

July 24, 2024

The regular meeting of the Village of Cassadaga was held on July 24, 2024, at 7:00PM with Mayor William Dorman presiding. Trustees present included Bill Astry, Cindy Flaherty, and Danna DuBois. Also present were Clerk Annette McChesney and Deputy Clerk Roxanne Astry. Absent were Superintendent of Public Works Sam Alaimo and Attorney Joe Calimeri. Trustee Cruver arrived later in the meeting.

RESOLUTION # 113

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of July 10, 2024, seconded by Trustee DuBois. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 114

APPROVAL OF AGENDA

A motion was made by Trustee DuBois to approve the agenda, seconded by Trustee Flaherty. VOTE: 4 AYES, 0 NAYS.

GUESTS & COMMENTS:

Nancy Wickmark, Pettit Place, John Sipos, Historian, Pennington Road, Mark Wilson, Pettit Place, Dennis Glascott, Frisbee Road, Kathy Wickmark, Stockton Road, Fredonia, Janet Ferry, Park Avenue, Rudy Abersold, Putnam Road, Tammie Wichlacz, Beach Director, Tarbox Road, Kristin Wise, Burnham Place, Ryan Burlingame, Maple Avenue, Judith Garncareck, Dale Drive, Christopher Wichlacz, Tarbox Road, Deborah Metzger, Maple Avenue, Sean & Teri Seibert, Dale Drive

John Sipos apologized for missing our last meeting he had a prior obligation. He also stated that in the summer of 1816 the temperature on the east coast plummeted and reached as low as 1 degree Fahrenheit. Volcanic activity in Indonesia in 1815, blocked out the sun the entire summer, it was known as the Year without a summer

Nancy Wickmark stated she was here for a few things under old business but also inquired on the replacement for the Code Enforcement Officer, Mayor Dorman will cover that in his report

Ryan Burlingame spoke on behalf of the Zoning Rewrite Committee, they will meet again on August 1st, from 9am-11am in the community room, they are around 95-98% completed, and have no new items going forward. Rox Astry has been typing up the document with all of the changes. Once this is completed, they will perform a comprehensive review to make sure all changes have been reflected, and work through definitions to ensure they are all covered. On a personal note, he wanted to thank the village board for doing a great job. He thanked Bill Astry for getting the ballfield lock so quickly after there was vandalism to protect their equipment. He also thanked Bill Astry, Sam Alaimo, and Bianca Riggle for their efforts towards getting the beach bathhouse completed and saving the taxpayers a lot of money without

having to go with the bids presented that were extremely high. It's just one summer he stated and then the bathhouse will be great.

Rudy Abersold read a letter that he had prepared. He hopes that the concerns he brought up regarding uncompleted projects will be addressed. He also would like to volunteer to look into solutions for the Maple Avenue speeding and safety concerns and requested a copy of a study that was performed by SUNY Fredonia, clerk McChesney stated she will look into what is available in her office, deputy Clerk Rox Astry said there is a file

Tammie Wichlacz wanted to let the board know that she has had no issues with the main restrooms being out of order, the portable restroom with hand washing station has been fine. She also noted that the hose that is now by the gate has been a huge hit since beach goers can clean the sand off their feet when leaving

Sean Seibert noted that the village has a lot of great things going on from many organizations, the Cassadaga Lakes Association, the Citizens for a Better Cassadaga, the Fire department, etc. and he wanted to give credit to all the volunteers that make these things happen, and to the village board for supporting all of these organizations. He stated that he is aware of the tensions between Wilson Sports and some residents regarding the usage of the beach and parking issues, but hopes the board, namely Cindy Flaherty, can put effort into resolving this quickly. He noted that the beach is a jewel and Tammie has done a wonderful job and encourages the board to give her voice a lot of weight. He also noted that the Wilson events also bring a lot of life and fun to the village but there has to be a resolution.

ATTORNEY JOE CALIMERI REPORT – Absent

MAYOR DORMAN'S REPORT

Updates:

- Lunch meeting with George Borrello does not have a new date.
- I have been in regular contact with Sam:
 - He's been attending to his father in Florida that has been in and out of two different ICU facilities.
 - He is planning to return as soon as his father is stable but that has been a volatile, day-to-day situation.

