

March 27, 2024

The regular meeting of the Village of Cassadaga was held on March 27, 2024, at 7:00PM with Mayor William Dorman presiding. Trustees present included Bill Astry and Danna DuBois. Also present were Attorney Joe Calimeri, Clerk Annette McChesney, Deputy Clerk Roxanne Astry, and Superintendent of Public Works Sam Alaimo. Absent were Trustee Cathy Cruver and Trustee Cindy Flaherty.

RESOLUTION # 35

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of March 13, 2024, second by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 36

APPROVAL OF AGENDA

A motion was made by Trustee DuBois to approve the agenda, second by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

GUESTS:

Braeden Carmen, Observer

ATTORNEY JOE CALIMERI REPORT

- He reported that he has spoken with Code Enforcement Officer Jason Luce regarding the property located at 72 Lakeview Avenue and has everything he needs to file in Town of Stockton Court this week or next

MAYOR DORMAN'S REPORT – No Report

CLERK MCCHESENEY'S REPORT

- She reported that she and Sam Alaimo have completed and submitted the Annual Water Withdrawal Report
- She also reported that past due water bill shut off notices went out and payments are due by April 2nd
- She received an email from NYSDEC regarding a tree seedling program available for school districts and she forwarded to the district so they could apply if interested
- She reported that the County Planning Board email included a reminder to residents that there is another Annual Brush Burning Ban March 16th though May 14th
- She also reported that she received an email from the county regarding landfill closures on Monday, April 8th, during the eclipse - North County Transfer Station will be closed on Monday, April 8th and Ellery Landfill will only be open until noon

DEPUTY CLERK ASTRY'S REPORT

- She reported that she and Tree Committee chairman Bob Reuther traveled to Syracuse on March 21st to attend the NYS DEC Recognition Lunch where speakers talked about viruses, plantings and more. They also recognized attendees from Tree City USA locations such as Cassadaga

OLD BUSINESS

1. **BATHHOUSE AT BEACH** – No new activity to report
2. **FUTURE WATER PROJECT UPDATES** –
 - Matt Zarbo with the engineering firm sent over submission Questions and & Answers to be reviewed by the board before they are submitted for Congressionally Directed Spending Requests (earmarks), there were a couple minor changes made
 - Clerk McChesney reported that she has sent the water billing registers for all of 2022 & 2023 as requested
 - Sam Alaimo reported that he has been working with Matt as well to answer questions he has and supply information requested as he works through assessing the village water system

NEW BUSINESS:

1. SET TAX RATE FOR BUDGET

Clerk Treasurer McChesney reviewed the general budget with the board and explained the estimated fiscal year fund balance and the effect of the State Tax cap. She reported that the Tax Levy Limit for fiscal year 2025 is \$146,648.00. The total assessed value is \$44,139,137.00 an increase of \$625,459.00 from last year. Last year's tax rate was \$3.26 per thousand. She presented calculations using different tax rates to the board. It was recommended going with a tax rate of \$3.24 per thousand and a Tax Levy of \$143,010.80 staying under the tax cap limit. This will also allow the village to budget for a transfer of \$10,000.00 each to the Department of Public Works and the Fire Department reserve accounts
The water fund budget was discussed and explained. The board decided to keep the current rate of \$6.25 per thousand.

RESOLUTION # 37

SET TAX RATE FOR BUDGET

Trustee DuBois moved to set the tax rate for 2024-2025 to \$3.24 per thousand for a tax levy of \$143,010.80, a decrease of \$1,156.25 from last year, second by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 38

SET WATER RATE FOR BUDGET

Trustee DuBois moved to keep the water rate at \$6.25 per thousand gallons for total estimated revenue of \$285,300.00 and appropriations of \$314,200.50 second by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

2. SET PUBLIC HEARING

RESOLUTION # 39 SET PUBLIC HEARING

Trustee DuBois moved to set Public Hearing on the budget for 2024-2025 on April 10, 2024, at 7:00 PM, at 22 Mill Street, Cassadaga, second by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

3. BUDGET ADJUSTMENT

- Cancer Policy Renewal came after prior budget adjustment was made, need to increase budget line to cover payment

RESOLUTION # 40 APPROVE BUDGET ADJUSTMENT – UNALLOCATED INSURANCE, TREASURER EQUIPMENT

A motion was made by Trustee DuBois to increase the budget line for A.1910.400 unallocated insurance by \$1,600.00 and decrease the budget line for A.1325.200 treasurer equipment by \$1,600.00, second by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

4. GRADE C WATER SYSTEM CLASS BIANCCA RIGGLE

- Discussion was had amongst the board on paying for Biancca Riggle, Utility Worker for the village, to attend a water operator class, and then how to retain her once its been completed. The village has covered costs in the past for CDL Licenses and water classes and then the employees have left for other opportunities. The board discussed ways the fire department implement policies and how it can be difficult to enforce them

