

**NOVEMBER 2, 2016**

The regular meeting of the Village of Cassadaga was held on November 2, 2016 at 7:00 PM with Mayor LeeAnn Lazarony presiding. Trustees present included Amber Hilliker, and Bill Astry. Absent: Trustee Amanda Kalfas and Jeff Frick.

**RESOLUTION # 160  
APPROVAL OF MINUTES**

A motion was made by Trustee Astry, second by Trustee Hilliker to approve the minutes of October 19, 2016. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 161  
APPROVAL OF AGENDA**

A motion was made by Trustee Hilliker, second by Trustee Astry to approve the agenda after adding Change Order #1 and Pay Application #3 H&K Services. VOTE: 3 AYES, 0 NAYS.

Guests: Cindy Flaherty attended as representative of CBC. She stated that the CBC wants to decorate Ames Common for the holidays and would like to retire the snowman, sign and reindeer. They will be putting up a 20 foot Christmas tree where the Adirondack chairs are now. They will be taking chairs down to village storage to be stored for winter. Mayor Lazarony stated that she has asked an Eagle Scout to make a Santa Workshop house for the park.

Cindy also stated that 2 people twisted ankle on Lakeview Avenue where the edge of road has washed away. Mayor Lazarony stated that the edge will be filled in immediately.

She also stated that the floating dock will be pulled up on shore as far as possible.

**MAYOR LAZARONY'S REPORT: No report.**

**CLERK-TREASURER ASTRY REPORT:**

- Reported that we need to board resolution for offices to be filled at next election.
- Reported that Independent Health rates are going up and Donna Thompson recommended renewing a month earlier to save money. December 1st 2016 rate is \$ 461.52 and January 1, 2017 rate is \$486.66. She discussed this with Tom Fetter and he was fine in renewing a month earlier which meant that our deductible would start a month earlier. Our current rate is \$441.50 for a single plan.
- Amber Hilliker has submitted a 3 month calendar for purpose of establishing credit hours for the Retirement System. Total hours

were 10 for 3 months with average month worked 3.33 divided by 6 hour establish work day would be .56 credit hours per month.

- Reported that she received email correspondence between J.P. from Chatfield Engineers and H&K Services for a Change Order that was copied to EFC for funding. We have never received it and needs to be acted upon tonight in order to go to Loan Committee this week. This is a total surprise as we had not heard about a Change Order for \$1,541.00 to change foot valve in aeration tank. Mayor Lazarony called J.P. during meeting to get explanation.
- Reported that we also received copy of Pay Application for final payment to H&K which includes change order.
- Reported that there has been no applications from anyone inside the village for Deputy Clerk. Recommends that we might consider someone outside the village. This would have to be by Board Resolution or Local Law. Mayor will talk to Attorney about Local Law for employment outside village limits.
- Reported that she has a meeting in Buffalo next Tuesday and will either work morning at village office on Tuesday and half on Wednesday or switch work schedule Tuesday for Wednesday.
- Our loan application will be going to Loan Committee at EFC in next couple of days for total refinancing of \$3,780,710 at 0% and need to send signed approval tonight.

#### **RESOLUTION # 162**

##### **OFFICES TO BE FILLED AT NEXT GENERAL ELECTION**

Trustee Astry moved, second by Trustee Hilliker the following resolution.

**VOTE: 3 AYES, 0 NAYS.**

**WHEREAS, the next General Village Election for officers for the Village of Cassadaga will be held on March 21, 2017 and,**

**WHEREAS, the Board of Trustees must designate by resolution and publish the offices which are to be filled in such resolution and the terms thereof:**

**NOW THEREFORE IT IS RESOLVED:**

**Section 1. That the Board of Trustees designates the following offices as Vacant at the end of the current official year, to be filled at the Village Election to be held on March 21, 2017 for the following Terms:**

<b>One Mayor</b>	<b>Four Years</b>
<b>Two Trustees</b>	<b>Four Years Each</b>

**Section 2. The Village Clerk is hereby directed to publish the resolution in full in the official newspaper, the Observer.**

