

JANUARY 17, 2018

The regular meeting of the Village of Cassadaga was held on January 17, 2018 at 7:00 PM with Mayor Mary Jo Bauer presiding. Trustees present included, Bill Astry and Amanda Kalfas, Theresa Seibert, Cindy Flaherty. Also in attendance were Deputy Clerk Bonita Mazzone, Clerk Astry and Attorney Bill Duncanson.

**RESOLUTION # 184
APPROVAL OF MINUTES**

A motion was made by Trustee Kalfas second by Trustee Seibert to approve the minutes of January 3, 2018. VOTE: 4 AYES, 0 NAYS.

**RESOLUTION # 185
APPROVAL OF AGENDA**

A motion was made by Trustee Kalfas, second by Trustee Seibert to approve the agenda. VOTE: 4 AYES, 0 NAYS.

GUESTS:

Cassadaga Valley Government Class Students: Nolan Carpenter, Emily King, Desiree' Zolinski, Salena F., and Needee Taylor. Tina King parent of government student. Dianne Blizzard, with the government class also.

Dave Wilson, Superintendent of Stockton, stated that he would like to welcome Rodney Lind to replace Sam Mancuso as the zoning officer of Stockton. He can be reached at the phone number of 716-450-1719, he can also be reached in the Stockton office at 1pm on Mondays.

John Sipos attended the meeting reporting that the 100th Anniversary of World War I is coming up and is putting together a project of pictures for something that will be happening in Fredonia. Anyone that has any family that was in the war please contact him with your pictures to add to his project. Also thank you to our DPW for all the good work that they do during the bad weather.

Dustin Slavey, to represent the DPW Village of Cassadaga.

ATTORNEY DUNCANSON'S REPORT: no report

MAYOR BAUER'S REPORT: no report

CLERK-TREASURER ASTRY REPORT:

- **Best Value Contract**

**RESOLUTION # 186
INTRODUCE PROPOSED LOCAL LAW 1 OF 2018 FOR BEST VALUE
CONTRACTS.
(SEE ATTACHED)**

Trustee Kalfas moved to introduce proposed Local Law 1 of 2018 for best value contracts, second by Seibert. VOTE: 4 AYES, 0 NAYES.

RESOLUTION # 187

TABLE PROPOSED LOCAL LAW 1 OF 2018

Trustee Astry moved, second by Trustee Kalfas to Table Local Law 1 of 2018 until a Public Hearing will be held. VOTE: 4 AYES, 0 NAYES

SET PUBLIC HEARING FOR LOCAL LAW 1 OF 2018

Trustee Astry moved, second by Trustee Kalfas to Set Public Hearing for Local Law 1 of 2018 to hear comment from the Public in regards of proposed local law for Best Value Contracts, on February 21, 2018 at 7:00 PM in the Community Room, 22 Mill Street, Cassadaga, NY. VOTE: 4 AYES, 0 NAYES.

- Reported that Tom Fetter has 1 week vacation left from 2017 and can we carry that over to 2018

RESOLUTION # 188

TO CARRY 1 WEEK VACATION FOR TOM FETTER FROM 2017 TO 2018

Trustee Astry moved, Trustee Kalfas second to carry over 1 week vacation from 2017 to 2018 for DPW Tom Fetter. VOTE: 4 AYES, 0 NAYES.

- Reported that the ZBA Hearing for the Red House will be on Tuesday, January 30th at 7pm, in the Village office, 22 Mill St, Cassadaga, NY. The special permit should have been done when the building was bought.
- Friday, January 19, 2018, Bonita will be in the office since Roxanne will be out of town.
- Tuesday, January 23, 2018 the office will be closed due to a meeting, it will instead be open Wednesday, January 24, 2018.
- We are ready to do the budget after this meeting.

DEPUTY CLERK BONITA MAZZONE: No report

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER: Absent. Dustin, nothing for Tom

TRUSTEE KALFAS REPORT:

- Reported that she has a paper from the elections department in Mayville where she works to make sure that everyone's information in the Village office was correct.
- Stated that since there is a decline in available lifeguards at the beach that we could possibly reimburse them for a portion of the amount that they have to pay to get their lifeguard certification only if they are willing to stay with the beach all year.

