

November 25, 2024

The regular meeting of the Village of Cassadaga was held on November 25, 2024, at 7:00PM with Mayor William Dorman presiding. Trustees present included Bill Astry and Danna DuBois. Also present were Clerk Annette McChesney and Deputy Clerk Roxanne Astry. Absent were Trustee Cindy Flaherty, Trustee Cathy Cruver, Attorney Joe Calimeri and Superintendent of Public Works Sam Alaimo.

RESOLUTION # 173

APPROVAL OF MINUTES

A motion was made by Trustee Astry to approve the minutes of November 13, 2024, seconded by Trustee DuBois. VOTE: 3 AYES, 0 NAYS.

RESOLUTION # 174

APPROVAL OF AGENDA

A motion was made by Trustee DuBois to approve the agenda, seconded by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

GUESTS & COMMENTS:

Dave Wilson, Town of Stockton Supervisor, John Sipos, Historian, Pennington Road, Rudy Abersold, Putnam Road, Nancy Wickmark, Pettit Place, Bob Reuther, 4th Street, Lily Dale

Nancy Wickmark – she was here to answer any questions on the NY Forward Grant Application. The Mayor had received an email reminder to make sure the Village was actively applying for the Pro-Housing Community status, which is required to be awarded the funding, per Nancy, the Village was already awarded this status in October.

Dave Wilson - he brought a letter the Town of Stockton received from the NYSDOT in response to their speed reduction request on CR310/Cassadaga-Stockton Road between CR380 and Putnam Road on behalf of the village board. The letter stated “Based on the radar data we have obtained, the crash history, and the USLIMITS2 output, we do not recommend a speed limit reduction at this time”.

John Sipos – he gave a brief history on Thanksgiving Day, it was initially celebrated in December, however Franklin Roosevelt moved it to the last Thursday in November to increase the number of shopping days before Christmas to try and get out of the depression. He also noted that the Mayflower still exists and is being used upside down as a barn in England

Rudy Abersold – he wanted to follow up on the timeline to replace the street sign on Putnam Road as well as the Cassadaga sign coming down Cassadaga-Stockton Hill, these were purchased over a year ago. He also wanted to know when the large mud puddle would be addressed in front of 54 Park Avenue, the homeowners had brought this issue before the board previously, Trustee Astry noted that there was fill added to the shoulder area, but the road surface is higher than the driveway, he noted this is a grade and drainage issue that can't be easily corrected.

Bob Reuther – he has concerns with the Lake levels, although he noted we had recently received 6” of rain, and wondered if the board had heard any concerns from residents. Trustee DuBois stated she had heard some concerns and recently read a study that had been done years prior with a couple options noted back in 2019. Discussion was had that neither beaver removal or dredging seemed to be a permanent solution or cost effective. The Cassadaga Lakes Association will be applying for another grant in 2025 but in the interim, Bob did request a quote to clear out the outlet, it was for \$7,000.00 from Legend Excavating. The Lakes Association would be willing to put in \$5,000.00 if the village put in \$2,000.00, this would need to have a permit requested and it’s difficult to say how much this will reduce the overall lake level.

ATTORNEY JOE CALIMERI REPORT – Absent

MAYOR DORMAN’S REPORT

Updates:

- Zoning Committee update estimate from Ryan Burlingame to be December.

New Correspondence:

- Confirmed to Mo Sumbundu that we have met Pro Housing certification for NY Forward.
- Received DOH letter for failure to submit initial lead service line inventory. (see discussion in minutes for Sam Alaimo/Bill Astry below)

CLERK MCCHESENEY’S REPORT

- She reported that she and Deputy Clerk Astry worked on and submitted the yearly Tree City USA application today
- She reported that she has input most of the water meter readings and should be able to finish tomorrow, they will be ready to be mailed out on December 2nd
- She asked if the board had decided on moving the second meeting in December yet as it falls on Christmas Day, they will wait until the rest of the board is in attendance at the December 11th meeting and decide then, the Organizational Meeting will more than likely be on January 8, 2025

DEPUTY CLERK ASTRY’S REPORT

- She was also going to report that she and Clerk McChesney submitted the Tree City USA application today

OLD BUSINESS

1. BATHHOUSE AT BEACH - Trustee Astry reported that

- Power is on
- Peers are set for the overhang
- Heater can be installed so walls can be put up
- Changing stations and hand dryers are in
- Tile has been ordered and is due in 1st week of December
- He will be putting in the order for the rest of the materials
- Will have bill for the rest of the cement pad that needs poured as well
- Doors and exterior paint will be included in material list as well

