

March 13, 2024

The regular meeting of the Village of Cassadaga was held on March 13, 2024, at 7:00PM with Mayor William Dorman presiding. Trustees present included Bill Astry, Cindy Flaherty, and Danna DuBois. Also present were Clerk Annette McChesney and Deputy Clerk Roxanne Astry. Absent were Trustee Cruver and Superintendent of Public Works Sam Alaimo.

RESOLUTION # 29

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of February 28, 2024, second by Trustee DuBois. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 30

APPROVAL OF AGENDA

A motion was made by Trustee DuBois to approve the agenda, second by Trustee Flaherty. VOTE: 4 AYES, 0 NAYS.

GUESTS:

Timothy Waite, Park Avenue, Helen Runge, 21 Lakeview Avenue

John Sipos, 5 Pennington, Village Historian - He stated that Saint Patrick brought Christianity to Ireland he did not chase snakes. The 1st parade was in New York City with over 150,000 participating and over 3 million spectators.

B.J. Monacelli - 59 High Street – He wanted to speak on the Youth Baseball Program and the recent legislation from Governor Hochul requiring that sports teams have an onsite AED with someone who is trained in its' use at all sporting practices and games. The Cassadaga baseball program this year will have over 70 kids participating, which is three times more than two years ago and he inquired if the village had discussed acquiring an AED or if the baseball program should look into donations or fundraisers etc. Trustee Flaherty asked when the practices and the season started and finished, and he relayed it was early April through mid to end of June. Trustee DuBois inquired if he was AED/CPR certified and he is working on it. Trustee Flaherty stated that perhaps the baseball program and the beach program could share the current AED the village owns as their programs would not overlap. The board felt that could work. As the AED is very expensive, B.J. offered to be in charge of the AED during the baseball program. Trustee Flaherty just sent in for a grant requesting funding for an AED with wall mounted storage cabinet to be placed in the Community Room, and the quote was \$2,142.59. Discussion was had about any conflicts when there are multiple teams practicing and/or playing, or the events that are scheduled prior to the beach program opening, and it was decided that sharing the AED may be difficult to coordinate at first but it should be possible for all to work together and make it happen. Trustee Flaherty will reach out to B.J. and coordinate. Trustee DuBois offered up several resources for CPR/AED certification classes. B.J. also mentioned ha had spoke with Sam Alaimo regarding portable restrooms as well as sand and dirt for field maintenance.

John Penhollow, Legislature, District 7 – He arrived shortly after the meeting had started as he had just left Town of Portland’s meeting. He tries to attend several meetings throughout his district to keep everyone informed on what’s been happening at the county level as well as address any questions or concerns. He stated he has been working on the Economic Development of Shortman Road in Ripley. Empire State Development recently awarded the (CCIDA) County of Chautauqua Industrial Development Agency \$5.25 million dollars to make the site shovel-ready. He was recently appointed to two new boards, the North Chautauqua County Water District, and the Portland Sewer District. The county is also giving opinions on Fredonia’s current water situation, but it will be their decision. He wanted to remind the board as well as members of the community to reach out to him anytime, his number and email are available online. Deputy Clerk Astry asked in there was money available for AED’s, he can investigate. Discussion was had about the regulations and certifications that have been added by the state over the years to serve hotdogs or have kids on the fields, sometimes making it more difficult to get members of the community to step up and coach or volunteer on committees etc. Trustee Flaherty asked if the baseball program gives King Kone their schedule? B.J. stated that the baseball program has a great relationship with the owner(s) of King Kone, and they even donate a free cone to each kid who plays for the home team after games. John Penhollow remembers himself enjoying Valley Little League baseball and stated how wonderful it is to see people of B.J.’s age group having families and seeing their kids playing sports.

ATTORNEY JOE CALIMERI REPORT – Not in attendance at 1st meeting

MAYOR DORMAN’S REPORT – No Report

CLERK MCCHESENEY’S REPORT

- **She reported that Jason Luce, Code Enforcement Officer, has left a message for Attorney Joe Calimeri regarding starting further proceedings on 72 Lakeview Avenue**
- **She reported that a Trustee from the village of Brocton had called and inquired about how the village enforces their parking laws. His information was given to Trustee Astry**
- **She reported that the draft audit has been received from Bahgat & Laurito-Bahgat and some questions were answered and sent back just waiting on the final draft or any other questions**
- **She also reported that she and Deputy Clerk Astry were able to create an account in the Statewide Financial System which has taken over the grant the village was awarded by Urban Forestry for the tree inventory. The grant contract is not showing in the system yet, but as stated prior, it may take a bit for the grant to transfer from Grants Gateway**

