

March 4, 2015

The regular meeting of the Village of Cassadaga was held on March 4, 2015 at 7:00 PM with Mayor LeeAnn Lazarony presiding. Trustees present included, Jeff Frick and Mike Lehnen. Absent: Trustee Ron Dechard and Joshua Slaven. Also in attendance was Supt. of Public Works Tom Fetter.

**RESOLUTION # 30
APPROVAL OF MINUTES**

A motion was made by Trustee Lehnen, second by Trustee Frick to approve the minutes of February 18, 2015. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 31
APPROVAL OF AGENDA**

A motion was made by Trustee Lehnen, second by Trustee Frick to approve the agenda. VOTE: AYES 3, NAYS 0.

GUESTS:

Fire Chief Tim Cobb and fireman Chris Wichlacz. Tim went over his budget requests for next fiscal year. The Tanker 101 will need work done on it with estimated cost of \$6,000 to \$10,000 and still need 10 more sets of Turn out Gear. We could maybe do 5 sets this year and 5 more the following year. Chris Wichlacz went over the new Radio System the County is installing and our cost for the village would be \$38,000 for 12 portable radios and \$41,000 for the mobile units. A grant application has been submitted for the mobile units. Motorola is offering a 32% discount if radios are purchased within 1 year of County system going on line. The time frame for this is December 2015. There is a low interest loan program through the Chautauqua County Emergency Services and distributed by the Fire Advisory Board.

Mayor Lazarony stated that there are grants available through the Department of Justice and Northern Chautauqua Community Foundation.

ATTORNEY MIKE NORRIS' REPORT: No report

MAYOR LAZARONY'S REPORT:

- She gave copies of Planning Board Report to board members.**
- Thanked Tom and Garrett for getting frozen lines fixed at end of North Main and acting quickly on residents who have had meters frozen.**
- Steve Wintersteen will be giving us a bill from St. George Enterprises for installation of water line to 11 Frisbee Road.**

CLERK-TREASURER ASTRY REPORT:

- Change order for Fire Department boots needs to be approved with an increase of \$968.00.**

- Reported that Andrew Johnson from Eco Strategies would like to attend meeting and show the board what they would like to do regarding drainage problem on Park Ave. We will have him come at 7:00 on March 18th. Tom Fetter spoke against the project as a property owner whose land would be effected.
- Reported that she has copies of the Audit done by Bahgat & Laurito-Bahgat that she had previously emailed to the board. The report had a couple minor “Material Weaknesses identified”. When adjusting journal entries are done at end of fiscal year/beginning that they should be disclosed to the board. Clerk explained that we are on an accrual basis accounting. When the June 1st billing is done, the total amount of the bills show for June 1st. She makes a journal entry for the water usage part to the previous fiscal year because it is water usage for the last 6 months. It shows up on audit report as a receivables to be collected. What the report is saying is that clerk needs to disclose this journal entry to the board.

RESOLUTION #32

APPROVE CHANGE ORDER FOR TURN OUT GEAR

Mayor Lazarony moved, second by Trustee Lehnen to reduce the amount of Thorogood rubber insulated boots from nine to one pair. Increase the amount of Thorogood leather structural bunker boots from one pair to 9 pairs. The change order is an increase of \$968.00. VOTE: 3 AYES, 0 NAYS.

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER:

- He reported that the frost in the ground is 5 feet and recommends everyone to keep water dripping to prevent freezing.
- The lines were frozen to the White Horse Inn and first house on North Main that they and shared services worked on all day on February 27th to thaw out.
- Some residents are beginning to get dirty water again and flushing of hydrants will be done as soon as weather permitting.
- They could use the assistance of inmates to clear hydrants again.

TRUSTEE DECHARD’S REPORT: Absent

TRUSTEE LEHNEN’S REPORT:

- Questioned when meter will be installed in fire hall. Tom said we were on Emke’s schedule but they had a lot of calls for frozen pipes.
- Clerk Astry purchased 1 time card machine for board’s approval before purchasing 3. Board directed her to purchase another one for village office and beach. A policy will be discussed on how this will work if working from home or checking roads, etc.

TRUSTEE SLAVEN’S REPORT: Absent.

TRUSTEE FRICK’S REPORT:

- He will contact Bob Stewart from Noco about rates.

RESOLUTION # 33

APPROVAL OF THE FINANCIAL STATEMENT

Trustee Frick moved, second by Trustee Lehnen to approve the Financial Statement for March 4, 2015. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$171,177.19
WATER FUND:	\$231,395.75
RESERVE CVFD:	\$ 26,037.76
RESERVE DPW	\$ 25,328.60
RESERVE BLDG	\$ 30,318.02
RESERVE WATER REP.	\$ 9,009.00
RESERVE FOR DEBT SERVICE	\$392,895.16

RESOLUTION # 34

APPROVAL OF THE BILLS AND PAYROLL

A motion was made by Trustee Lehnen, second by Trustee Frick to pay bills as per the Abstract of March 4, 2015 and Payroll of February 27, 2015.

VOTE: 3 AYES, 0 NAYS.

Abstract March 4, 2015 General cks.6846-6858	\$ 4,978.78
Abstract March 4, 2015 Water cks.6846-6858	\$ 2,600.59
Payroll of Feb. 27, 2015 General Fund ck. 4772-4773	\$ 2,078.30
Payroll of Feb. 27, 2015 Water direct deposit	\$ 1,798.31

Being no further business, Trustee Frick moved to adjourn the meeting, second by Trustee Lehnen at 8:15 PM. VOTE: 3 AYES, 0 NAYS.

Respectfully submitted,

Roxanne Astry
Clerk Treasurer