2. FUTURE WATER PROJECT UPDATES

- **The Village received notice that it is eligible for BIL-GS interest free financing of \$1,748,007.00, as a supplement to the NYS Water Infrastructure Grant (WIIA) of up to \$5,000,000, this will need to be signed as accepted and returned by December 20, 2024. Matt Zarbo will be attending the next village board meeting on December 11th to discuss these funding options further and the next steps to proceed.**



Department
of Health

KATHY HOCHUL
Governor

JAMES V. McDONALD, MD, MPH
Commissioner

JOHANNE E. MORNE, MS
Executive Deputy Commissioner

November 22, 2024

The Honorable William Dorman
Mayor, Village of Cassadaga
1009 East Main Street
Endicott, NY 13760-5290

Re: Drinking Water State Revolving Fund
Bipartisan Infrastructure Law General Supplemental Funds
DWSRF Project No. 19780
New Well, Water Main Replacement, Upgrade Telemetry
Village of Cassadaga, Chautauqua County

Dear Mayor Dorman:

The NYS Department of Health (DOH) has completed an evaluation for Federal Fiscal Year (FFY) 2024 Bipartisan Infrastructure Law General Supplemental (BIL-GS) funding through the Drinking Water State Revolving Fund (DWSRF) for the project referenced above. I am pleased to inform you that this project is eligible for BIL-GS interest free financing of \$1,748,007 for a term up to 30 years. This award is a supplement to the New York State Water Infrastructure Improvement Act (WIIA) grant of up to \$5,000,000 that was awarded for this project on November 1, 2024.

This funding determination is based on the criteria as described in the Federal Fiscal Year 2025 DWSRF Intended Use Plan (IUP).

Please note the following with regard to this funding determination:

- This funding award remains in effect through September 30, 2026, by which time a Project Finance Agreement (PFA) must be executed with the New York State Environmental Facilities Corporation (EFC).
- All projects that receive DWSRF/BIL-GS funding must meet certain programmatic requirements including, but not limited to:
 - Davis Bacon Federal Prevailing Wage rates
 - American Iron and Steel
 - Minority and Women-owned Business Enterprises (MWBE) /Equal Employment Opportunities (EEO)/ Disadvantaged Business Enterprises (DBE) participation
 - Architectural/engineering (A/E) procurement: Municipalities requesting to fund costs for A/E services must procure those services in accordance with federal requirements (provisions of 40 U.S.C. 1101 et seq) and will be required to execute an EFC Certification for A/E services procurement (see attached). The certification must be signed by an authorized representative of the municipality. The A/E procurement requirements apply to all projects receiving DWSRF/BIL assistance.

This DWSRF/BIL funding award letter is not a formal commitment by DOH & EFC to provide financial assistance. Such a commitment will be reflected in the PFA once executed by EFC and the applicant community. DOH & EFC may deny or otherwise adjust the financial assistance for your project if the project scope or total eligible project cost changes or based upon our review of the complete DWSRF financing application. In addition, financial assistance for your project may only be provided after receiving formal approvals from the EFC Board of Directors and the New York State Public Authorities Control Board.

Please confirm your acceptance of the funding award and intent to proceed with this project by completing and signing the enclosed form and returning it to design@health.ny.gov no later than **December 20, 2024**. Without your confirmation, we may bypass your project and award these funds to another community.

Our team along with staff at EFC will continue to assist you and your representatives through the financing process. We look forward to working with you on this important public health infrastructure project to ensure that your community has a safe, affordable, and sustainable drinking water system. Please contact me at david.phillips@health.ny.gov with any questions.

Sincerely,



David S. Phillips, P.E.
Chief, Design Section and
DWSRF Program Manager
Bureau of Water Supply Protection

Digitally signed
by David
Phillips
Date:
2024.11.22
09:04:56 -05'00'

ecc: NYSDOH – M. King/S. Miller/A. Kellerhouse/W. Silkworth
Chautauqua County DOH – N. Whiteman
NYSEFC – M. Cunningham/R. Walker
Village of Cassadaga - A. McChesney
E&B Squared– M. Zarbo

3. NY FORWARD COMMITTEE

- **Discussed under Nancy Wickmark, guests comments**

4. FRISBEE & LAKEVIEW ROAD CONDITIONS – No Updates

NEW BUSINESS:

- 1. LIABILITY INSURANCE QUOTES-The board reviewed the policy, with no changes noted in coverage, however there is approximately a 13% increase in the premium**

RESOLUTION # 175

APPROVE INSURANCE QUOTES

A motion was made by Trustee DuBois to approve insurance quotes received from Mayville Tremaine for a total annual premium of \$32,696.00 & Cancer Policy for the fire department in the amount of \$2,386.00, seconded by Trustee Astry. VOTE: 3 AYES, 0 NAYS.

