

**May 8, 2024**

**The regular meeting of the Village of Cassadaga was held on May 8, 2024, at 7:00PM with Deputy Mayor Bill Astry presiding. Trustees present included Cindy Flaherty, Danna Dubois and Cathy Cruver. Also present was Deputy Clerk Roxanne Astry. Absent: Mayor William Dorman, Clerk Annette McChesney, Superintendent of Public Works Sam Alaimo.**

**RESOLUTION # 62  
APPROVAL OF MINUTES**

**A motion was made by Trustee Dubois to approve the minutes of April 24, 2024, second by Trustee Cruver. VOTE: 3 AYES, 0 NAYS.**

**RESOLUTION # 63  
APPROVAL OF AGENDA**

**A motion was made by Trustee Dubois, second by Trustee Cruver. VOTE: 3 AYES, 0 NAYS.**

**GUESTS & COMMENTS:**

**Robert Frank Jr. Cassadaga Fire Chief requested that we move money from his equipment budget to the Turn out gear budget line so he can purchase 3 sets of turn out gear at cost of \$12,483.00. He reported that the turn out gear only lasts 10 years. The budget adjustment would require moving \$2,213.50 over to the turn out gear budget line.**

**RESOLUTION # 64  
APPROVE BUDGET LINE ADJUSTMENT**

**Trustee Cruver moved, seconded by Trustee Dubois to decrease budget A.3410.200 Fire Department Equipment by \$2,213.50 and increase budget A.3410.210 Fire Department Turn Out gear by \$2,213.50. VOTE: 3 AYES, 0 NAYS.**

**RESOLUTION # 65  
APPROVE PURCHASE OF TURN OUT GEAR**

**Trustee Dubois moved, seconded by Trustee Cruver to approve the purchase of 3 sets of Turn Out Gear at the cost of \$12,483.00. VOTE: 3 AYES, 0 NAYS.**

**John Sipos, Historian, 5 Pennington – reported that he went to the Chautauqua County Memorial service at Erlandson Overview Park in Frewsburg in honor of residents who left for work in Chautauqua County and never returned. He represented the Village at this memorial. He submitted 3 village residents that had died who left for work and never returned: Grace Wilcox, Kenneth Schuck and Jarvis Wilcox.**

**Guest Judith Garncarek attended to observe.**

**ATTORNEY JOE CALIMERI REPORT – Absent**

## **MAYOR DORMAN'S REPORT – Absent**

### **CLERK MCCHESENEY'S REPORT**

- Deputy Clerk Astry reported that letter was sent to 21 Dale Drive regarding unclogging storm runoff drain.
- The DPW is in the process of reading meters for the June billing.
- Bianaca is at water school class May 7, 8, 9.

### **DEPUTY CLERK ASTRY'S REPORT**

- Reported that she did the bank reconciliations yesterday and helped Annette with paperwork.

### **OLD BUSINESS**

#### **1. BATHHOUSE AT BEACH**

- Trustee Astry reported that he marked where to cut the blocks at the bathhouse at the beach. Trees were also cut that were right next to the bathhouse.

#### **2. FUTURE WATER PROJECT UPDATES**

- Per Engineer they are tentatively planning to have a preliminary draft engineering report ready to be represented at the monthly meeting on May 22<sup>nd</sup>. Deputy Clerk Astry filled out latest financial information that was requested by the engineer and Annette emailed it to them yesterday. We also need a few more support letters from organizations and businesses by May 9<sup>th</sup>. A sample of a letter of support was given to Trustee Dubois for Fire Department and Trustee's Flaherty and Cruver also took copies. Sam is working with Jason on other items.

#### **3. LETTER TO ADAM DIATE CEMENTS BLOCKS, 16 S. MAIN ST. Trustee Cruver to give report during her report.**

### **NEW BUSINESS:**

- 1. APPROVE TAX WARRANT-Deputy Clerk Astry explained the tax warrant and dates of collections.**

### **RESOLUTION # 66**

#### **APPROVE TAX WARRANT**

Trustee Flaherty moved, seconded by Trustee Dubois to approve the Tax Warrant ordering Clerk McChesney to collect taxes of \$143,010.80 beginning June 1<sup>st</sup> through September 30, 2024. VOTE: 3 AYES, 0 NAYS.

**APPROVE PURCHASE TURN OUT GEAR FIRE DEPARTMENT-Action taken earlier, Resolution #65.**

**APPROVE BUDGET ADJUSTMENT FIRE DEPARTMENT-Action taken earlier, Resolution #64.**

#### **SUPT. OF PUBLIC WORKS: SAM ALAIMO REPORT-Absent**

- **Trustee Astry reported about DEC permit for sand bar at beach lake front. Trustee Astry reported that he talked to the DEC and will be applying for a 5-year permit. They emailed him an application and he will need to send them pictures along with the application.**
- **They picked up brush and sticks on Monday, lot of them were mixed with leaves, stones, etc. This is not acceptable.**

#### **TRUSTEE ASTRY'S REPORT**

- **He reported that he has been working on the pavilion at the ballfields. He has it framed up at the end where the 8X24 cement is poured so the ball teams can store their equipment. While he was there Tim LaRowe was working on a ballfield and is willing to help out. There is going to be a work session this Saturday with volunteers to cement the rest of the area under the pavilion.  
He also stated that he would like to put doors in and a window so they could use it as a concession stand.**