- She reported that the Office Statewide Comptroller had requested that a few fund account numbers be revised in last year's audit, that was completed, it was resubmitted and recertified
- She also reported that she sent the letters of support requests needed by the engineers to be submitted with the paperwork requesting funding from any earmarks available for the village's potential future water project. These included the offices of Senators' Schumer, Gillibrand, and Borello, Congressman Langworthy, and Legislator Penhollow
- She also reported that Sam Alaimo is working on the Water Withdrawal Report figures that are needed for the annual report due by March 31st
- She did not see a contract between the Village and the Cemetery for the current fiscal year, she will make sure that one is done and signed by both parties
- She wanted to make sure the board received the email from George Borrello's office with the zoom meeting link for Friday, March 15th @ 9am if they would like to attend. He will be providing updates on the budget and other legislation
- She reported that the village received an email from Cassadaga Valley Highschool stating they will be hosting a Community Health & Wellness Fair on 3/22/24 from 11-2 & 3-7 and on 3/23/24 from 11-5 in the middle/high school gym. Flyers posted at the village office.
- She received an email there will be a Free Rabies Clinic on 03/23/24 from 10-12 @ Village of Falconer Highway Dept 1 Coleson Drive, MUST pre-register
- She received a call from Mark Wilson wondering if the village was going to have paint supplies for the sharrows (bicycle outlines along the shoulders), Per Trustee Astry the village will supply the paint as they have in prior years and Mark will do the painting
- She reported that she and Deputy Clerk Astry will be doing a training with NYSLRS for the new enhanced retirement system on 4/16/24 @ 9am to continue the process of changing over to their new system
- She reported she received numerous calls regarding the article in the paper stating that residents were urged to take their sticks and yard debris to the Ellery Landfill. The board wanted to clarify that yard waste will be picked up as usual and a schedule posted once it is set. It was discussed at the last meeting that with the spring like weather IF any resident did not want to wait for stick pickup to begin, the landfill would take it for a small fee

DEPUTY CLERK ASTRY'S REPORT

- She reported that she and Tree Committee chairman Bob Reuther will be traveling to Syracuse on March 21st to attend the NYS DEC Recognition Lunch for 2023 Tree Campuses, Tree Lines, and Tree Cities

OLD BUSINESS

- 1. BATHHOUSE AT BEACH – Trustee Astry reported that there is just one interior wall to remove, and the roof has been supported. Sam Alaimo is going to cut in the trench for the new drains.**
- 2. FUTURE WATER PROJECT UPDATES - Clerk McChesney reported that she has completed the initial paperwork needed by the engineers and was looking to see if the committee wanted to set a date to meet and work on the RFQs (Request for Qualification) that are needed for the next step in selecting the overall project engineer**

NEW BUSINESS:

- 1. WATER SHUT OFF NOTICES – Discussion was had to send shut off notices to anyone who has not made a payment in the last two billing cycles as has been done in prior years**

RESOLUTION # 31

SEND OUT WATER SHUT OFF NOTICES

A motion was made by Trustee Dubois to send out water shut off notices to any resident who has not made a payment within the last two billing cycles. Payment will be due in full within ten business days from date of letter unless a mutually agreed upon written payment schedule is set up with the clerk to have the bill paid in full prior to the next billing on 06/01/2024, second by Trustee Astry. VOTE: 4 AYES, 0 NAYS.

SUPT. OF PUBLIC WORKS SAM ALAIMO REPORT – Given by Trustee Astry

- He reported that Sam Alaimo was out sick today**
- He also reported that Bianca Riggle was called in this afternoon to remove a large amount of salt from Dale Drive that had been left by a county truck, so that it did not wash into the lake**
- He reported that the snowflakes should be removed next week after Sam Alaimo repairs Portland's boom truck that is utilized to reach them**
- Trustee DuBois inquired on the eta of the box installation on the truck used to haul yard waste, he believes it should be the 1st/2nd week of April**
- He also reported that Sam and Bianca have been working at the bathhouse at the beach as well**

