

**February 26, 2020**

**The regular meeting of the Village of Cassadaga was held on February 26, 2020 at 7:00 PM with Mayor William Dorman presiding. Trustees present included Trustees Bill Astry, Cynthia Flaherty and Rachyl Krupa. Absent: Trustee Theresa Seibert  
Also in attendance were Supt. of Public Works Sam Alaimo, and Deputy Clerk Bonita Mazzone.**

**Pledge of Allegiance**

**RESOLUTION # 20  
APPROVAL OF MINUTES**

**A motion was made by Trustee Astry second by Trustee Flaherty to approve the minutes of February 12, 2020. VOTE: 3 AYES, 0 NAYS**

**RESOLUTION # 21  
APPROVAL OF AGENDA**

**A motion was made by Trustee Flaherty, second by Trustee Krupa to approve the agenda. VOTE: 3 AYES, 0 NAYS.**

**GUESTS:**

**Mark and Tonia Wilson from Wilson Endurance Sports attended asking permission to have a "Fricken Hot 50K" run on August 8, 2020 beginning at beach. Discussion held on setting up beer zone for runners. Board will need to discuss with attorney.**

**RESOLUTION # 22  
APPROVE "FRICKIN HOT 50K RUN**

**Trustee Flaherty moved, second by Trustee Astry to allow Wilson Endurance Sports to hold a "Frickin Hot 50K Run" on August 8, 2020. VOTE: 3 AYES, 0 NAYS.**

**ATTORNEY JOE CALIMERI'S REPORT-No report**

**MAYOR DORMAN'S REPORT:**

**Item #1 (Update)**

- **Local laws review – update from February 5<sup>th</sup> meeting.**
- **Each of the committee members have taken individual assignments to be prepared to make a recommendation at the next meeting on March 12<sup>th</sup>. (Change in date).**

**Item #2 (Update) Office Upgrade Cost Estimates**

- **Looking at improving the desk and storage space at the same time we do the TV screen**

- Rox & Sam working on what it will take, including an upgraded computer.
- Updates on costs should be available for the next V/B meeting.

#### **Item #3 (Update)**

- On February 20<sup>th</sup> Rachel & I attended the Southern Tier West training “Powers & Duties” in Salamanca BOCES Center designed for newly elected village and town officers. Instructors were Dale Robbins and Neil Robinson.
- It covered several of the legal requirements that we have as officers such as “open meetings”, “oath of office”, “bonding”, “managing inventory” and “ethics policy”.
- It provided examples of things to be sure to do as a governing body as well as things not to do.
- I thought it was a good value on a practical level.

#### **Item #4 (NEW)**

- Letter from County executive inviting representative to attend a kickoff meeting Tuesday, March 17 for “Water and Wastewater Shared Services Project”
- This might help us approach the subject of financing “automated flushing systems” proposed by Sam at the last meeting.
- I am unable to attend due to travel, but Sam &/or Bill plan to attend as they have better first hand knowledge of the water system.

#### **CLERK-TREASURER ASTRY REPORT:**

- She read the Fire Departments report from Jan. 22-Feb. 18<sup>th</sup>: 9 EMS, 1 Mutual Aid snowmobile fire, 2 MVA, 1 Fire alarm. 13 calls for a total of 112 man hours.
- She received state bid quote from Dell Computer for a Dell Latitude 3500 laptop for \$709.25. She reviewed the specs with KVS software and it meets our needs and theirs. She stated that there is money in this year’s budget to purchase. The computer that she uses now is over 7 years old.
- Reported that the Tree Board met and discussed Arbor Day celebration. They thought if a 5K run was held it would bring more people in and also have a tour of Cassadaga Nature Park. She spoke with Wilson Endurance before meeting and they are willing to hold a 5K run on May 9, 2020 beginning and ending at beach. It was also recommended that we plant a “Remembrance Tree” in honor of Emmaline Wilcox.
- Reported that she applied for credit card from Community Bank with users; Roxanne Astry, Samuel Alaimo, Robert DeGolier and Cynthia Flaherty so we will be able to charge at Shurfine and elsewhere.
- Reported that we also have an Amazon account set up with invoice billing and tax exemption. However, if we purchase something from an outside vendor that tax may be applied.

