

December 19, 2013

The regular meeting of the Village of Cassadaga was held on December 19, 2013 with Mayor LeeAnn Lazarony presiding. The December 18th regular meeting had to be cancelled due to lack of quorum. Trustees present were Ron Dechard, and Michael Lehen. Absent: Trustee Valerie Culverwell and Jeff Frick.

RESOLUTION #184

APPROVAL OF MINUTES

Motion made by Trustee Lehen, second by Trustee Dechard to approve the minutes of December 4, 2013 minutes. VOTE: 3 AYES, 0 NAYS.

RESOLUTION #185

ACCEPT AGENDA

A Motion was made by Trustee Lehen to approve the agenda, second by Trustee Dechard. VOTE: 3 AYES, 0 NAYS.

GUESTS:

Bill Astry, Maple Ave., attended the meeting. Also attending was the new journalist, Jasmine Willis, from the Evening Observer.

ATTORNEY MIKE NORRIS REPORT: Absent

- **Mayor reported that he is reviewing the draft Employee Handbook and will have his report and recommendations at next meeting.**

STEARNS & WHELER REPORT: GREG MCCORKHILL-

- **Paul Snyder from County Health Department did a walk through of the project and gave his approval on Wednesday that we could put system on line.**
- **Have contractors and subcontractors available on Friday to put new system on line.**
- **Mayor Lazarony asked if we could do the test on Friday but wait until after the holidays so Supt. Tom Fetter can have more training on the new operation. We don't want to run into problems over the holidays when people will be off. Greg stated that he and Brian Doyle will spend time with Tom so he is comfortable with the new system.**

MAYOR LAZARONY'S REPORT:

- **She reported that she has been discussing the possibility of supplying water to Fredonia on an emergency basis. She would like to have a feasibility study done and share the cost with Fredonia. Fredonia Mayor Keefe is going to discuss the water situation with County Executive elect.**
- **The guys are going a great job keeping streets, sidewalks, hydrants clean of snow.**

CLERK ASTRY'S REPORT:

- Received notification that she needs to be reappointed as Registrar of Vital Statistics.
- Board needs to approve Pay Apps, Form E and amend Fiscal Advisors contract.

RESOLUTION #186

APPOINT REGISTRAR OF VITAL STATISTICS

Mayor Lazarony appointed Clerk Astry Registrar of Vital Statistics and she appointed Angel Martin as Deputy. Appointed approved by Trustees Dechard and Lehnen.

RESOLUTION #187

AMENDMENTS TO BUDGETARY AMOUNTS ON FORM E

Mayor Lazarony moved, second by Trustee Dechard to modify the Administrative budget items on Form E. A-2 Bonding \$14,500, move from contingency; A-4 Fiscal Coordination \$5,000 move from contingency and A-7 Miscellaneous \$200 from contingency. The reason for these budgetary amendments is to increase Bonding and Fiscal coordination due to the numerous BAN renewals that were not anticipated at the start of the project and the extension date of project completion. Miscellaneous cost is increased for the DEC fee. This budgetary amendment resulted in a decrease of contingency by \$19,700 bringing total contingency from \$251,233.36 to \$231,533.36. VOTE: 3 AYES, 0 NAYS.

RESOLUTION #188

APPROVE PAY APPS FOR CAPITAL PROJECT

Trustee Dechard moved, second by Mayor Lazarony to approve the pay apps from our contractors. Pay App #4 from Ahlstrom Schaeffer Electric for \$24,946.43 and Pay App #5 from Kandey Company for \$111,985.08. VOTE: 3 AYES, 0 NAYS.

RESOLUTION #189

APPROVE FORM E #24

Trustee Dechard moved, second by Mayor Lazarony to approve Form E #24 with total expenditures to date of \$3,938,049.59. VOTE: 3 AYES, 0 NAYS.

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER- Absent

TRUSTEE DECHARD'S REPORT:

- Work crew from jail will be painting Community Room on December 22nd and 29th. The paint supplies are here.

TRUSTEE LEHNEN'S REPORT:

- Reported that Ron Hart on Frisbee has requested to have a street light near his house on Frisbee.

- Thanked everyone that helped with Santa in the Park. We had a great turn out and everyone enjoyed the cookies and hot chocolate served at the Cassadaga Library by the Firemen's Auxiliary and the Library Association.

TRUSTEE CULVERWELL'S REPORT: Absent

TRUSTEE FRICK'S REPORT: Absent

Discussion held on having floors waxed before the Firemen's banquet. Amy Bly had given a quote a few months ago of \$1,500 and R.N. Construction gave a verbal quote of \$1,600. Trustee Lehnen would still like to see what Excel would charge. No decision made.

RESOLUTION # 190

APPROVAL OF FINANCIAL STATEMENT

Trustee Dechard moved, second by Trustee Lehnen for the approval of the Financial Statement for December 19, 2013. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$218,571.92
WATER FUND:	\$403,177.39
CAPITAL FUND:	\$374,316.26
RESERVE CVFD:	\$ 5,893.88
RESERVE DPW:	\$ 5,169.77
RESERVE BLDG:	\$ 20,110.22

RESOLUTION # 191

APPROVAL OF BILLS

A motion was made by Trustee Frick, second by Trustee Dechard to pay bills as per Abstract of December 19, 2013 and Payroll of December 20, 2013. VOTE: 3 AYES, 0 NAYS

Abstract December 19, 2013 General ck.6410-6419	\$ 31,423.04
Abstract December 19, 2013 Water ck. 6396-6409	\$ 1,760.72
Abstract December 19, 2013 Capital ck. 251-252	\$ 136,930.55
Payroll Dec. 20, 2013 General Fund ck.4663	\$ 2,199.46
Payroll Dec. 20, 2013 Water Fund; direct dep.	\$ 1,674.32
Payroll Dec. 20 2013 Capital fund; direct dep.	\$ 258.36

The next regular meeting will be held on January 15, 2014 because the first meeting of the month falls on New Year's Day. Only one meeting will be held in January. The clerk was given permission to pay utility bills before this meeting to prevent penalties.

Being no further business Trustee Lehnen moved, second by Trustee Dechard to adjourn at 7:48 p.m.

Respectfully submitted,

Roxanne Astry, Clerk Treasurer