TRUSTEE ASTRY'S REPORT – No Report

TRUSTEE FLAHERTY'S REPORT

- She wanted to remind everyone of the upcoming Informational meeting on March 18th @ 7pm in the community room to get ideas for the NY Forward Grant. She has had quite a few people tell her that Cassadaga is too small to apply for this grant which gives her a little more drive to make sure the village gets it**
- She also mentioned that the next CBC (Citizens for Better Cassadaga) meeting is 3/14/24 @ 7pm in the library**

- She reported that she did speak with a representative from the US Department of Agriculture and Cassadaga is on the goose remediation schedule for this year again mid-June - July 4th
- She wanted to set a schedule for Cleanup Cassadaga. The village will provide a dumpster for residents to use on April 13th at the DPW lot, more information will follow. The Town of Stockton is having their clean up on May 17th and 18th
- She asked Trustee Astry to check with Sam on when the concrete pieces will be removed from uptown. Trustee Astry stated that it is on his radar to take care of
- She also inquired on the status of the replacement signs for “Cassadaga” coming down Stockton Cassadaga Road and Putnam that are faded – Trustee Astry reported that Sam has all of the signs he ordered just needs to install them. She also asked on fixing the crooked signs for Park on Maple and Frisbee on Maple-Trustee Astry will mention these to Sam
- She also reported that with school running later this year the tentative beach program schedule will be June 29th through August 24th Most of the lifeguards that are returning from last year are younger than college age so this should not be a problem. Trustee DuBois asked who does the hiring, Trustee Flaherty will be the one reviewing the applications, they are available on the village website by clicking on the documents tab, and then Beach Employment Application

TRUSTEE CRUVER’S REPORT - Absent

TRUSTEE DUBOIS’ REPORT

- She wanted to follow up on the firehall man door to see what is needed to move along with getting it replaced. Trustee Astry stated that the holdup has been getting a contractor to do the work. He thinks he may have found one but it will require Sam to do a portion of the concrete step removal etc. The replacement was approved 3-4 years ago it was just finding someone to do the work
- She wanted to thank Clerk McChesney as well as Tammie Wichlacz (who cleans the community room) for taking care of the clogged men’s toilet and cleaning up the mess. Trustee Astry stated that the urinal and the sink are now clogged and will need to be addressed
- She gave Cassadaga Volunteer Fire Departments’ monthly Report for February 2024 as follows:
 - EMS Calls - 15
 - Fire Calls – 0
 - MVA Calls – 0
 - Alarm Activation - 0
 - Request for Gator - 0
 - Service Calls – 0
 - Stand by for CCSO - 0
 - Mutual Aid Given - 10

- Mutual Aid Received – 1
 - Total Calls - 15
 - Total Man Hours 56
- She thanked Clerk McChesney for sending the board the minutes from the last ZBA hearing, she read some of the complaints brought up against short term rentals having outdoor firepits, but can think of numerous permanent residents who have outdoor firepits as well
 - She also reported that the fire department is working on grants for AED's but they would only be for their use. She will look into seeing if there are grants out there that are still open for youth program AEDs
 - She brought in Eclipse glasses that are available at the Clerk's office to residents on Tuesdays and Thursdays 8:30-4:00pm

RESOLUTION # 32

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee Flaherty to approve financial reports for February 29, 2024 and March 13, 2024, second by Trustee Astry VOTE: 4 AYES, 0 NAYS.

GENERAL FUND 02/29/2024	\$	280,799.80
WATER FUND 02/29/2024	\$	102,536.50
GENERAL FUND 03/13/2024	\$	283,887.68
WATER FUND 03/13/2024	\$	100,843.69
RESERVE CVFD EQ.	\$	20,959.00
RESERVE DPW EQ.	\$	12,478.23
RESERVE WATER REPAIRS	\$	50,352.89
RESERVE FOR DEBT SERVICE	\$	339,216.86

RESOLUTION # 33

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Astry to approve bills & payroll as follows, second by Trustee DuBois VOTE: 4 AYES, 0 NAYS.

PAYROLL General Fund, 03/15/2024	cks: 6008-6009	\$	3,633.28
PAYROLL Water Fund, 03/15/2024	cks: 6008-6009	\$	2,188.05
ABSTRACT March 13, 2024	General Cks: 10072-10083	\$	6,828.51
ABSTRACT March 13, 2024	Water Cks: 10072-10083	\$	133.79

RESOLUTION # 34

Being no further business, Trustee Astry moved to adjourn, second by Trustee DuBois at 7:59 PM Budget workshop to follow. VOTE: 4 AYES, 0 NAYS.

Respectfully Submitted,

Annette McChesney
Clerk Treasurer