- Asked permission to do budget adjustments; see attached.

**RESOLUTION # 23**

**APPROVAL TO PURCHASE LAPTOP COMPUTER**

Trustee Astry moved, second by Trustee Flaherty to purchase new laptop computer Dell Latitude 3500 for \$709.25 from state bid. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 24**

**ARBOR DAY CELEBRATION**

Trustee Flaherty moved, second by Trustee Krupa to have the Arbor Day Celebration on May 9, 2020 with a 5K run and planting a Remembrance Tree in honor of Emmaline Wilcox at the beach. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 25**

**APPROVE BUDGET ADJUSTMENTS**

Trustee Astry moved, second by Trustee Flaherty to approve budget adjustments recommended by Clerk Treasurer Astry, VOTE: 3 AYES, 0 NAYS.

Increase A.3620.100 Safety Inspection, personal	3,000.00
Decrease A. 1990.400 Contingency	3,000.00
Increase A.4020.100 Registrar of Vital Statistics	110.00
Increase A.1603 (Revenue Account)	110.00
Increase A.5110.410 Street Maintenance Vehicle	2,000.00
Decrease A.5110.400 Street Contractual	2,000.00
Increase A.7310.400 Youth Agency Contractual	500.00
Decrease A.7310.100 Youth Agency Personal	500.00
Increase A.9055.800 Disability Insurance	1,262.00
Decrease A.9060.800 Health Insurance	1,262.00

**DEPUTY CLERK MAZZONE REPORT: No Report**

**SUPT. OF PUBLIC WORKS SAM ALAIMO'S REPORT**

- He reported that he and Rox are looking for new desk and cabinet for the Village Office due to desk falling apart when recently moved to do new wiring. He recommends getting a metal frame.

**TRUSTEE ASTRY'S REPORT**

- He is getting prices for under carriage water system for the Fire Dept. to clean under ambulance and other vehicles after use to remove salt to prevent rusting.
- He discussed TV screen for Community Room with Fire Department for training purposes.

**TRUSTEE FLAHERTY'S REPORT: No report**

**TRUSTEE SEIBERT'S REPORT: Absent**

**TRUSTEE KRUPA'S REPORT- No report**

**RESOLUTION # 26**

**APPROVAL OF THE FINANCIAL STATEMENTS**

Trustee Flaherty moved, second by Trustee Krupa to approve the Financial Statement for February 26, 2020. **VOTE: 3 AYES, 0 NAYS.**

<b>GENERAL FUND:</b>	<b>\$ 195,852.46</b>
<b>WATER FUND</b>	<b>\$ 181,153.08</b>
<b>RESERVE CVFD EQUIPMENT</b>	<b>\$ 20,322.27</b>
<b>RESERVE DPW</b>	<b>\$ 27,603.48</b>
<b>RESERVE WATER REPAIRS</b>	<b>\$ 41,152.30</b>
<b>RESERVE FOR DEBT SERVICE</b>	<b>\$ 217,570.31</b>

**RESOLUTION # 27**

**APPROVAL OF THE BILLS AND PAYROLL**

A motion was made by Trustee Flaherty, second by Trustee Astry to pay the following; **VOTE: 3 AYES, 0 NAYS.**

<b>Payroll of February 21, 2020 General Cks: 5488-5490</b>	<b>\$ 3,238.66</b>
<b>Payroll of February 21, 2020 Water Cks: direct dep.</b>	<b>\$ 2,315.65</b>
<b>Abstract of Feb. 26, 2020 General Cks: 8777-8788</b>	<b>\$ 4,538.11</b>
<b>Abstract of Feb. 26, 2020 Water Cks: 8777-8788</b>	<b>\$ 2,418.99</b>

**Budget meeting will held until 8:30 PM following adjournment.**

**Being no further business, Trustee Astry moved to adjourn the meeting, second by Trustee Flaherty at 7:42 PM. VOTE: VOTE: 3 AYES, 0 NAYS.**

**Respectfully submitted,**

**Roxanne Astry  
Clerk Treasurer**





