

JUNE 5, 2013

The regular meeting of the Village of Cassadaga was held on June 5, 2013 with Deputy Mayor Valerie Culverwell presiding. Trustees present were Jeffrey Frick, and Mike Lehnen. Absent: Mayor LeeAnn Lazarony and Trustee Ron Dechard.

**RESOLUTION #84
APPROVAL OF MINUTES**

Motion made by Trustee Lehnen, second by Trustee Frick to approve the minutes of May 15, 2013 minutes. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION #85
ACCEPT AGENDA**

A Motion was made by Trustee Lehnen to approve the agenda, second by Trustee Frick. VOTE: 3 AYES, 0 NAYS.

GUESTS: Sheila Kroon, Maple Avenue; John Sipos; Village Historian, John Runkle; County Legislature, Bill Astry, Maple Ave.

John Sipos reported on the upcoming Labor Day Parade. It will be held on August 31st at 4PM with Duck Derby to follow and refreshments and music at the Community Building. John Runkle will be the Grand Marshall of the parade. There will also be a Boat Parade on Sunday and Steel Band Concert at the beach.

ATTORNEY MIKE BENEDICT REPORT: Absent

STEARNS & WHEELER REPORT; GREG MCCORKHILL

- **A Preconstruction meeting was held on Tuesday the 4th with the contractors, Steve Davis and Tom Becker attended from Rural Development, Brian Doyle and himself. Ground breaking should happen within 2-3 weeks.**
- **Kandey Company will be not be doing the prefab building but will be doing their own.**
- **Notice to Proceed was signed by Deputy Mayor Culverwell for Contract 5 & 6.**
- **Will consult with village attorney about paper streets and easements for North Shore Park.**
- **Steve Davis and Titus VanValkenburg suggested to do a change order for Kandey Company for North Shore Park instead of bidding it out to save time. Board thought this was a good idea and we have option to not accept it if we feel it isn't a fair price.**

MAYOR LAZARONY'S REPORT: Absent

CLERK ASTRY'S REPORT:

- Board needs to amend Form E because the miscellaneous item is short of funds and it is recommended to take out of contingency line.
- There are budget adjustments that need to be made.

RESOLUTION #86

AMEND FORM E

Trustee Lehnen moved, second by Trustee Frick amending revisions to the “Well Development and Water System Improvement Project”, Capital Project as administered through USDA Rural Development. The Village board hereby modifies the following administrative budget item on the Form E based on Form E #19, which is the last Form E to be submitted: A-7 Miscellaneous \$500.00 move from contingency. The reason for this budgetary amendment is to increase miscellaneous line item to cover costs associated with the advertisement of bids and DEC base fee for 2012.

THIS BUDGETARY AMENDMENT RESULTED IN A DECREASE OF CONTINGENT BY \$500, BRINGING TOTAL CONTINGENCY FROM \$462,499.94 TO \$461,999.94 THIS 5TH DAY OF JUNE 2013.

WHEREAS, the Village of Cassadaga, Village Board has reviewed this Form E Capital Outlay Budget Category, and NOW, THEREFORE, THE VILLAGE OF CASSADAGA, VILLAGE BOARD HEREBY RESOLVES AS FOLLOWS: the vote was taken and recorded in the public meeting; Voting Aye: Deputy Mayor Culverwell, Trustee Lehnen, Trustee Frick.

RESOLUTION # 87

BUDGET ADJUSTMENTS

Trustee Frick moved, second by Trustee Lehnen to approve budget adjustments as recommended by Clerk Astry. **VOTE: 3 AYES, 0 NAYS.** Increase A.1325.1 Treasurer Personal Service by \$12.00 (resulted in rounding off factor and Treasurer adjusted her payroll of June 7th deducting this amount.)

Decrease A.1325.40 Treasurer Contractual by \$12.00

Increase A.1325.42 Treasurers Legal Notices by \$47.00

Decrease A.1325.40 Contractual by \$47.00

Increase A1410.10 Deputy Clerk Personal by \$265.00

Decrease A.1325.4 Treasurers Contractual by \$265.00

Increase A.5110.42 DPW Fuel by \$128.00

Decrease A.5110.40 Streets Contractual by \$128.00

Increase A.5132.40 DPW Garage by \$181.00

Decrease A.5132.41 DPW utilities by \$181.00

Increase F.8310.10 Administration Personal by \$12.00

Decrease F.8310.20 Administrative Equipment by \$12.00

Increase F.8340.43 DPW Fuel by \$128.00

Decrease F.8340.40 Transmission and distribution by \$128.00

Increase HW.1420.220 Engineering bid and construction by \$10,000

Decrease HW.8320.42 Pump House by \$10,000

SUPERINTENDENT OF PUBLIC WORKS; Tom Fetter-Absent

TRUSTEE DECHARD'S REPORT: Absent

TRUSTEE LEHNEN'S REPORT:

- The fence is up and wants to put shrubs near fence.
- There will be a flag disposal at the Legion grounds on June 15th,
- Thorp Electric will be putting underground service in at Ames Common.
- Flag pole should be painted or purchase a new one with approximate cost of \$1000. Suggested riding over to Sinclairville to look at their park.
- County Health Department recommended numbering our fire hydrants and keep detail record of flushing. Trustee Frick will make up record sheets.

TRUSTEE CULVERWELL'S REPORT:

- Would like to get inmates here to help clean up beach.
- She ordered a dock section 4' X 10' from Metallic Ladder.
- Doing beach interviews tomorrow and decision by Friday.
- First day of beach is June 30th and having the Kokomo Band there at 2PM.
- Talking to landscaper about Ames Common. Clerk Astry suggested asking Vicki Thompson from New You for suggestions.
- Trustee Dechard had sent email suggesting that village residents join in at school and down Maple Ave. for a Clap out day for the last day of school because this will be the end of the Cassadaga Elementary school.
- She was contacted by Chautauqua Opportunities about us using their service again. They will supply workers and pay for them to work for us. She will see if we can get someone to help mow and trim.

TRUSTEE FRICK'S REPORT:

- Reported that he has been working on taking pictures of scrap to be disposed of.
- Suggested that we should paint Pump House 2.
- Some work needs to be done at ball field and pavilion.

RESOLUTION # 88

APPROVAL OF FINANCIAL STATEMENT

Trustee Frick moved, second by Trustee Lehnen to approve the Financial Statement of June 5, 2013. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$ 190,362.92
WATER FUND:	\$ 432,381.97
CAPITAL FUND:	\$ 349,236.20
RESERVE CVFD	\$ 5,876.21

RESERVE DPW \$ 5,154.31
RESERVE BLDG \$ 20,049.85

RESOLUTION # 89

APPROVAL OF BILLS

A motion was made by Trustee Frick moved, second by Trustee Lehnem to pay bills as per Abstract of June 5, 2013 and Payroll of June 7, 2013. VOTE: 3 AYES, 0 NAYS

General Abstract June 5, 2013 cks. 6155-6188	\$ 9,730.55
Water Abstract June 5, 2013 cks. 6155-6188	\$2,754.43
Payroll June 7, 2013 General Fund ck.4590	\$ 1,977.58
Payroll June 7, 2013 Water Fund direct dep.	\$ 1,661.40

Being no further business Trustee Lehnem moved, second by Trustee Frick to adjourn at 7:56 PM.

Respectfully submitted,

Roxanne Astry, Clerk Treasurer

