

FEBRUARY 3, 2016

The regular meeting of the Village of Cassadaga was held on February 3, 2016 at 7:00 PM with Mayor LeeAnn Lazarony presiding. Trustees present included Mike Lehnen, Jeff Frick, Amanda Kalfas and Bill Astry. Also in attendance was Tom Fetter.

RESOLUTION # 13

APPROVAL OF MINUTES

A motion was made by Trustee Astry, second by Trustee Kalfas to approve the minutes of January 20, 2016. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 14

APPROVAL OF AGENDA

A motion was made by Trustee Frick, second by Trustee Astry to approve the agenda. VOTE: 4 AYES, 0 NAYS.

Guests: Cindy Flaherty

ATTORNEY MIKE NORRIS' REPORT: Absent

MAYOR LAZARONY'S REPORT:

- She thanked Tom and Garrett for doing a great job plowing and has been receiving a lot of compliments.
- We received letter from Environmental Facilities Corporation that the Village is eligible for Drinking Water State Revolving Fund (DWSRF) interest free financing of our \$5,047,000 for a term up to 30 years for the Capital Improvement Water Project. This is a savings of 1.5 million dollars in interest. She thanked Roxanne for all her hard work and being persistent in regards to completing all the requested information that they required. This is a huge savings and we will be able to complete the Methane Removal Project without further borrowing or raising water rates and complete other infrastructure that needs to be done.
- We will be putting bid out for Methane Removal as soon as the NYS DOH reviews the revised bid documents with the Davis Bacon prevailing wages attached.
- Great Lakes Tree Service will hang banners for us.
- The CVCS Elementary School has been sold so we can't use the building for Emergency Shelter. Clerk Astry contacted Tim Miller for permission to use Jefferson Hall (Baptist Church) for Emergency Shelter.
- Kevin Peebles has agreed to be our Disaster Coordinator.

RESOLUTION # 15

DESIGNATE JEFFERSON HALL AS EMERGENCY SHELTER

Trustee Astry moved, second by Trustee Frick to designate Jefferson Hall as the villages Emergency Shelter. VOTE; 4 AYES, 0 NAYS.

RESOLUTION # 16

APPOINT DISASTER COORDINATOR

Trustee Astry moved, second by Trustee Frick to appoint Kevin Peebles of the Cassadaga Fire Dept. as Disaster Coordinator. VOTE: 4 AYES, 0 NAYS.

CLERK-TREASURER ASTRY REPORT:

- She reported that Chautauqua County Soil and Conservation has trees for sale and deadline is March 15th. Mayor Lazarony will call and reported that the CVCS FFA Conservation club will plant the trees for the DEC mitigation.
- She reported that Garrett Torrey had 24 hours of unused vacation hours for 2015 and would like permission to carry over to 2016.
- She reported that we received the Audit Report from Bahgat & Laurito. It was a clean audit and only a few suggestions; Village board should continue to review and accept all proposed adjusting journal entries, financial statements and note disclosures; they noted 5 of 24 disbursements for gas had missing detailed receipts; and that vendor invoices such as professional services include detail as services provided. As soon as she receives the PDF file from auditor she will put on website. Trustee Lehnen will see what can be done about CVFD missing gas slips.
- She reported that she will need to switch Tuesday and Wednesday for working days.

RESOLUTION # 17

APPROVE VACATION CARRY OVER

Mayor Lazarony moved, second by Trustee Frick to approve 24 hour carry over for vacation to 2016 for Garrett Torrey. VOTE: 4 AYES, 0 NAYS.

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER:

- He reported that the pump on High Street would not kick on for residents who live up by tank. He called Plant IQ and they came and repaired it.
- The snow blower was fixed last week.
- We received 2 new fire hydrants and will be installing the one on Frisbee Road in March. Letters will have to go out to residents letting them know that they may be without water for a few hours.

TRUSTEE LEHNEN'S REPORT:

- He notified the home owner on corner of Park Avenue and Dale Drive that their lawn will be repaired in spring.
- He reported that some residents on Maple Avenue have been getting milky water again. Tom Fetter stated problem in Pump House 2.

- He reported that the generator for Fire Hall/Community Room needs new battery.

TRUSTEE FRICK'S REPORT:

- He asked about reflective sign for the beach. Trustee Lehnen will look into it.

TRUSTEE KALFAS REPORT: No report

TRUSTEE ASTRY'S REPORT

- He reported that he spoke with So. Tier Builders Association in regards to the Davis Bacon act. It is a very complicated system and normally the NYS Prevailing wage is higher.

Mayor Lazarony reported that she received letter of Resignation from Sheila Kroon from Planning Board.

RESOLUTION # 18

ACCEPT RESIGNATION OF SHEILA KROON

Trustee Astry moved, second by Trustee Frick to accept the resignation from Sheila Kroon with regrets. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 19

APPROVAL OF THE FINANCIAL STATEMENTS

Trustee Kalfas moved, second by Trustee Frick to approve the Financial Statement of February 3, 2016. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND:	\$169,176.98
WATER FUND	\$217,479.75
RESERVE CVFD:	\$ 26,158.12
RESERVE DPW	\$ 25,464.34
RESERVE BLDG	\$ 30,479.49
RESERVE WATER REPAIRS	\$ 18,018.21
RESERVE FOR DEBT SERVICE	\$393,485.39

RESOLUTION # 20

APPROVAL OF THE BILLS AND PAYROLL

A motion was made by Trustee Frick, second by Trustee Astry to pay bills as per the Abstract of February 3, 2016 and Payroll of January 29, 2016.

VOTE: 4 AYES, 0 NAYS.

Abstract Feb. 3, 2016 General cks.7189-7205	\$	9,821.59
Abstract Feb. 3, 2016 Water cks. 7189-7205	\$	1,850.27
Payroll of Jan. 29, 2016 General Fund ck: 4902	\$	1,983.33
Payroll of Jan. 29, 2016 Water Fund-direct deposit	\$	1,842.66

A budget meeting will be held following the meeting.

Being no further business, Trustee Kalfas, moved to adjourn the meeting, second by Trustee Frick at 7:45 PM. VOTE: 4 AYES, 0 NAYS.

Respectfully submitted,

**Roxanne Astry
Clerk Treasurer**