New Correspondence:

- Following Jason Luce's letter of resignation, here is an update on finding his replacement as we have building permit applications in need of processing:
 - Dan Delcamp, (Chautauqua) is interested in the job and has completed 9A20, 9B20 and 9C20 training modules.
 - Since there were different interpretations on qualifications, I called the person that issued Dan's exam results.
 - To be qualified to issue building permits he needs to successfully complete 9D20 per Carrie Valigorski of the NY Div. of Building Standards

& Codes, NY Department of State. I learned this via her return phone call to me.

- **Dan is enrolled in 9D20 and will take the test on August 7th.**
- **In the meantime, Bill and I will meet with Dan on 7/30 at 4:30 to discuss our mutual interests and details.**
- **Toby Hammond has agreed to help us out until we acquire another CEO on a case-by-case basis.**
- **Kim Collins of Blue Oar copied me on a letter to “Parents & Grandparents” she has posted at her facilities. It contains strong language on their responsibilities regarding any damage incurred during their stay.**

CLERK MCCHESENEY’S REPORT

- **She reported that she received an email to see if there would be any vacancy/change in any elected officials, the board has none that they noted, she will email the board of elections to let them know there is no change**
- **She and Rox Astry will work on the yearly State Comptroller’s audit on Thursday, may have to file an extension due to all the computer issues, but will see how far they get**
- **She reported that Eagle Zip was able to move most of the computer data onto an external hard drive so the computer is back to operating as it should**

DEPUTY CLERK ASTRY’S REPORT

- **She reported that MaryAnn Spanos with the Office of the Aging will be speaking with the Senior Housing Committee, which is part of the NY Forward Grant Committee, on August 1st at 2pm to give ideas etc**
- **She also noted, as Ryan Burlingame stated, the Zoning Rewrite Committee will meet on August 1st 9am-11am**

OLD BUSINESS

1. BATHHOUSE AT BEACH

- **Trustee Astry reported that the block window replacement has been completed and he has contacted some resources for doors. The big issue is still the plumbing that needs to be completed which is waiting on Sam Alaimo to return. Trustee DuBois asked about the progress for the electrical work and he stated that they are waiting on Sam for that as well, he has to locate utilities etc. He did note that he met with National Grid and they will need to replace the transformer once the electrical service is updated but that shouldn’t be a problem**

2. FUTURE WATER PROJECT UPDATES

- **Clerk McChesney reported that Matt Zarbo, the engineer, emailed over two new steps in the process to obtain grants for the water project.**
- **1-The RFQ (request for qualifications) will need to be done, this is a notice that is simply a request by our community for interested engineers to submit qualification statements on why they are experienced to complete our future**

water project. The board will need to decide on a ranking scale and then can award the project if/when the funding comes through

- 2-The village can complete an income survey, at a cost, if they would like to apply for CDBG Grant Funding, Community Development Block Grant

3. CEMENTS BLOCKS 16 S. MAIN ST.

- Trustee DuBois reported that she is still working on getting other quotes

4. PRO-HOUSING COMMUNITY PROGRAM

- Clerk McChesney reported that she received an email stating the zoning and permit information that was uploaded needs to be put into their templates provided, there are multiple excel sheets that need completed. She asked Nancy Wickmark to take a look and work with her to get this done

5. FIRE DEPARTMENT MAN DOOR REPLACEMENT

- Trustee Astry reported that the contractor needs to coordinate with the fire department so it's just a matter of timing with weather

6. NY FORWARD COMMITTEE

- Nancy Wickmark spoke on their behalf, they have had meetings and two public input forums. There are 6 different categories/projects they are working on; each one has a focus team with a lead. They still need a lead for the safety team. Danna DuBois, Tamme Wichlacz and Teri Seibert volunteered to be on the safety committee but none wanted the lead at this time. Each subcommittee starts with a vision statement and then the justification for the project with positive/transformational impact, population impacted, stakeholders etc, then they would move to the implementation, cost considerations, and development. She has contacted the WNY representative to look at the timeline for grant applications since it differs from prior years and it looks like it could be this fall. Mayor Dorman asked what the scope of the safety portion was, and Nancy stated it's rode marking, signage, etc. She also stated that per Emma Cook, the County Planning Board meets with NYS DOT to piggyback with them on projects in the county, but they haven't yet this year, she also noted that Maple Avenue is on the schedule to have the sidewalk extended to Frisbee Road. She said the NY Forward is going to put in as many projects as possible and then the state will send an expert to review and decide, pick & choose or suggest other options. Deborah Metzger asked to speak, and she stated that she believes the safety portion can't wait. Nancy noted that's why the lead on safety is so important because once the leg work is done the village can even apply for another grant that can be awarded sooner or decide if it's a cost that can budgeted for. She also stated that she had spoken with someone who repairs street signs and he stated that the repairs 90% of the time are little batteries in the motherboard, so it's typically an easy fix. Bill Astry asked for his number so he could reach out, Deb will get him the information