TRUSTEE ASTRY'S REPORT: no report

TRUSTEE FLAHERTY'S REPORT:

- Reported that the one electric box at Ames Common has a short and that is why there were some days that the electric was out in the park. Can this please be fixed soon?
- Reported that the decorations need to be put away in the correct spot since she was not here to do so. She and Trustee Seibert will put them away in the correct area.
- The Winter Fest is coming up from February 9 thru 11, they are planning on getting the signs made up this week.

TRUSTEE SEIBERT'S REPORT:

- Reported that the Winter Fest is coming up from February 9 thru 11, that the local eateries in the village will be doing some type of special.
- Reported that someone would like to do some type of Village cups to sell at the Winter Festival to raise money for park decorations, also a friend will do caroling in the village for fundraising. It was stated that villages can not do fundraising so it will be done by the CBC since the village can't do fundraising.

RESOLUTION # 189

APPROVAL OF THE FINANCIAL STATEMENTS

Trustee Flaherty moved, second by Trustee Kalfas to approve the Financial Statement for January 17, 2018. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND:	\$263,984.60
WATER FUND	\$197,169.86
RESERVE CVFD EQUIPMENT	129.76
RESERVE DPW	\$ 41,170.72
RESERVE WATER REPAIRS	\$ 36,055.97
RESERVE FOR DEBT SERVICE	\$370,179.69

RESOLUTION # 190

APPROVAL OF THE BILLS AND PAYROLL

A motion was made by Trustee Kalfas, second by Trustee Flaherty to pay bills as per the Abstract of January 17, 2018 and Payroll of January 12, 2018. VOTE: 4 AYES, 0 NAYS.

Abstract Jan. 17, 2018 General ck; 7914-7929	\$ 29,033.68
Abstract Jan. 17, 2018 Water cks: 7914-7929	\$ 4,565.62
Payroll of Jan. 12, 2018 General cks: 5164-5165	\$ 2,880.37
Payroll of Jan. 12, 2018 Water-Direct Dep. ck 5165	\$ 2,001.62

Being no further business, Trustee Astry moved to adjourn the meeting, second by Trustee Kalfas at 7:28 PM. VOTE: 4 AYES, 0 NAYS.

Respectfully submitted,

Bonita Mazzone
Deputy Clerk

VILLAGE OF CASSADAGA LOCAL LAW NO. 1
OF THE YEAR 2018

A LOCAL LAW FOR
BEST VALUE CONTRACTS

BE IT ENACTED BY THE VILLAGE BOARD
OF THE VILLAGE OF CASSADAGA
AS FOLLOWS:

Section 1. Purpose

The Village Board seeks to exercise the local option set forth in §103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorized the Village to award purchase contracts and contracts of services subject to competitive bidding and/or competitive request for proposals under General Municipal Law §103 on the basis of either lowest responsible bidder or “best value”, as defined in §163 of the New York State Finance Law. The “best value” option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life.

Section 2. Award based on Low Bid or Best Value

The Village Board may award purchase contracts and service contracts that have been procured pursuant to competitive bidding and/or competitive request for proposals under General Municipal Law §103 be either lowest responsible bidder or best value.

Section 3. Applicability

The provisions of this chapter apply to Village purchase contracts involving an expenditure of more than \$20,000 and Village contracts for services involving an expenditure or more than \$35,000 but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded und state law from the best value option. If the dollar thresholds of General Municipal Law §103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

Section 4. Standards for Best Value

Goods and services procured and awarded on the basis of best value are those that the Village Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end users if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; and longer periods of life; product performance criteria; and quality of craftsmanship.

Section 5. Documentation

Whenever any contract work is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

Section 6. Procurement Policy Superseded where Inconsistent

Any inconsistent provision of the Village's procurement policy, as adopted prior to the effective date of this chapter by resolution of the Village Board, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

Section 7. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

