroll of Dec. 16, 2016 Water-Direct Deposit | \$ 1,850.11 |

Being no further business, Trustee Frick moved to adjourn the meeting, second by Trustee Kalfas at 7:46 PM. VOTE: 4 AYES, 0 NAYS. A Christmas Celebration was held after the meeting.

Respectfully submitted,

**Roxanne Astry
Clerk Treasurer**