SUPT. OF PUBLIC WORKS: SAM ALAIMO REPORT-Given by Trustee Astry

- **He reported that Sam and Bianca removed the dock and raft today and have been picking up leaves**
- **He reported that Sam was spotting for National Fuel last week when a large 6 foot plus sinkhole was found at the corner of Route 60 and Dale Drive that needed to be immediately addressed for safety purposes. Sam was able to**

replace approximately 22' of the broken section of drainage tile, this took most of Thursday and Friday to complete

- The village received a letter from NYS for failing to submit Initial Lead Service Line Inventory, this is a new law put in place that requires the water department to have on record the water line material from the main to the curb box and from the curb box to the residence. According to Trustee Astry if no certified documentation is on record, then each line must be exposed and a picture taken showing the water line. The village has 21 calendar days to submit this to the state. Sam had a quote from St. Geroge to expose with their vac truck each water line for between \$57,000-\$87,000 depending on the time spent on each one. This does not include the documenting or covering back up of the exposed lines. Sam estimates that he and Bianca could do approximately 4/day themselves and there are around 372 services. Mayor Dorman will talk with the village Attorney to see what other municipalities are doing to avoid these huge expenses. Clerk McChesney stated that Sam had recently shown her pictures and documented exposed lines on some of Main Street while National Fuel was working, she thought maybe this progress could be sent in to show the village is working on this but it is going to take some time. Discussion was had on if there are fines etc but it is not clear at this time

TRUSTEE ASTRY'S REPORT

- He reported that he received a quote to repair the drain for the restrooms in the community building for \$12,800.00 from TJ's Plumbing, he is still waiting on two more
- He was made aware of a leak under the kitchen sink in the community room when he came in to vote, he has since repaired it
- He reported that the new tankless hot water heater for the community room and firehall has been installed, this should save money by not heating water that isn't being used, Sam had to use the loader to remove the old water heater
- He also brought pictures of the electric service being replaced at the beach for the board to see

TRUSTEE FLAHERTY'S REPORT - Absent

- Upcoming Events:
 - Light up Cassadaga on December 7th 3:30 Ames Common

TRUSTEE CRUVER'S REPORT - Absent

TRUSTEE DUBOIS' REPORT

- She asked about the hole in the brick by the fire hall man door and if it could be filled, Trustee Astry stated it would get taken care of
- She had brought questions and information about the lake levels that were previously discussed
- She gave Cassadaga Volunteer Fire Departments' monthly Report for October 2024 as follows:
 - EMS Calls - 21
 - Fire Calls - 4
 - MVA Calls - 0
 - Alarm Activation - 1

- Service Calls – 0
- Single Company - 0
- Mutual Aid Given - 15
- Mutual Aid Received –1
- Total Calls - 26
- Total Man Hours 130.5

RESOLUTION # 176

APPROVAL OF FINANCIAL STATEMENTS

A motion was made by Trustee DuBois to approve the financial report for November 25, 2024, seconded by Trustee Astry VOTE: 3 AYES, 0 NAYS.

GENERAL FUND 11/25/2024	\$	356,690.70
WATER FUND 11/25/2024	\$	74,882.01
RESERVE CVFD EQ.	\$	20,987.07
RESERVE DPW EQ.	\$	12,494.95
RESERVE WATER REPAIRS	\$	50,386.61
RESERVE FOR DEBT SERVICE	\$	363,630.14

RESOLUTION # 177

APPROVAL OF BILLS AND PAYROLL

A motion was made by Trustee DuBois to approve bills & payroll as follows, seconded by Trustee Astry VOTE: 3 AYES, 0 NAYS.

PAYROLL General Fund, 11/22/24	cks: 6108-6110	\$	4,029.43
PAYROLL Water Fund, 11/22/24	cks: 6108-6110	\$	1,698.97
ABSTRACT November 25, 2024	General Cks: 10288-10298	\$	26,753.88
ABSTRACT November 25, 2024	Water Cks: 10288-10298	\$	2,190.09

RESOLUTION # 178

Being no further business, Trustee DuBois moved to adjourn, second by Trustee Astry at 8:31 PM. VOTE: 3 AYES, 0 NAYS.

Respectfully Submitted,

Annette McChesney
Clerk Treasurer