

JANUARY 11, 2023

The regular meeting of the Village of Cassadaga was held on January 11, 2023, at 7:00 PM with Mayor William Dorman presiding. Trustees present included Bill Astry, Mark Wilson and Cathy Cruver. Absent: Trustee Flaherty. Also in attendance were Deputy Clerk Annette McChesney and Attorney Joe Calimeri.

Pledge Of Allegiance

RESOLUTION # 3

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of December 28, 2022, second by Trustee Wilson. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 4

APPROVAL OF AGENDA

A motion was made by Trustee Astry to approve agenda, second by Trustee Cruver after amending Comprehensive Plan Review to Comprehensive Plan Report. VOTE: 3 AYES, 0 NAYS.

NANCY WICKMARK-COMPREHENSIVE PLAN REPORT

Chairman Wickmark gave year end annual report on Comprehensive Plan.

Members are: Peter George, Rodney Waite, Todd Anderson. Tonia Wilson sent letter of resignation and the Planning Board all feel bad. She worked very hard and contributed greatly and gave insight and extremely influential as she served on Planning Board in Randolph before moving here.

The Comprehensive Plan states: Our Vision is to be a safe community that will retain its unique small-town character, is supportive of its local businesses, reflects a strong conservation ethic, protects and celebrates its rich local history, promotes recreation and its reflective of active, inclusive citizen participation and community pride.

2022 Highlights-Planning Board

Primary Focus-Zoning Review

- Completed the initial pass of existing language
- Paused to redirect focus on Short Term Rentals (new code)
- Drafted Short Term Rental language- waiting VBOT feedback and direction.

2022 Highlights-Community Activities

Citizen Participation/Community Pride

- Winter Festival (CBC)
- Bloom Competition (CBC)
- Beach Floating Stage Band Concerts (Village/CBC)
- Labor Day Parade (Village)
- Light Up Cassadaga (CBC)

Recreation

- Kids Triathlon (Wilson Endurance Sports)

Conservation

- **Tree Plantings: Maple Ave. and High Street (Tree Committee)**
- **2 Educational Demonstration Gardens – outlet and middle lake (CLA, CWC)**

2023 Looking Forward

- **Complete Zoning Review/Update**
- **Consideration of a Business Council**
- **Historical Preservation**
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GUESTS:

John Sipos, Village Historian stated that the first Village Board meeting was 102 years ago this month. Joyce Josephson was the first woman elected in 1972, 51 years ago. He stated that he likes coming to Village Board meetings because he hears what has been going on and always appreciated Trustee Wilson's reports.

ATTORNEY JOE CALIMERI REPORT

- **He reported that he received questions from Trustee Flaherty regarding the STR language and wondered if he should review before board. He stated that the board should review draft submitted and make changes first. Discussion held on having a Special Meeting to have Chairman Ryan Burlingame report on overall draft and how it was arrived at. It will be up to the mayor if comments from the public are accepted. Attorney Calimeri will send draft to County Planning Board for comments.**

MAYOR DORMAN's REPORT – No report

CLERK ASTRY'S REPORT

- **She reported that she has the budget draft is ready to start working on it after the meeting. Between the budget and working on STR we may have to have extra workshop meetings.**

DEPUTY CLERK MCCHESENEY – No report

OLD BUSINESS

1. **BATHHOUSE AT BEACH-ARPA Trustee Astry stated that Chris Cooke is working on the bid documents.**

NEW BUSINESS:

1. **ADOPT LOCAL LAW 1 OF 2023 OF EXPANSION OF RESIDENCY REQUIREMENTS FOR APPOINTED VILLAGE OFFICIALS.**
2. **ACCEPT RESIGNATION OF TONIA WILSON**

RESOLUTION # 5

ADOPT LOCAL LAW 1 OF 2023 EXPANSION OF RESIDENCY REQUIREMENTS FOR APPOINTED VILLAGE OFFICIALS.

Trustee Wilson moved, seconded by Trustee Cruver to adopt the following Local Law 1 of 2023 for the expansion of residency requirements for appointed Village officials. VOTE: 4 AYES, 0 NAYS.

Mayor Dorman read letter of resignation of Tonia Wilson from the Planning Board and Ethics committee.