#### **TRUSTEE FLAHERTY'S REPORT**

- **She reported that the Northern Community Foundation has issued check to CBC for the AED that was applied for the Community Room and Baseball field. It was decided that she would ask if a check could go to the Fire Department because they can get a better price on an AED. Congruently, Danna will discuss this action with the Fire Department to make sure everyone is in agreement that the Fire Department will make the purchase for the Village AED Community Room to be reimbursed by the CBC. Additionally, please note that this decision also supports that the AED being used at the ballfields and in the Community Room will be the same AED that may be purchased by the Fire Department for the Chief's car. This would allow inner operability when it comes to purchasing and replacing expired AED pads.**
- **The Farmer's Market will not begin until June 23<sup>rd</sup>, so we will need to edit the Calendar of events.**
- **She reported that the next Town Hall Informational Meeting for the NY Forward Grant will be on Monday, May 20<sup>th</sup> @ 7pm at the Community Building, 22 Mill Street**
- **She reported that the Maple Avenue Boces' students raked the beach, put tables out and boats. They would like to do an outing with the kayaks before the school closes. It was decided that as long as they fill out the liability forms it would be OK.**
- **She reported that CBC meeting is tomorrow night.**
- **May 18<sup>th</sup> is the 5K Run/Bike for CAP.**
- **Cassadaga Lakes Clean Up is May 19<sup>th</sup>,**
- **She inquired about the drop off on Lakeview. Trustee Astry reported that Sam is working with the Town of Portland on shared Services to use their machinery to fix it.**

### **TRUSTEE CRUVER'S REPORT**

- She reported that LeRoy has a gully and wearing away land at Cooper's.
- Someone reported to her that a guide wire on Maple Avenue should be marked. It was stated that National Grid or DFT'S responsibility.
- She reported that she met with Adam Diate and Valley Outdoors to discuss the cement blocks. He wondered why a letter was sent to remove the blocks when he wasn't asked about placing them to begin with. Trustee Astry stated that the blocks were placed in the Village Right of Way to protect the fire hydrant from being hit by a semi-truck backing into it when they are making a delivery and preventing cars pulling out from the parking lot so close to the Main Street intersection. She said Mr. Diate told her that all of his permits were granted and does not know why the blocks were placed there without his permission. He removed blocks that belonged to the Village and put them behind his building and that is what Sam wants permission to go onto the property to retrieve them. A long discussion was held by the board why they felt it was important to keep blocks around the fire hydrant. No solution was found.

### **TRUSTEE DUBOIS' REPORT**

- She thanked Sam for getting the men's bathroom in working order at the Firehall. Trustee Astry reported that it is not complete and needs to be put back together.
- She asked about the door into the firehall. Trustee Astry stated that he is waiting for an estimate.
- She wondered what had been discussed in plans for the land at the ballfields. Deputy Clerk stated that when they met with Chautauqua County Planning Board and Economic Development members and did a walk around last summer, they had suggested a playground, bleachers, bathrooms, electric, dog park, walking trail, enlarge pavilion for family gatherings and parties.

### **RESOLUTION # 67**

#### **APPROVAL OF FINANCIAL STATEMENTS**

A motion was made by Trustee Cruver to approve financial reports for April 30, 2024 and May 8, 2024, second by Trustee Dubois VOTE: 3 AYES, 0 NAYS.

<b>GENERAL FUND 4/30/2024</b>	<b>\$ 315,963.39</b>
<b>WATER FUND 04/30/2024</b>	<b>\$ 117,015.49</b>
<b>GENERAL FUND 5/8/2024</b>	<b>\$ 316,008.63</b>
<b>WATER FUND 5/8/2024</b>	<b>\$ 117,468.12</b>
<b>RESERVE CVFD EQ.</b>	<b>\$ 20,965.99</b>
<b>RESERVE DPW EQ.</b>	<b>\$ 12,482.39</b>
<b>RESERVE WATER REPAIRS</b>	<b>\$ 50,361.28</b>
<b>RESERVE FOR DEBT SERVICE</b>	<b>\$ 339,329.05</b>

**RESOLUTION # 68**

**APPROVAL OF BILLS AND PAYROLL**

**A motion was made by Trustee Dubois to approve bills & payroll as follows, second by Trustee Flaherty VOTE: 3 AYES, 0 NAYS.**

<b>PAYROLL General Fund, 05/10/2024</b>	<b>cks: 6025-6026</b>	<b>\$ 3,614.27</b>
<b>PAYROLL Water Fund, 05/10/2024</b>	<b>cks: 6025-6026</b>	<b>\$ 2,046.17</b>
<b>ABSTRACT May 8, 2024,</b>	<b>General Cks: 10118-10127</b>	<b>\$ 6,072.80</b>
<b>ABSTRACT May 8, 2024,</b>	<b>Water Cks: 10118-10127</b>	<b>\$ 692.81</b>

**RESOLUTION # 69**

**Being no further business, Trustee Flaherty moved to adjourn, second by Trustee Cruver at 9:10 PM. VOTE: 3 AYES, 0 NAYS.**

**Respectfully Submitted,**

**Roxanne Astry  
Deputy Clerk Treasurer**