

December 4, 2013

The regular meeting of the Village of Cassadaga was held on December 4, 2013 with Mayor LeeAnn Lazarony presiding. Trustees present were Ron Dechard, Michael Lehnen and Trustee Jeffrey Frick. Absent: Trustee Valerie Culverwell. Also in attendance were Superintendent Tom Fetter, Roxanne Astry, and Angelica Martin.

**RESOLUTION #177**

**APPROVAL OF MINUTES**

Motion made by Trustee Lehnen, second by Trustee Dechard to approve the minutes of November 20, 2013 minutes. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION #178**

**ACCEPT AGENDA**

A Motion was made by Trustee Frick to approve the agenda, second by Trustee Dechard. VOTE: 3 AYES, 0 NAYS.

**GUESTS:**

Bill Astry, Maple Ave., attended the meeting. Also attending was the new journalist, Jasmine Willis, from the Evening Observer.

**ATTORNEY MIKE NORRIS REPORT: Absent**

**STEARNS & WHEELER REPORT: GREG MCCORKHILL- Absent-Report given by Mayor**

- North Shore Park is complete.
- Water sample on new well taken and results should be available by Friday.
- We can close out project by February and will have to decide on how to handle restoration of project. The seeding of grass is not possible this time of year. We either will ask for reduction in bid amount and our guys will do it in spring or have it fall under warranty and they come back in spring.

**MAYOR LAZARONY'S REPORT:**

- She thanked Tom and Garrett for getting Christmas decorations up in park.
- Santa in the Park will be Sunday, December 15<sup>th</sup> from 1-3PM. Refreshments will be served at Library.
- She has been discussing water possibilities with Fredonia Mayor Keefe.

**CLERK ASTRY'S REPORT:**

- Debbie Rivers asked for reduction in Community Room rental because there were 3 times in November that hall was set up for

other activities. She wanted a reduction on daily rental of \$10 per event.

- Red Cross sent a renewal for Emergency use of our building. Wanted to make board aware that I will fill out form.
- Reported that she spoke with Randy Graham from Mayville Tremaine regarding our commercial coverage. The increase will be substantial because they are writing the vehicle policy different now. We have always had replacement coverage on vehicles but in order to keep policy costs down they want to give cost value which is the depreciated cost. The difference is around two to three thousand per year. It was consensus of board to pay the extra and get replacement coverage because the cost of replacing one vehicle would be very costly.
- Asked for comments on Employee Handbook. Mayor stated that attorney is still reviewing and will report at next meeting.

#### **RESOLUTION #179**

##### **REDUCTION IN RENTAL**

Trustee Frick moved, second by Trustee Lehnen to allow reduction of only hall rental for the 3 events that had tables and chairs set up for. She is allowed to deduct from cost for December. VOTE: 3 AYES, 0 NAYS.

#### **SUPERINTENDENT OF PUBLIC WORKS TOM FETTER**

- The chlorinator in pump house 2 had to be replaced and will order another one at cost of approximately \$700.
- Asked permission to take snow plow home during winter months because he has to get up in middle of night and go to DPW building to drive around with plow truck or use his own pickup truck to decide if they need to go out and plow. Mayor will check with Attorney Norris.

#### **RESOLUTION #180**

##### **APPROVAL OF PUBLIC WORKS SUPT. TAKING SNOW PLOW HOME**

Mayor Lazarony moved, second by Trustee Frick to allow Tom Fetter to take plow truck home during winter season November 1<sup>st</sup> through April 1<sup>st</sup> pending approval from attorney. VOTE: 3 AYES, 0 NAYS.

#### **TRUSTEE DECHARD'S REPORT:**

- Work crew from jail will be painting Community Room on December 22<sup>nd</sup> and 29<sup>th</sup>. Tom will get paint and supplies.

#### **TRUSTEE LEHNEN'S REPORT:**

- Reported that he has had several people tell him that they are pleased with Garrett Torrey and happy to see him cleaning around fire hydrants.

#### **TRUSTEE CULVERWELL'S REPORT: Absent**

**TRUSTEE FRICK'S REPORT:**

- Nice job so far in snow removal.

**RESOLUTION # 181**

**APPROVAL OF FINANCIAL STATEMENT**

Trustee Lehnen moved, second by Trustee Dechard for the approval of the Financial Statement for December 4, 2013. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND: \$232,235.34  
WATER FUND: \$391,373.08  
CAPITAL FUND: \$376,058.37  
RESERVE CVFD: \$ 5,893.88  
RESERVE DPW: \$ 5,169.77  
RESERVE BLDG: \$ 20,110.22

**RESOLUTION # 182**

**APPROVAL OF BILLS**

A motion was made by Trustee Frick, second by Trustee Dechard to pay bills as per Abstract of December 4, 2013 and Payroll of, 2013. VOTE: 3 AYES, 0 NAYS

Abstract December 4, 2013 General ck.6396-6409	\$ 13,830.62
Abstract December 4, 2013 Water ck. 6396-6409	\$ 8,458.88
Abstract December 4, 2013 Capital ck. 249-250	\$ 1,020.85
Payroll Dec. 6, 2013 General Fund ck.4662	\$ 2,045.94
Payroll Dec. 6, 2013 Water Fund; direct dep.	\$ 1,674.32
Payroll Dec. 6, 2013 Capital fund; direct dep.	\$ 721.26

**BIDS FOR KITCHEN**

Trustee Dechard opened bids that were received. The original bids were to be received in August after advertising but no one submitted bids. The bid was extended to December and trustees asked local contractors to submit bids. The following bids were opened:

Cache Custom Carpentry, 30 Maple Avenue, Cassadaga, submitted bid for total of \$ 10,555.25.

R.N. Construction, 65 Mill Street, Cassadaga, submitted bid for \$8,195 for bid request and optional \$ 1,300 more for sanding and finishing balance of cupboards and drawers and repair joints and seal and paint hall way. Total bid with additional option \$ 9,495.

**RESOLUTION # 183**

**APPROVE BID FOR KITCHEN REMODELING**

Mayor Lazarony moved, second by Trustee Dechard to accept R.N. Construction bid with additional option at total cost of \$9,495. VOTE: 3 AYS, 0 NAYS.

Being no further business Trustee Lehnen moved, second by Trustee Dechard to adjourn at 7:40 p.m.

Respectfully submitted,  
Roxanne Astry, Clerk Treasurer