**Section 3. This resolution shall take effect immediately.**

#### **RESOLUTION # 163**

##### **APPROVE INDEPENDENT HEALTH INSURANCE**

Upon recommendation Mayor Lazarony moved, second by Trustee Hilliker to accept the December 1, 2016 rate for Independent Health for employee

insurance coverage at a monthly rate of \$461.52 for single plan. Village employees will pay 10% of cost. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 164**

**ADOPT STANDARD WORK DAY FOR TRUSTEE AMBER HILLIKER**

Based on a 3 month record keeping of time spent on village business as required by the New York State Employee Retirement system for work day credit, Mayor Lazarony moved, second by Trustee Astry to adopt a monthly credit of .56 work days per month. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 165**

**APPROVE CHANGE ORDER #1**

Trustee Astry moved, second by Trustee Hilliker to approve Change Order #1 from H&K Services for \$1,541 to change foot valve in aeration tank. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION #166**

**APPROVE PAY APPLICATION #3 FOR H&K SERVICES**

Mayor Lazarony moved, second by Trustee Astry to approve the Final Pay Application #3 for H&K Services in the amount of \$12,451.00 VOTE: 3 AYES, 0 NAYS.

**RESOLUTION # 167**

**APPROVAL OF EXHIBIT B AND EXHIBIT C FOR ENVIRONMENTAL FACILITIES CORPORATION**

Mayor Lazarony moved, second by Trustee Astry for Clerk Astry to sign approvals for total financing at 0% of \$3,780,710. VOTE: 3 AYES, 0 NAYS.

**SUPERINTENDENT OF PUBLIC WORKS TOM FETTER'S REPORT: Absent**

**TRUSTEE FRICK'S REPORT: Absent**

**TRUSTEE KALFAS REPORT: Absent**

**TRUSTEE ASTRY'S REPORT:**

- He reported that he went over Punch List for H&K with Tom and everything is completed except receiving manuals.
- He reported that the barn at 205 Maple Avenue had shingles missing on roof and had to make immediate repair. We will need new roof next year and will need to be put in budget.

**TRUSTEE HILLIKER'S REPORT:**

- Thanked board for allowing Boy Scouts to do Food Drive at Ames Common. It went very well and they were able to collect 680 pounds of food and \$400 for the Food Pantry.

- Mayor Lazarony suggested that maybe next year the Boy Scouts and other interested people do a Haunted House in village barn and hayride.
- A Winter Festival will be held in February 2017 in the village.

**RESOLUTION # 168**

**APPROVAL OF THE FINANCIAL STATEMENTS**

Trustee Hilliker moved, second by Trustee Astry to approve the Financial Statement for November 2, 2016. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$216,507.67
WATER FUND	\$156,706.02
RESERVE CVFD	\$ 26,256.16
RESERVE DPW	\$ 25,574.96
RESERVE BLDG	\$ 30,589.26
RESERVE WATER REPAIRS	\$ 27,028.47
RESERVE FOR DEBT SERVICE	\$158,662.21

**RESOLUTION # 169**

**APPROVAL OF THE BILLS AND PAYROLL**

A motion was made by Trustee Hilliker, second by Trustee Astry to pay bills as per the Abstract of November 2, 2016 and Payroll of November 4, 2016. VOTE: 3 AYES, 0 NAYS.

Abstract Nov. 2, 2016 General cks: 7487-7504	\$ 9,583.22
Abstract Nov. 2, 2016 Water cks: 7487-7504	\$ 4,969.20
Payroll of Nov. 4, 2016 General ck: 5011	\$ 1,873.38
Payroll of Nov. 4 ,2016 Water-Direct Deposit	\$ 1,830.32

Being no further business, Trustee Astry moved to adjourn the meeting, second by Trustee Hilliker at 7:50 PM. VOTE: 3 AYES, 0 NAYS.

Respectfully submitted,

Roxanne Astry  
Clerk Treasurer





