

**MAY 4, 2016**

**The regular meeting of the Village of Cassadaga was held on May 4, 2016 at 7:00 PM with Mayor LeeAnn Lazarony presiding. Trustees present included Jeff Frick, Amanda Kalfas, and Bill Astry. Also in attendance were Supt. of Public Works; Tom Fetter.**

**RESOLUTION # 68**

**APPROVAL OF MINUTES**

**A motion was made by Trustee Frick, second by Trustee Kalfas to approve the minutes of April 20, 2016. VOTE: 3 AYES, 0 NAYS.**

**RESOLUTION # 69**

**APPROVAL OF AGENDA**

**A motion was made by Trustee Astry, second by Trustee Kalfas to approve the agenda. VOTE: 3 AYES, 0 NAYS.**

**Guests: Dave Wilson; Supervisor Town of Stockton, John Sipos; Village Historian, Susan Sipos, Terry Penhollow; Chief Cassadaga Volunteer Fire Department, Cindy Flaherty; CBC member(Citizens for a Better Cassadaga), Dennis Stephens; American Legion Post 1280, Bill Baker; American Legion Post 1280, Makayla Witt and Jamie Gugino; CVCS Government Class.**

**John Sipos asked if we were still going to do Labor Day Parade. Mayor Lazarony stated yes and asked for his assistance. He will be sending out mailing to Parade participants. Trustee Jeff Frick agreed to help and be Parade Marshall.**

**Trustee Mike Lehnert gave official letter of resignation and stated he was not happy with article in Observer that he turned his back on the residents of Cassadaga. He has always and will continue to help the residents of Cassadaga.**

**Cindy Flaherty asked if the beach could be unlocked so the playground could be used. They also would like to plant flowers around gazebo. She thanked the DPW for having road swept.**

**Dave Wilson announced that he brought all the trees for our Mitigation that we bought through Chautauqua County Soil and Conservation. He stated that they should all be planted within the next couple of weeks. He also would like to have the Stockton Recreation program work out something with our beach program. Committee will discuss with him after meeting.**

**Dennis Stephens questioned the American Legion Agreement that was sent to him. Clerk Astry and Mayor stated that we are not allowed to give gifts and that an agreement or contract is required according to our Attorney. He submitted the contract.**

Terry Penhollow reported that siren is not working and asked what we wanted to do about it. Mayor Lazarony asked her to get quotes or estimates for a new one or how much to repair old one. Terry also reported that they will be doing hose test on Frisbee Road on May 11<sup>th</sup>.

**ATTORNEY MIKE NORRIS' REPORT: Absent**

Mayor Lazarony read letter of resignation from Trustee Lehen.

**RESOLUTION # 70**

**ACCEPT RESIGNATION**

Mayor Lazarony moved to regretfully accept the resignation of Trustee Mike Lehen, second by Trustee Frick. VOTE: 3 AYES, 0 NAYS.

Trustee Frick thanked Mike Lehen for his years of service to the residents Of the Village of Cassadaga.

**MAYOR LAZARONY'S REPORT:**

- She received information from MWBE and a liaison is required from village to submit financial data to NYS.
- The Job Corp cleaned up the beach and is willing to help whenever needed.

**RESOLUTION # 71**

**APPOINT MWBE OFFICER**

Mayor Lazarony moved to appoint Clerk Roxanne Astry as MWBE officer to execute required data, second by Trustee Frick. VOTE: 3 AYES, 0 NAYS.

**CLERK-TREASURER ASTRY REPORT:**

- Reported that the Annual Water Report is completed and asked board if they wanted anything added to closing remarks. All was fine according to them. The report will be mailed at same time as taxes and water bills.
- NOCCO submitted gas sale and purchase agreement. Trustee Frick wants to discuss it with them further before any decision is made.
- She asked permission to do an estimated water billing for June 1<sup>st</sup>. The software program is pretty accurate in calculating past usage. This request is because the readings are normally done by this week and we do not have a Utility worker at this time.
- Some of the budget line items need to be adjusted and request board approval on making required budget adjustments. (List to follow)
- She reported that we have received 2 lifeguard applications and one recreation attendant.
- She reported that grant application is 75% completed and has spent over 50 hours working on it. Kelly Lathan from Fiscal Advisors will be coming on May 20<sup>th</sup> to review it with me.

- A refinancing resolution still needs to be completed to add to the application and will be working with John Alessi from Hodgson & Russ.
- She reported that because of a meeting she has to attend in Buffalo on Tuesday she will be here Tuesday afternoon and Wednesday morning next week.

## **RESOLUTION # 72**

### **BUDGET ADJUSTMENTS**

By request of Clerk Treasurer Astry Trustee Astry moved, second by Trustee Frick to approve the following budget adjustments to cover overage on budget line items. VOTE 3 AYES, 0 NAYS.

