

**November 15, 2017**

**The regular meeting of the Village of Cassadaga was held on November 1, 2017 at 7:00 PM with Mayor Mary Jo Bauer presiding. Trustees present included, Cindy Flaherty, Theresa Seibert and Bill Astry. Also in attendance was Attorney Bill Duncanson. Absent: Trustee Amanda Kalfas.**

**RESOLUTION # 164  
APPROVAL OF MINUTES**

**A motion was made by Trustee Seibert, second by Trustee Flaherty to approve the minutes of November 1, 2017. VOTE: 3 AYES, 0 NAYS.**

**RESOLUTION # 165  
APPROVAL OF AGENDA**

**A motion was made by Trustee Seibert, second by Trustee Flaherty to approve the agenda. VOTE: 3 AYES, 0 NAYS.**

**GUESTS: Town of Stockton Supervisor Dave Wilson announced that Sam Mancuso is retiring effective Jan. 1, 2018 and they will be hiring a new zoning officer.**

**ATTORNEY DUNCANSON'S REPORT: No Report**

**MAYOR BAUER'S REPORT:**

- **Received a Thank You from the CBC for working on the Dice Run Labor Day weekend.**
- **Received "Notice to Public Need" from the Cassadaga Wind Farm.**

**CLERK-TREASURER ASTRY REPORT:**

- **Reported that she met with Randy Graham from Mayville Tremaine who is our agent for village's liability insurance. Discussion held on whether or not we should get Cyber Liability coverage. Randy will be at our next meeting December 6<sup>th</sup> to discuss policies.**
- **Received October report from Fire Department.**

**DEPUTY CLERK BONITA MAZZONE: Absent**

**SUPERINTENDENT OF PUBLIC WORKS TOM FETTER: Absent**

**TRUSTEE KALFAS REPORT: Absent**

**TRUSTEE ASTRY'S REPORT:**

- **Reported that the Fire Department was very upset over email Trustee Flaherty sent asking County about the sign that the County owns and the Fire Department uses because it distracts from the Community sign already in Ames Common. Discussion held and**

consensus was that we do not want to alienate Fire Department or any other organization. Trustee Astry will explain to them that it was just a question she asked a County employee that she had been corresponding with on another matter.

- He is waiting for another bid for new dump truck. The old dump truck is in really ruff shape and the dump does not work. If our dump truck/plow breaks down we will not have a back up. Attorney Duncanson asked if we have a Piggy Back Law so we can use other bids from other government bodies without having to go out to bid on own. He will send us information.
- Reported that the Mill Street Water Project will begin in the spring as the contractor does not want to start now in case of snow fall. Engineer Mark Burr will prepare a Change Order.
- He would like to amend the Employee Handbook to include “No Smoking” in Village vehicles and “No Personal Cell Phone Use” during working hours.

#### **RESOLUTION # 166**

##### **AMEND VILLAGE OF CASSDAGA EMPLOYEE HANDBOOK**

Trustee Astry moved, second by Trustee Seibert to amend the Employee Handbook to include: Section 9, 3. Vehicles of Village, add “No Smoking in Village Vehicles/equipment”, Section 10, 4. Cell Phone Usage, add (j) “No personal cell phone usage during working hours”, may be used during breaks or lunch. VOTE: 3 AYES; 0 NAYS.

#### **TRUSTEE FLAHERTY’S REPORT**

- She reported that the CBC winterized Ames Common.
- No response from Job Corp regarding the bus stop.
- The CBC will be hosting a Winter Festival February 9<sup>th</sup>-11<sup>th</sup> and will be holding a meeting for all interested parties on Wednesday, December 13<sup>th</sup> at 7 PM at Library. They are looking for organizations to host different activities.

#### **TRUSTEE SEIBERT’S REPORT:**

- She reported that the reindeer and angel has been received and will be decorating Ames Common on Sunday, November 26<sup>th</sup> at 2:00 PM for anyone wanting to help.

#### **RESOLUTION # 167**

##### **APPROVAL OF THE FINANCIAL STATEMENTS**

Trustee Flaherty moved, second by Trustee Seibert to approve the Financial Statement for November 15, 2017. VOTE: 3 AYES, 0 NAYS.

<b>GENERAL FUND:</b>	<b>\$286,802.13</b>
<b>WATER FUND</b>	<b>\$147,913.41</b>
<b>RESERVE CVFD EQUIPMENT</b>	<b>92.73</b>
<b>RESERVE DPW</b>	<b>\$ 41,125.67</b>
<b>RESERVE WATER REPAIRS</b>	<b>\$ 36,051.60</b>

**RESERVE FOR DEBT SERVICE    \$370,119.86**

**RESOLUTION # 168**

**APPROVAL OF THE BILLS AND PAYROLL**

**A motion was made by Trustee Astry, second by Trustee Seibert to pay bills as per the Abstract of November 15, 2017 and Payroll of November 15, 2017. VOTE: 3 AYES, 0 NAYS.**

<b>Abstract Nov. 15, 2017 General ck; 7855-7868</b>	<b>\$ 9,847.00</b>
<b>Abstract Nov. 15, 2017 Water cks: 7855-7868</b>	<b>\$ 9,488.39</b>
<b>Payroll of Nov. 17, 2017 General cks: 5149-5150</b>	<b>\$ 2,045.57</b>
<b>Payroll of Nov. 17, 2017 Water-Direct Dep. Ck 5150</b>	<b>\$ 2,002.49</b>

**Being no further business, Trustee Astry moved to adjourn the meeting, second by Trustee Seibert at 7:55 PM. VOTE: 3 AYES, 0 NAYS.**

**Respectfully submitted,**

**Roxanne Astry  
Clerk Treasurer**