RESOLUTION # 41 APPROVE GRADE C WATER SYSTEM OPERATOR CLASS

A motion was made by Trustee Astry to pay the fee for the water operator class in the amount of \$725.00, Trustee DuBois amended the motion to include the stipulation that the employee must pass and complete the class or will need to reimburse the village for the costs incurred, amended motion second by Trustee Astry. VOTE: 3 AYES, 0 NAYS. Original motion as amended second by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

SUPT. OF PUBLIC WORKS: SAM ALAIMO REPORT

- He reported that he has the bucket truck at the DPW and will begin to work on snowflake removal as early as Thursday, March, 28th if all goes well

TRUSTEE ASTRY'S REPORT

- He reported that he, Sam, and Biannca are making progress with the plumbing repairs at the community building, however the plumbing is old and very difficult to access. They are working on a plan

TRUSTEE FLAHERTY'S REPORT – Given by Clerk McChesney

- She reported that the AED pads were ordered for the Beach AED at state bid pricing. Dennis will get them to the office and B.J. Monacelli will pick everything up at the office for the baseball league to use
- She reported the contract for Chautauqua Works has been sent in (for recreation attendants at the beach)
- She is also working on the community calendar and asks that anyone that has something that needs to be put on there please contact her
- She noticed that the concrete pieces are still in front of Valley Outdoors – discussion was had and it was decided that a letter will be sent to the owner so that he can coordinate with the village for their removal
- She asked that anyone who missed the town hall meeting about the NY Forward grant and would like to assist, please contact her or Nancy Wickmark
- She also wanted to remind all residents that Clean up Cassadaga Day is April 13th 9am-3m and signs have been posted and dumpster ordered to be placed at DPW building

TRUSTEE CRUVER'S REPORT - Absent

TRUSTEE DUBOIS' REPORT

- She wanted to follow up on the firehall man door replacement but realizes that the plumbing issues have taken precedence right now
- She wanted to mention that the Fredonia Police Benevolent Association does a village wide cleanup day with volunteers taking different streets and sections of the village to clean up trash etc and then they all come together afterward, she thinks this would be a great idea for the Village of Cassadaga as well
- She reported that the Fire department will have the hall manned on Sunday, April 7th and Monday, April 8th from 9am-7pm at the request of the county
- She also reported that she provided information on the AED pads needed with some pricing, and also spoke with B.J. Monacelli regarding any assistance they may need with CPR/AED training, he will let her know
- She also reported that she received a call from Laura Logan, with the Cassadaga Fire Department, regarding calls she has received from DFT Security whenever there is a low water flow alarm at the village building. The call list is extremely outdated and needs to be corrected. Discussion was had on who to put on the list and the following was decided below: Trustee DuBois will follow up and relay the information to Laura as she is the only current contact on the list that can make changes
 - 1. Sam Alaimo - Superintendent of Public Works, Village of Cassadaga 716-679-5043

- 2. Bianca Riggle - Public Works Employee, Village of Cassadaga 814-779-4410
- 3. Bill Astry - Village Board Trustee/Deputy Mayor/Grounds & Buildings 716-679-5775
- 4. Robert Frank - Fire Chief, Cassadaga Volunteer Fire Department 716-467-5489
- 5. Donald Minnich - Assistant Fire Chief, Cassadaga Volunteer Fire Department 716-753-6691
- **She also reported that the annual gun raffle will be on May 5th and the fire department will be utilizing the beach picnic tables as they have in the past. Discussion was had on utilizing the restrooms on that day and Sam Alaimo feels confident that the plumbing issues will be resolved by then and they can handle the capacity, it will be good to get them more usage**

RESOLUTION # 42

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee DuBois to approve financial reports for March 27, 2024, second by Trustee Astry VOTE: 3 AYES, 0 NAYS.

GENERAL FUND 03/27/2024	\$ 347,490.40
WATER FUND 03/27/2024	\$ 110,605.98
RESERVE CVFD EQ.	\$ 20,959.00
RESERVE DPW EQ.	\$ 12,478.23
RESERVE WATER REPAIRS	\$ 50,352.89
RESERVE FOR DEBT SERVICE	\$ 339,216.86

RESOLUTION # 43

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee Astry to approve bills & payroll as follows, second by Trustee DuBois VOTE: 3 AYES, 0 NAYS.

PAYROLL General Fund, 03/29/2024	cks: 6010-6016	\$ 8,232.64
PAYROLL Water Fund, 03/29/2024	cks: 6010-6016	\$ 2,184.46
ABSTRACT March 27, 2024	General Cks: 10084-10092	\$ 10,152.93
ABSTRACT March 27, 2024	Water Cks: 10084-10092	\$ 1,591.57

RESOLUTION # 44

Being no further business, Trustee DuBois moved to adjourn, second by Trustee Astry at 8:07 PM. VOTE: 3 AYES, 0 NAYS.

Respectfully Submitted,

**Annette McChesney
Clerk Treasurer**