7. AG DISTRICT 8 REVIEW

- Clerk McChesney received an email from Lauren Sharp which she forwarded to the board and also printed out, it is just a reminder that encourages the board to review the ag district boundaries and submit any changes or comments during the 30 day review period in August. The board will then need to propose a resolution stating they support the boundaries if no changes are made

NEW BUSINESS:

1. CAP (CHILD ADVOCACY PROGRAM)

- Clerk McChesney received a beach reservation form to use the beach on May 17th, 2025, the board stated there was no need for a resolution as the beach program isn't open at that time. Clerk McChesney will mark on the calendar

2. WILSON ENDURANCE SPORTS 2025 EVENT REQUESTS:

Wilson Endurance Sports is requesting the following for the 2025 season:

1. Use of the Community Room for the Frozen 50K on February 2 to coincide with the Cassadaga Winter Festival.
2. Use of the beach and the Johnny Fessenden Ball Field front section for parking for the following;
 1. STTC Summer Tri Series - June 4, July 2, August 6
 2. Cassadaga Kids Triathlon - August 9
 3. CassadagaMan - August 30
 4. KBR Triathlon - September 13

RESOLUTION # 115

APPROVE WILSON ENDURANCE SPORTS 2025 EVENT REQUESTS

A motion was made by Trustee Flaherty to approve the event request for Wilson Endurance Sports as noted above, seconded by Trustee Astry. **VOTE: 5 AYES, 0 NAYS**

3. COMPLAINT HIGH STREET ROAD CONDITIONS

- Trustee Cruver stated she had brought this particular area up at a prior meeting back in April with concerns of a broken water pipe or leak possible, after speaking with a resident on High Street. Per Trustee Astry there is a sluice pipe in that area that may be the issue only way to find out is to dig it up or possibly camera the pipe. He will reach out to Legend Excavating to get this scheduled. Trustee Cruver asked if this would fall on the homeowner or the village and Trustee Astry stated more than likely the village because of the right of ways

SUPT. OF PUBLIC WORKS: SAM ALAIMO REPORT – No Report

- Mayor Dorman already covered Sam's eta to return under his report
- Trustee Flaherty asked about shared services for ongoing projects if needed. Trusee Astry confirmed that neighboring townships could help if needed

depending on the scope of what needs done. Trustee DuBois inquired on the seasonal employees' schedule as his vehicle isn't always at the DPW, Trustee Astry stated he uses his vehicle at times to transport the string trimmer, gas cans, etc

- Trustee Flaherty brought up concerns on the drop offs on Lakeview and Frisbee and making sure they get addressed
- Rudy Abersold brought up concerns of village employees working on roadways without proper markings and the liability if someone gets hurt or there's an accident

TRUSTEE ASTRY'S REPORT

- He reported that he has been working on the beach bathhouse the last couple weeks
- He also reported that he was passed on Maple Avenue and also had an 18 wheeler run a red light heading north on Route 60 recently. He just wanted to remind residents to make sure they look even if the light is green when exiting Maple or High Street because sometimes drivers don't stop on red. Trustee DuBois noted she was passed after the last meeting on Maple Avenue by three cars with their headlights off speeding. Several residents also spoke of similar situations in the village that are a concern to their safety. Nancy Wickmark stated if anyone has ideas to stop these things from happening now is the time to put it in the NY Forward grant.

