

February 26, 2025

The regular meeting of the Village of Cassadaga was held on February 26, 2025, at 7:00PM, with Mayor William Dorman presiding. Trustees present included Bill Astry and Danna DuBois. Also present were Clerk Annette McChesney and Deputy Clerk Roxanne Astry. Absent were Trustee Cathy Cruver, Trustee Cindy Flaherty, Attorney Joe Calimeri and Superintendent of Public Works Sam Alaimo.

RESOLUTION # 21

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of February 12, 2025, seconded by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 22

APPROVAL OF AGENDA – Mayor Dorman requested adding going into executive session at the end of the meeting to the agenda

A motion was made by Trustee DuBois to approve the agenda with the above change, seconded by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

GUESTS & COMMENTS:

Susan & John Sipos - Historian, Pennington Road, Nancy Wickmark, Pettit Place, Rudy Abersold, Putnam Road, Judith Garncareck, Dale Drive, Gail Dash, Miller Place, Braden Carmen, Observer

Gail Dash – she had questions on the service line inventory letter, she asked how many meters there were on her water line since the picture looked like there were two, it was clarified that the homeowner has one on their service side and the village has a curb box connecting the village side to the private side. She also inquired on the need to have her water tested, it was clarified that it is not required, just an option

Rudy Abersold- spoke on the last Chautauqua County Planning Board meeting on 2/4 that was held at Dunkirk Fire Murphy Training Grounds. Speaker Noel Guttman, Director of Emergency Services/Fire Coordinator, gave a presentation on the combining of three local fire companies in the Mayville area, and stated that he sees more consolidation happening in the near future. The county currently has four fly cars to respond to emergencies and is looking into the former Mayville Highschool for a larger building. He also informed the board that Town of Stockton Councilman John Beichner recently lost his wife and thinks the board should send condolences

John Sipos – brought in his yearly report and one of the notebooks he has put together for 2024. He brought in one of his larger notebooks as well, if anyone would like to see some of the pictures, articles, posters, etc., Susan has been adding them to his Facebook page “Historian for the Village of Cassadaga and Town of Stockton, NY”

ATTORNEY JOE CALIMERI REPORT - Absent

MAYOR DORMAN’S REPORT – No Report

CLERK MCCHESENEY’S REPORT

- She reported that she had contacted all of the short-term rental owners to let them know that the Code Enforcement Officer would be reaching out shortly to schedule the fire inspections, as requested by the board
- She also emailed the board to let them know Municipal Solutions would like to set up a zoom meeting once the engineer has been selected to discuss the future water project
- She also reported that she received an email from Southern Tier West stating that according to a recently enacted NY state law all municipalities must change their websites and email addresses to a .gov address by June 19, 2025, and they are offering assistance. Per Nancy Wickmark, the village can look into rerouting our current email and website to .gov domains instead of changing everything over. Clerk McChesney will have to look into this more as it may be a monthly cost either way

DEPUTY CLERK ASTRY'S REPORT

- She reported that the Zoning Rewrite committee has met recently and are close to being completed with their final document to pass onto the village board and village attorney for review

OLD BUSINESS

1. **BATHHOUSE AT BEACH – No Update**
2. **FUTURE WATER PROJECT - SELECT ENGINEER**
 - Trustee Astry stated he had contacted references for the firms who had sent in their qualifications, one of the firms Collier Engineering had done survey work and highway reconstruction for one of the municipalities, based on his findings he recommends going with Square Engineering

RESOLUTION # 23

SELECT ENGINEER FOR FUTURE WATER PROJECT

A motion was made by Trustee Astry to hire Square Engineering for the future water project, seconded by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

3. **NY FORWARD COMMITTEE**
 - Nancy Wickmark, Chairperson, reported that she had spoken with the regional representative and the tentative date for the NY Forward Grant to be awarded was March 1, 2025, but it may be delayed. She also confirmed that the grant is all state funded and will not be affected by any federal cuts etc. Clerk McChesney reported she sent in the data requested to recertify as a Pro-Housing Community, just waiting to hear back with confirmation. Nancy also stated that once the new zoning goes into effect that data will need to be updated as well, which will be a little more time consuming
4. **FRISBEE & LAKEVIEW ROAD CONDITIONS – No Updates**
5. **SERVICE LINE INVENTORY**
 - The Mayor verified with Clerk McChesney that the village has sent in all of the required documentation to the state and county at this point. He thanked Clerk McChesney for getting this taken care of

6. CASSADAGA LAKES ASSOCIATION (CLA) UPDATES

- Nancy Wickmark reported that the CLA has held special meetings to continue working on solutions for the high lake levels. They start their regular monthly meetings on the first Tuesday of the month, March through October at 7pm at the Cassadaga Branch Library. They do have an absent director position with the passing of Dennis Collins, applicant is required to live within three miles of our bodies of water, more information can be found on their website at <http://cassadagalakesassociation.com/> .

