

February 24, 2021

The regular meeting of the Village of Cassadaga was held on February 24, 2021 at 7:00 PM with Mayor William Dorman presiding. Trustees present included Trustees Bill Astry, Cindy Flaherty, Rachyl Krupa and Mark Wilson. Absent; Deputy Clerk Mazzone.

Pledge of Allegiance

**RESOLUTION # 19
APPROVAL OF MINUTES**

A motion was made by Trustee Astry second by Trustee Flaherty to approve the minutes of January 24, 2021. VOTE: 4 AYES, 0 NAYS

**RESOLUTION # 20
APPROVAL OF AGENDA**

A motion was made by Trustee Krupa, second by Trustee Wilson to approve the agenda. VOTE: 4 AYES, 0 NAYS.

GUESTS: Nancy Wickmark Planning Board Chairman discussed the Comprehensive Plan as follows:

Next Steps for Action Items in the Comprehensive Plan (Presentation notes)

Intro:

- Now approved need to make sure it is a meaningful and useful document through execution of Responsibilities and Action Items
- Understanding “hand offs”
- Direction from the VBOT

Theme Actions (Comprehensive Plan Progress tracking spreadsheet (Appendix C)

- Start-up activities involve soliciting for “focus” groups to take the reigns
 - a “Promote Cassadaga” committee to develop a marketing plan that targets current and potential new residents
 - focus group to identify community needs/desires of youth and young families
 - investigate the feasibility of a business council to enhance communication and share ideas
 - an interest group to research and inventory the pre-1920 structures in the village (year built, architectural style, inhabitations, uses, fun facts, etc.)
 - a “Cassadaga Pride” committee
- Planning Committee has Theme Leads to provide guidance and synergy

“Next Step” Actions

- **Zoning Law and Local Law Review – to ensure alignment with Comp. Plan**
- **Funding Opportunities “targeted grants, Adopt a Village, etc.)**

Misc Responsibilities

- **Share our Comp Plan to neighboring municipalities (Towns of Stockton, Pomfret & ---, Lily Dale) to ask for coordination and support for following guidelines on our borders.**
- **Site Reviews (PB introduced in Webinar “Getting Your Community what it Needs), need to learn more and will if the VBOT is interested in working them into the Code Enforcement procedures**
- **Coordination with the County Economic Development (have access to the County Plan)**

Planning Board commitment

- **Annual review of the Plan**
- **In addition to the annual review, the Planning Board will solicit status on the actionable items as a semi-annual check-in. If any issues of significant impact are identified, the Planning Board will bring them to the attention of the VBOT for their information and action.**

At the end of the report, it was decided to hold a joint meeting between the Planning Board, Village Board and CBC to discuss who will be implementing the items in the Plan on Monday, March 15, 2021 at 7:00 PM in the Community Room.

Village Historian John Sipos, 5 Pennington Road commended Sam Alaimo and Rob DeGolier on keeping the Village road open during the winter. He will be giving his annual report at next meeting.

ATTORNEY JOE CALIMERI’S REPORT: No report

MAYOR DORMAN’S REPORT:

Updates:

- **New State mandatory requirement for Public Health Emergency Plan for public workers per Legislation S8617B/A10832, 9/7/2020**
 - **Completed and approved.**
 - **See Village Clerk Astry’s report.**

New Correspondence:

- **I observed two snowmobiles operating, crossing from High Street to the “sidewalk” on the East side of Route 60 traveling South.**
- **Local Law 2000 No. 2 and Local Law 2001 No. 2 prohibits this.**
- **Have there been any complaints anyone is aware of? None.**
- **I will make Cherry Creek Snow-Goers aware of this**

NEW BUSINESS: VILLAGE HEALTH EMERGENCY PLAN

CLERK TREASURER ASTRY REPORT:

- She read the Firemen's Report for January: EMS-15, Fire-2, Mutual Aid-17.
- She reported that she completed the Village Health Emergency Plan and was distributed to the board for comments. She stated that she will give plan to both the Fire Department and DPW.

RESOLUTION # 21

ADOPT VILLAGE HEALTH EMERGENCY PLAN

Trustee Flaherty moved to adopt the Village Health Emergency Plan, second by Trustee Wilson. VOTE: 4 AYES, 0 NAYS.

DEPUTY CLERK MAZZONE REPORT: Absent

SUPT. OF PUBLIC WORKS SAM ALAIMO'S REPORT: Absent

TRUSTEE ASTRY'S REPORT-

- He reported that he spoke to the Fire Department and Sam Alaimo on their input on making Park Avenue a One-Way street. Both preferred having traffic go from Maple Avenue to Dale Drive if it were to be changed. The County said the Village is incorporated and they do not care. Trustee Flaherty stated that we will need to send letters to residents asking for their input. Clerk Astry stated that if it is decided to move change it we will have to amend our Local Laws on regulating traffic and parking and hold a Public Hearing.

TRUSTEE FLAHERTY'S REPORT:

- She inquired why the sidewalks are being plowed and not snow blowed? Trustee Astry reported that it is not working now.
- She reported that she investigated evaluations for our employees and found website: FormSwift.com and advised Mayor to check it out.

TRUSTEE KRUPA'S REPORT:

- She stated the website is fantastic and has had good feedback and would like to see more kid's pictures. Clerk Astry stated that she would be happy to include them, Trustee Flaherty just sent some and would love to have more.

TRUSTEE WILSON REPORT:

- He reported that the neighbors on Lakeview and Pettit constructed an Ice bar on the lake and have had huge response from snowmobilers and friends. They have had over 100 people stop.
- He reported that he spoke to the Fire Department on doing a fundraiser to cover costs of under washing system to keep vehicles

free from salt and dirt. He would coordinate a Firemen's Beer Mile and have sponsors for all costs so all proceeds could be used for the system. He met with Danna DuBois and Laura Logan and they will be the chairwomen, the Auxiliary will do food. The event will be held at the ballfields on May 29th with first heat at 10AM and second at 2PM.

RESOLUTION # 22

APPROVAL OF THE FINANCIAL STATEMENTS

Trustee Astry moved, second by Trustee Flaherty to approve the Financial Statement for February 24, 2021. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND	\$ 217,798.95
WATER FUND	\$ 125,961.86
RESERVE CVFD EQUIPMENT	\$ 26,498.40
RESERVE DPW	\$ 27,770.71
RESERVE WATER REPAIRS	\$ 50,197.83
RESERVE FOR DEBT SERVICE	\$ 252,292.83

RESOLUTION # 23

APPROVAL OF THE BILLS AND PAYROLL

A motion was made by Trustee Astry, second by Trustee Wilson to pay the following: VOTE: 4 AYES, 0 NAYS.

Payroll of Feb. 19, 2021 General Cks: 5624-5625	\$ 2,413.07
Payroll of Feb. 19, 2021 Water Cks: 5624-5625	\$ 2,171.17
Abstract of Feb. 24, 2021 General Cks: 9129-9136	\$ 2,916.60
Abstract of Feb. 24, 2021 Water Cks: 9129-9136	\$ 2,822.19

Clerk Astry stated that a Budget Meeting is going to follow, and guests are welcome to attend.

Being no further business, Trustee Astry moved to adjourn the meeting, second by Trustee Flaherty at 7:50 PM. VOTE: VOTE: 4 AYES, 0 NAYS.

Respectfully submitted,

Roxanne Astry
Clerk Treasurer