Increase A.1320.4 Auditor by \$6000

Decrease A. 1620.4 Building Contractual by \$6000

Increase A.1450.1 Election Personal by \$171

Decrease A.1410.1 Clerk Personal by \$171

Increase A.1450.4 Election Contractual by \$107.06

Decrease A.1410.1 Clerk Personal by \$107.06

Increase A.1920.4 Municipal Dues by \$81

Decrease A.1620.4 Building Contractual by \$81

Increase A.3410.2 Fire Equipment by \$269.09

Decrease A.3410.4 Fire Dept. contractual by \$269.09

Increase A.4020.1 Registrar of Vital Statistics by \$130

Increase Revenue Vital Statistic by \$130

Increase A.5132.4 DPW garage by \$400

Decrease A.5132.41Garage Utilities by \$400

Increase F.8320.4 Source of Supply, Pump Contractual by \$25,000

Decrease F.9950.9 Transfer to Capital Project by \$25,000

Increase F.8340.2 Transmission and Distribution Eq. by \$5000

Decrease F.9950.9 Transfer to Capital Project by \$5000

## **RESOLUTION # 73**

### **ESTIMATE WATER BILLING**

Because of lack of utility worker and lack of time needed Mayor Lazarony moved, second by Trustee Astry to have the June 1<sup>st</sup> water billing estimated in order to get bills out. VOTE: 3 AYES, 0 NAYS.

### **SUPERINTENDENT OF PUBLIC WORKS TOM FETTER:**

- He reported that the portable johns are at the ballfields now.
- He has signed up for Water School on May 11<sup>th</sup> the same day the fire department is planning on doing hose test so he is going to need help.
- The water tank is being inspected on May 26<sup>th</sup> at estimated cost of \$2000.

**TRUSTEE LEHNEN'S REPORT: Resigned**

**TRUSTEE FRICK'S REPORT:**

- He reported that the tire has been removed from bus stop.
- After the committee completed interviews they are ready to hire someone as utility worker.

**RESOLUTION # 74**

**HIRE DUSTIN SLAVEY AS UTILITY WORKER**

Trustee Frick moved second by Trustee Kalfas to hire Dustin Slavey as Utility worker beginning on May 6, 2016. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 75**

**SET RATE OF PAY AND BENEFITS**

Mayor Lazarony moved, second by Trustee Frick to set rate of pay of \$13.50 per hour with increase of \$.50 when received CDL license, \$1.00 increase once receives Class C Water License and after 30 days will receive health insurance with employee cost of 10% for Dustin Slavey. He will also be on a 6 month probation period. VOTE: 3 AYES, 0 NAYS.

**TRUSTEE KALFAS REPORT:**

- She has 3 applications for beach and needs more. Waterfront lifeguard course needs to be completed and WSI also. She is very excited about the beach program and looking forward to having a good time.
- She is also willing to help with Memorial Day Parade.
- Mayor Lazarony stated that she spoke with Mayor Rosas from Dunkirk and there will be lifeguard course at Dunkirk pool.

**TRUSTEE ASTRY'S REPORT: No report**

**RESOLUTION # 76**

**APPROVAL OF THE FINANCIAL STATEMENTS**

Trustee Astry moved, second by Trustee Frick to approve the Financial Statement of May 4, 2016. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$181,943.19
WATER FUND	\$196,070.10
RESERVE CVFD:	\$ 26,190.29
RESERVE DPW	\$ 25,500.62
RESERVE BLDG	\$ 30,507.44
RESERVE WATER REPAIRS	\$ 18,019.56
RESERVE FOR DEBT SERVICE	\$393,583.23

**RESOLUTION # 77**

**APPROVAL OF THE BILLS AND PAYROLL**

A motion was made by Trustee Kalfas, second by Trustee Frick to pay bills as per the Abstract of May 4, 2016 and Payroll of May 6, 2016. VOTE: 3 AYES, 0 NAYS.

Abstract May 6, 2016 General cks.7266-7278                      \$            5,293.97

<b>Abstract May 6, 2016 Water cks. 7266-7278</b>	<b>\$</b>	<b>794.64</b>
<b>Payroll of May 6, 2016 General ck. 4933</b>	<b>\$</b>	<b>1,246.32</b>
<b>Payroll of May 6, 2016 Water- Direct Deposit</b>	<b>\$</b>	<b>1,203.23</b>

**Being no further business, Trustee Kalfas, moved to adjourn the meeting, second by Trustee Frick at 7:45 PM. VOTE: 3 AYES, 0 NAYS.**

**Respectfully submitted,**

**Roxanne Astry  
Clerk Treasurer**