NEW BUSINESS:

1. **BUDGET ADJUSTMENT**-Clerk McChesney stated that the recent repairs to the tanker truck caused the department's contractual fund to exceed the budgeted amount for the fiscal year, being that the department recently replaced all of their turn out gear with a grant received, she recommended moving the funds from the turn out fund line to the contractual line, see budget adjustment below:

RESOLUTION # 24

APPROVAL OF BUDGET ADJUSTMENT

A motion was made by Trustee Astry to increase expense A.3410.400 CVFD contractual by \$2,500.00 and decrease expense A.3410.200 CVFD Turnout gear by \$2,500.00, seconded by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

SUPT. OF PUBLIC WORKS: SAM ALAIMO REPORT – Given by Trustee Astry

- He reported that the snowblower is broken again, the shaft broke off and went missing in the snowbank, and even if it was found the snowblower cannot be repaired this time. Sam has fabricated parts and made it work the past few years but it's no longer an option. Bianca has been using the pull behind v-plow to keep the sidewalks clear, however this is causing some snow to pile at the ends of resident's driveways due to the height of the snowbanks, and she has been verbally attacked for this. This is completely unacceptable, it's either plow the sidewalks and have some snow end up at the ends of driveways or not plow them at all.

TRUSTEE ASTRY'S REPORT

- He reported he met with an instructor from Job Corp who is knowledgeable in construction. He and his students are willing and able to assist the village with multiple projects that need completed, such as the beach bathhouse, the DPW barn on Maple, the ballfields, etc.

TRUSTEE FLAHERTY'S REPORT – Absent

TRUSTEE CRUVER'S REPORT - Absent

TRUSTEE DUBOIS' REPORT

- She wanted to clarify the equipment the fire department had asked to have declared as surplus at the last meeting. The SCBA masks and air pack holders have no value, but the tanks themselves do. The department has bids on those.
- She gave Cassadaga Volunteer Fire Departments' monthly Report for January 2025 as follows:

- EMS Calls - 15
 - Fire Calls – 2
 - MVA Calls – 1
 - Alarm Activation - 1
 - Service Calls – 0
 - Single Company - 0
 - Mutual Aid Given - 14
 - Mutual Aid Received – 1
 - Total Calls - 20
 - Total Man Hours – 64
- She also reported the fire department has a new member, Charles Rosenquest

RESOLUTION # 25

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee Astry to approve the financial reports for February 26, 2025, seconded by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

| | | |
|--------------------------|----|------------|
| GENERAL FUND 02/26/2025 | \$ | 291,097.53 |
| WATER FUND 02/26/2025 | \$ | 145,456.53 |
| RESERVE CVFD EQ. | \$ | 20,997.64 |
| RESERVE DPW EQ. | \$ | 12,501.24 |
| RESERVE WATER REPAIRS | \$ | 50,399.29 |
| RESERVE FOR DEBT SERVICE | \$ | 363,813.16 |

RESOLUTION # 26

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Astry to approve bills & payroll as follows, seconded by Trustee DuBois VOTE: 3 AYES, 0 NAYS.

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|----------------------------------|--------------------------|----|----------|
| PAYROLL General Fund, 02/28/2025 | cks: 6134-6136 | \$ | 4,102.20 |
| PAYROLL Water Fund, 02/28/2025 | cks: 6134-6136 | \$ | 1,767.99 |
| ABSTRACT February 26, 2025 | General Cks: 10348-10356 | \$ | 9,886.57 |
| ABSTRACT February 26, 2025 | Water Cks: 10348-10356 | \$ | 3,101.14 |

RESOLUTION # 27

A motion was made by Trustee Astry to go into executive session to discuss personnel complaint, seconded by Trustee DuBois at 7:48 PM. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 28

A motion was made by Trustee Astry to come out of executive session, seconded by Trustee DuBois at 8:23 PM. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 29

Being no further business, Trustee Astry moved to adjourn, seconded by Trustee DuBois at 8:24 PM. VOTE: 3 AYES, 0 NAYS.

Respectfully Submitted,

Annette McChesney, Clerk Treasurer