TRUSTEE FLAHERTY'S REPORT

- She gave Tammie Wichlacz's beach report to date. She stated Tammie is doing a great job. The Cougar U had 42 kids total. Sumer Rec an Wrap dates are today July 24th, July 31st, and August 14th. Ther have been 1,510 visitors to the beach so far this season, so 854 since last meeting. The bathhouse being out of order doesn't seem to be affecting attendance. Swim lessons are going well, and the college age lifeguards will be heading back to school soon
- She reported that the village received approximately 15 letters of support for Wilson Endurance Sports' events, after speaking with both Tammie and Mark, the beach program will be available, i.e. lifeguards on duty during the next triathlon from 12pm-4pm, parking will be open on the north side of the beach and the volleyball courts, grass area and the overhang area will be open for the public. The basketball courts will be used and not available on those days. She reiterated the importance of both the beach program and these sporting events and even read a section from the NY Forward grant application stating so
- She also reported she would like to apply for the 3% Bed Tax Grant but it is matching so she needs to know what the village is willing and/or able to spend and what projects the board would like her to apply for, a few ideas she has are a welcome mural coming into the village from Stockton, a "way finder" uptown for the beach, and banners like the ones that have been in Ames Common

- She also wanted to reiterate to the board, after speaking with a resident, that they need to make sure all quotes are in writing and they are doing their best to get multiple quotes whenever possible
- Upcoming Events:
 - 7/28 10AM Worship on the beach
 - 7/30 6-9PM Cruise Night Cassadaga American Legion (rain date 7/31)
 - 8/3 7AM Frickin' Hot 50K Cassadaga beach
 - 8/4 5-7PM Midnight Recovery (classic rock) on the floating state @ the beach
 - 8/7 6-8PM National Night Out @ the ballfields
 - 8/7 5:45PM STTC Triathlon @ Cassadaga beach
 - 8/9 6:30-9:30PM R&S Acoustics Cassada American legion
 - 8/10 10AM STTC Kids' Triathlon @ Cassadaga beach
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TRUSTEE CRUVER'S REPORT

- She reported that, as discussed earlier, she was also concerned with Sam's return date and shared services if an emergency occurred, she also feels that if there was a system to track projects it would be beneficial and easier to be transparent with the community by having better communication on ongoing projects
- She also reported that after all of the computer issues Annette has had she would like to get a quote on upgrading the system, she is going to speak with neighboring municipalities to see what programs they use and what may assist in streamlining some of the day to day work load
- She wanted to commend trustee Flaherty on coming up with a solution so that the beach program and the triathlon could co-exist, She noted that the village is very fortunate to have Mark & Tonia put on these events, but also noted the importance for residents to have access to the beach that they pay taxes for
- She inquired about the parking lot near the four corners and it being sealed and lines put in for parking, it is in the works. She also brought up "photo op" statues or pictures something at the four corners to draw people to the area

TRUSTEE DUBOIS' REPORT

- She reported that she had the same concerns as Cathy regarding the absence of Sam Alaimo and what projects have been put on hold with no return date at this time
- She reported that the fire department took the rescue boat out last night to make sure its working well, its been docked at the beach and seems to be a good spot
- She also had questions on the speed limit signs that the village purchased and would like to see them repaired as soon as possible so they can be put to use
- She also echoed the sentiments of the rest of the board in commending Trustee Flaherty on coming up with a solution to have the triathlon and the beach program operate together
- She also wanted to remind the community of the upcoming benefit for Keith Waite on July 27th from 1-5PM at the Cassadaga American Legion, he was recently diagnosed with ALS

RESOLUTION # 116

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee Astry to approve financial reports for July 24, 2024, seconded by Trustee Cruver VOTE: 5 AYES, 0 NAYS.

GENERAL FUND 7/24/2024	\$	382,910.89
WATER FUND 7/24/2024	\$	48,233.94
RESERVE CVFD EQ.	\$	20,972.15
RESERVE DPW EQ.	\$	12,486.41
RESERVE WATER REPAIRS	\$	50,369.40
RESERVE FOR DEBT SERVICE	\$	363,381.85

RESOLUTION # 117

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Flaherty to approve bills & payroll as follows, seconded by Trustee Cruver VOTE: 5 AYES, 0 NAYS.

PAYROLL General Fund, 7/19/2024	cks: 6045-6053	\$	10,721.92
PAYROLL Water Fund, 7/19/2024	cks: 6045-6053	\$	1,690.11
ABSTRACT July 24, 2024	General Cks: 10185-10194	\$	7,776.62
ABSTRACT July 24, 2024	Water Cks: 10185-10194	\$	755.55

RESOLUTION # 118

Being no further business, Trustee Astry moved to adjourn, second by Trustee DuBois at 8:36 PM. VOTE: 5 AYES, 0 NAYS.

Respectfully Submitted,

Annette McChesney
Clerk Treasurer