

**March 6, 2013**

**A Workshop meeting beginning at 6:30 was held prior to regular meeting of the Village of Cassadaga on March 6, 2013 with Deputy Mayor Rodney Waite presiding. Trustees present were Ron Dechard, Mike Lehnen, and Valerie Culverwell. Absent: Mayor LeeAnn Lazarony. Also in attendance were Attorney Mike Norris and Supt. of Public Works Tom Fetter.**

**RESOLUTION # 33**

**GO INTO EXECUTIVE SESSION**

**Deputy Mayor Waite moved to Go Into Executive Session to discuss Personnel issue, second by Trustee Dechard at 6:31. VOTE: 3 AYES, 0 NAYS.**

**RESOLUTION # 34**

**COME OUT OF EXECUTIVE SESSION**

**Deputy Mayor Waite moved to Come out of Executive Session at 7:25, second by Trustee Lehnen. VOTE: 3 AYS, 0 NAYS.**

**RESOLUTION # 35**

**APPROVAL OF MINUTES**

**Motion made by Trustee Lehnen, second by Trustee Culverwell to approve the minutes of March 6, 2013 minutes. VOTE: 3 AYES, 0 NAYS.**

**RESOLUTION # 36**

**ACCEPT AGENDA**

**A Motion was made by Trustee Dechard, second by Trustee Culverwell to approve the agenda. VOTE: 3 Ayes, 0 Nays.**

**GUESTS: Engineer Greg McCorkhill.**

**STEARNS & WHEELER REPORT; GREG MCCORKHILL**

- **The Bids will be opened on March 26<sup>th</sup> at 2:00 PM in the Village Office.**
- **The D.E.C. has had the Water Supply Permit since August 10, 2012. We have contacted them monthly by email or phone or both and they just let us know that the application isn't complete. They want written justification why the building is where it is at because it infringes on wetlands by a couple of feet. He will speak to the Regional Representative to get things moving because they should have let us know before 6 months that there was a problem.**

**ATTORNEY MIKE NORRIS' REPORT:**

- **He has reviewed Contracts 5,6,7 and recommends them going out to bid.**

**RESOLUTION # 37**

**AUTHORIZRE ADVERTISEMENT OF BID**

Trustee Culverwell moves, second by Trustee Dechard to authorize the Village clerk to advertise for bids on March 8<sup>th</sup> and March 15<sup>th</sup> for Contract 5, 6, 7 for Village of Cassadaga Water System Improvements Water Supply Pump and Treatment Building. Contract 5: General Construction, Contract 6: Electrical and Instrumentation Construction, Contract 7: HVAC Construction. VOTE: 3 AYES, 0 NAYS.

**MAYOR LAZARONY'S REPORT: ABSENT**

**CLERK ASTRY'S REPORT:**

- She reported that when she went to cancel our trash pickup with Casella Waste that they offered us a savings of \$26 and agreed to lower monthly cost to \$57.00. The board wants to have a yearly contract stating that amount.

**SUPERINTENDENT OF PUBLIC WORKS; Tom Fetter - No report**

**TRUSTEE WAITE'S REPORT: No report**

**TRUSTEE DECHARD'S REPORT: No report**

**TRUSTEE LEHNEN'S REPORT:**

- He is working on fencing for the property line at the Community Building.
- Wants clerk to call people who bought M-Truck and get it removed from parking lot.

**TRUSTEE CULVERWELL'S REPORT:**

- She is still looking into buying new dock sections for beach.
- The Mayor wants her to work on Beach Budget.

Attorney Mike Norris explained that an error had been discovered during a budget workshop regarding Tom Fetter's salary. The Clerk Treasurer used the amount that was budgeted in the 2012-2013 as his salary amount. Instead he should have been given a 1% raise from his actual salary amount. The error was discovered and correction is being made and recommends the board adopts the following resolution.

**RESOLUTION # 38**

**SALARY ADJUSTMENT FOR THOMAS FETTER**

Trustee Culverwell moved, second by Trustee Lehnen proposes the following Resolution; VOTE 4 AYES, 0 NAYS.

Whereas, for the position of Superintendent of Highways in the 2011-2012 fiscal year: the yearly rate of compensation was \$32,469.84, the total amount appropriated in the budget line was \$34,090.00, and the hourly rate of compensation was \$15.61; and

Whereas, for the position of Superintendent of Highways in the 2012-2013 fiscal year: the duly adopted budget listed the yearly rate of compensation as \$34,412.00 and the total amount appropriated in the budget line was \$34,412.00; and

Whereas, following the adoption of the 2012-13 budget, but prior to the beginning of the 2012-2013 Fiscal Year the Village Board directed the Village Clerk-Treasurer to increase the salary of the Superintendent of Highways by one (1) percent; and

Whereas, when the Village Clerk-Treasurer proceeded to effectuate such change in salary, the Village Clerk-Treasurer mistakenly added the one (1) percent onto the total amount appropriated in the 2011-12 budget line of \$34,090.00 instead of the 2011-2012 yearly rate of compensation of \$32,469.84; and

Whereas, due to this error, the Superintendent of Highways has been mistakenly paid a higher rate of pay than approved by the Village Board since June 1, 2012 and has earned a total of \$26,470.80 from June 1, 2012 through March 1, 2013 and \$1,244.40 remains to be paid until May 31, 2013 bi-weekly to the Superintendent of Highways based upon the yearly rate of compensation \$32,794.53 (\$32,470.00 plus one (1) percent); now therefore be it

Resolved, that the Village Clerk-Treasurer is hereby directed to adjust the Superintendent of Highways hourly rate immediately and through May 31, 2013 so that the yearly rate of compensation paid for the Superintendent of Highways from June 1, 2013 through May 31, 2013 is \$32,794.53; and be it further

Resolved, the Village Clerk-Treasurer is hereby directed and authorized to amend the 2012-2013 budget so it is properly reflected that the yearly rate of compensation for the Superintendent of Highways is \$32,794.53.

**RESOLUTION # 39**

**APPROVAL OF FINANCIAL STATEMENT**

Trustee Culverwell moved second by Trustee Dechard to approve the Financial Statement of March 6, 2013. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$	179,038.35
WATER FUND:	\$	409,053.82
CAPITAL FUND:	\$	392,917.87
RESERVE CVFD	\$	5,861.62
RESERVE DPW	\$	5,141.52
RESERVE BLDG	\$	20,000.00

**RESOLUTION # 40**

**APPROVAL OF BILLS**

**A motion was made by Trustee Culverwell moved second by Trustee Lehen to pay bills as per Abstract of March 6, 2013 after voiding check for Lakeshore Savings and printing check for Lakeshore Testing for same amount and Payroll of March 1, 2013. VOTE: 3 AYES, 0 NAYS**

<b>General Abstract March 6, 2013 checks 6068-6076</b>	<b>\$ 3,090.98</b>
<b>Water Abstract March 6, 2013 checks 6068-6076</b>	<b>\$ 1,483.62</b>
<b>Capital Water Abstract Mar. 6, 2013 ck 221-222</b>	<b>\$ 2,134.00</b>
<b>Payroll March 1, 2013 General Fund ck. 4569</b>	<b>\$ 1,829.81</b>
<b>Payroll March 1, 2013 Water Fund direct dep.</b>	<b>\$ 1,660.78</b>

**Next Budget Meeting is Wednesday, March 13<sup>th</sup> at 6:30 PM to finish up the budget.**

**Being no further business Trustee Dechard moved, second by Trustee Lehen to adjourn at 8:20 PM.**

**Respectfully submitted,**

**Roxanne Astry, Clerk Treasurer**



