

March 2, 2011

The regular meeting of the Cassadaga Village Board was held March 2, 2011 at 7:00 P.M. with Deputy Mayor Rodney Waite presiding. Trustees present were, Jeff Frick, Mike Lehnen, and Ron Dechard. Absent: Trustee Mayor LeeAnn Lazarony. Also in attendance were Attorney Mike Norris and Tom Fetter and Deputy Clerk Valerie Culverwell and Engineer Bob Armstrong.

**RESOLUTION # 34
APPROVAL OF MINUTES**

Motion made by Trustee Lehnen, second by Trustee Frick to approve the minutes of February 16, 2011 minutes. VOTE: 3 AYES, 0 NAYS.

**ACCEPT AGENDA
RESOLUTION #35**

A Motion was made by Trustee Frick second by Trustee Lehnen to approve the agenda. VOTE: 3 Ayes, 0 Nays.

GUESTS:

Ron Matter; Utility worker for village.

ATTORNEY MIKE NORRIS' REPORT:

- **Drew up Policy and Procedure for Scrap Materials in the Village. Board to review and act on it at next board meeting.**
- **Time Warner Franchise Contract was given him to review.**
- **Town of Arkwright Fire Contract was ready for approval for one year. Discussion held and decided to have Mayor and Trustee Waite meet with Town of Arkwright for contract for 5 years. Boundaries are defined in the new contract.**
- **Local Law 1 of 2011 was reviewed and changes made. It will be introduced at next meeting and Public hearing in April.**
- **Discussed recommendation and findings that State Comptroller suggested that Clerk Astry sent to the board for review.**
 - ✓ **Auditor said that all water customers need to receive bills, doing otherwise constitutes a gift. Clerk will notify the Cemetery and Churches.**
 - ✓ **Clerk gave board a check list that they should be using to review finances of the village and Attorney Norris will review.**
 - ✓ **Scrap Metal policy was suggested which was distributed for review.**
 - ✓ **More effort should be made by DPW to read meters that were missed during scheduled readings if they find resident at home.**
 - ✓ **Current software package doesn't have all safeguards.**

**RESOLUTION # 36
APPROVE TOWN OF ARKWRIGHT FIRE CONTRACT**

Trustee Lehnen moved, second by Trustee Frick to authorize Deputy Rodney Waite to sign the one (1) year contract for Town of Arkwright Fire Protection. VOTE: 3 AYS, 0 NAYS,

BOB ARMSTRONG; STEARNS & WHELER REPORT:

- Bids for Contract 4 were opened yesterday for Maple Avenue Waterline. There were 5 bids as follows: H&K Services, Inc. for \$842,390, D&H Excavating for \$795,212, St. George Enterprises for \$1,042,279, New Frontier for \$877,332.58 and Kandy Company for \$977,777. He reviewed the low bid and called references and found that D&H Excavating has been around for 17 years and received good references. He recommends awarding contract to them contingent on Rural Water Development approval.
- Reminded everyone that this does not include milling and paving Maple Avenue.

RESOLUTION # 37

AWARD CONTRACT # 4 FOR MAPLE AVE WATERLINE

Trustee Frick moved, second by Trustee Lehnen to accept low bid from D&H Excavating in the amount of \$795,212 contingent on Rural Water and Attorney Norris' approval. VOTE: 4 AYES, 0 NAYS.

RESOLUTION # 38

GO INTO EXECUTIVE SESSION

Trustee Lehnen moved, second by Trustee Frick to move into Executive Session at 8:10 PM to discuss Personnel and contract negotiations for Fire Contracts. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 39

MOVE OUT OF EXECUTIVE SESSION

Trustee Lehnen moved, second by Trustee Frick to come out of Executive Session at 8:25 PM. VOTE: 3 AYES, 0 NAYS.

Ron Matter, Utility worker stated that current Village Uniforms from Doritex he is unable to wear due to skin allergies. He requested that board may consider giving a clothing allowance of \$300 per year to get monogrammed shirts and other clothing. Public Works Superintendent Tom Fetter said he would look to see if he can find a company that has his size and report back. We spend around \$1200 a year for uniforms from Doritex and this would be a savings.

Ron Matter also requested a raise and gave them print out what other municipalities pay their employees.

MAYOR LAZARONY'S REPORT: Absent

CLERK ASTRY'S REPORT:

- Reported that she had to have election ballots printed because they still have to look like the new scanable ballots that New York uses and could not use type of ballots that we have used in the past.
- Need to work on Budget.

SUPERINTENDENT THOMAS FETTER'S REPORT:

- Things are running smoothly, although two vehicles need repair.

TRUSTEE WAITE'S REPORT: No report

TRUSTEE FRICK'S REPORT: Absent

- Snow needs to be removed from south parking lot.

TRUSTEE DECHARD'S REPORT:

- He stated that residents have commented on how well we keep street plowed in winter.

TRUSTEE LEHNEN'S REPORT:

- The Fire Dept. put in new door openers at fire hall and getting bids for siding, soffits and windows for Mill Street garage.
- Had the propane tank filled for the generator?

RESOLUTION # 40

APPROVAL OF FINANCIAL STATEMENT

Trustee Frick moved second by Trustee Dechard to approve the Financial Statement of March 2, 2011. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$ 109,481.78
WATER FUND:	\$ 318,078.00
CAPITAL FUND:	\$1,661,002.19
RESERVE CVFD	\$ 60,618.66
RESERVE DPW	\$ 20,055.76

RESOLUTION # 41

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Frick second by Trustee Dechard to pay bills as per Abstract of March 2, 2011 and Payroll of March 4, 2011 VOTE: 3 AYES, 0 NAYS

General Abstract March 2, 2011 checks 5289-5303	\$ 4,075.07
Water Abstract March 2, 2011 check 5289-5302	\$ 2,309.62
Capital Abstract March 2, 2011 check 150	\$ 8,000.00
Payroll March 4, 2011 General	\$ 1,806.13
Payroll March 4, 2011 Water	\$ 1,589.33

Being no further business Trustee Lehen moved, seconded by Trustee Frick to adjourn at 9:07 PM.

Respectfully submitted,

Roxanne Astry