RESOLUTION # 6

ACCEPT RESIGNATION OF TONIA WILSON

Trustee Astry moved accept Tonia Wilson's resignation from the Planning Board and Ethics committee with regrets, seconded by Trustee Cruver. VOTE: 3 AYES, 0 NAYS. ABSTAIN: 1-TRUSTEE WILSON

RESOLUTION # 7

SET SPECIAL MEETING

Trustee Wilson moved, seconded by Trustee Astry to hold a Special Board of Trustee meeting on January 28, 2023, at 9:00 AM for presentation from Zoning Review on Short Term Rental draft and to begin discussion on draft. VOTE: 4 AYES, 0 NAYS.

SUPT. OF PUBLIC WORKS: SAM ALAIMO-Absent

Trustee Astry reported:

- **They are keeping up with weather related activities and also repairing and cleaning equipment.**

TRUSTEE ASTRY'S REPORT – No report

TRUSTEE FLAHERTY'S REPORT – Absent

- **Read by Clerk Astry:**
- **Report 1/11/23 submitted by Cindy Flaherty**
- **1. Made a shirt/sweatshirt order for beach staff as ours were in very bad shape. \$222.48 was put on the village credit card. Shirts are being shipped to Samantha Flaherty who will do lettering at a discount.**
- **2. Could Village please sponsor 1/2 of the band for the Winter Festival? Total is \$500. The Legion has agreed to pay half. The Untouchables are playing (rock, dancing music).**
- **3. CBC meeting is Thurs. Jan. 12th 7PM at the library. This would be a good opportunity to look for volunteers to work on focus groups in areas of need based on the Comprehensive Plan.**
- **4. Cassadaga Winter Festival. Still waiting for a couple confirmations.....hoping for a cornhole tournament, food truck at the dance and a hockey tournament on the basketball court. Feel free to share the poster. I may have to update it as I have confirmations.**

RESOLUTION # 8

APPROVE SHARING COST OF BAND

Trustee Astry moved, seconded by Trustee Cruver to pay 1/2 of band cost for Winter Festival dance at cost of \$250. AYES: 4, 0 NAYS.

TRUSTEE WILSON'S REPORT – No report

TRUSTEE CRUVER'S REPORT- No report

RESOLUTION # 9

APPROVAL OF FINANCIAL STATEMENTS

Trustee Astry moved, seconded by Trustee Wilson to approve the financial report for December 31, 2022, and January 11, 2023. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND 12/31/2022	\$	210,665.45
WATER FUND 12/31/222	\$	107,778.16
GENERAL FUND 1/11/2023	\$	211,604.43
WATER FUND 1/11/2023	\$	106,958.24
RESERVE CVFD EQ.	\$	20,910.15
RESERVE DPW EQ.	\$	12,449.14
RESERVE WATER REPAIRS	\$	50,294.18
RESERVE FOR DEBT SERVICE	\$	283,184.93

RESOLUTION # 10

APPROVAL OF BILLS AND PAYROLL

Clerk Treasurer Astry reported that Wex Bank that bills us for our gas cards for both DPW and Fire Department only allows 2-week time frame to pay without a penalty. They also take 4 days of that time for processing before they add \$75 per account for penalty. As an example, December 6th bill was due December 21st, we mailed it on December 13th and they processed it on December 27th. We were penalized \$75 per account. From now on to avoid this, we will be paying online instead of creating a check and it will be on abstract.

A motion was made by Trustee Wilson, seconded by Trustee Cruver to approve the bills and payroll as follows: 4 AYES, 0 NAYS.

PAYROLL General Fund, 1/06/2023	cks: 5875-5876	\$	3,091.02
PAYROLL Water Fund, 1/06/2023	cks: 5875-5876	\$	2,076.43
ABSTRACT January 11, 2023, General	Cks: 9748-9764	\$	5,983.42
ABSTRACT January 11, 2023, Water	Cks: 9748-9764	\$	1,765.80

Being no further business, Trustee Astry moved to adjourn at 7:50 PM, seconded by Trustee Wilson. VOTE 4 AYES, 0 NAYS.

Trustee Astry withdrew his motion to adjourn, seconded by Trustee Wilson. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 11

GO INTO EXECUTIVE SESSION

Trustee Cruver moved, seconded by Trustee Wilson to Move Into Executive Session to discuss personnel at 7:52 PM.

RESOLUTION # 12

COME OUT OF EXECUTIVE SESSION

Trustee Astry moved, seconded by Trustee Wilson to Come Out of Executive Session at 8:08 PM. VOTE: 4 AYES, 0 NAYS.

Being no further business, Trustee Astry moved to adjourn at 8:08 PM, seconded by Trustee CRUVER. VOTE 4 AYES, 0 NAYS.

Budget workshop to follow.

Respectfully Submitted,

**Roxanne Astry
Village Clerk Treasurer**