

November 6, 2013

The regular meeting of the Village of Cassadaga was held on November 6, 2013 with Deputy Mayor Valerie Culverwell presiding. Trustees present were Jeffrey Frick and Ron Dechard. Absent: Mayor Leeann Lazarony, Trustee Michael Lehnen, and Superintendent Tom Fetter. Also in attendance were Roxanne Astry, Angelica Martin.

RESOLUTION #162

APPROVAL OF MINUTES

Motion made by Trustee Frick, second by Trustee Dechard to approve the minutes of October 16, 2013 minutes. VOTE: 3 AYES, 0 NAYS.

RESOLUTION #163

ACCEPT AGENDA

A Motion was made by Trustee Frick to approve the agenda, second by Trustee Dechard. VOTE: 3 AYES, 0 NAYS.

GUESTS: Chris Wichlacz of the Cassadaga Fire Department. He wanted to say thank you to Roxanne Astry, who posed as Judge for the Halloween bash at the fire hall. Chris wanted to let the board know that filing for the grant needs to be done by December 6th or 9th for new firemen gear that is needed. However, there is a problem with the fact that the fire department is listed as a 501C corporation status, and needs to be a 501C3 status. The process to change the status is at least 6 months, which is too long to wait, as the grant needs filed much sooner. He is wondering if the village would be willing to go for the grant, take in the grant money, and then disperse the funds as needed for payments on gear and equipment as it is purchased. He stated that we should try to go for a grant of approximately \$70,000, which is his estimate of what will be needed for all gear and equipment. He is willing to fill out the file for the grant if the village will send it.

Dave Wilson was also a guest, who brought with him a USB hard drive, with Stockton's employee handbook on it, for us to use as a reference.

RESOLUTION #164

ALLOW THE FIRE DEPARTMENT TO FILE FOR THE GRANT UNDER THE VILLAGE FOR PURPOSES OF ATTAINING FIRE TURN OUT GEAR.

A motion was made by Deputy Mayor Valerie Culverwell, second by Trustee Dechard to allow the Fire Department to write grant for turn out gear and have it filed under the Village of Cassadaga as administrator and recipient, pending Attorney approval. VOTE: 3 AYES, 0 NAYS.

ATTORNEY MIKE NORRIS REPORT: No Report/Absent

STEARNS & WHEELER REPORT: GREG MCCORKHILL

- The building should be complete. He noticed today that the soffits and fascia is complete.
- The pump is in the well, with a pit-less adapter, the piping is hooked up, and has been pressure-tested. The pressure seems to be sufficient.
- The well has been chlorinated, and are now waiting for the chlorine test results. Once the results are given, they can be submitted to the Health Dept.
- There is gravel at the well site and the treatment building has millings around it.
- He will know tomorrow, from Kandey, on word of the gate that Tom spoke about.
- Should be two weeks till absolutely done and running.
- North Shore Park-there are now 6 inch piping lines in place.
- Both sides have been pressure-tested. The West side has been chlorinated, and are waiting for the results.
- The East side is getting blacktopped next week.
- There can be no connections until the Health Department gives the okay.
- After the okay from the Health Dept., they will have about 2 houses per day getting connections. This should be in about 1 ½ weeks.
- The permanent generator for the pump station on High St- It will be an automatic gas generator. It will require the swapping of old equipment for the auto transfer, going from commercial power to the generator when power outages occur. They have started coordinating with National Fuel and should take 4 to 6 weeks if paper is signed tonight for the okay. The price from Ahlstrom Schaeffer is approximately \$23,000 for a 22KW; however, this does not include fees from National Fuel for hook ups from the road.

RESOLUTION #165

CHANGE ORDER FOR CONTRACT 6 FOR NATURAL GAS GENERATOR FOR HIGH ST.

A motion was made by Trustee Frick, second by Trustee Dechard to approve Change Order for contract 6 with Ahlstrom Schaeffer for new generator on High Street Pump House at cost not to exceed \$23,000.

VOTES: 3 AYES, 0 NAYS.

MAYOR LAZARONY'S REPORT: absent. (REPORT GIVEN BY DEPUTY MAYOR CULVERWELL):

- Wanted to let the board know that she is in favor of the generator.

CLERK ASTRY'S REPORT:

- We need to decide on the health insurance by next meeting.

- She went over budget adjustments as follows:
For General:
An increase to A5132.4 DPW Garage Cont. of \$600.00
A decrease to A5110.200 St. Maint. Eq. of \$600.00
An increase to A9050.800 Unemployment Ins. Of \$2000.00
A decrease to A7550.400 Celebrations of \$2000.00
For Water:
An increase to F9050.800 Unemployment Ins. of \$2000.00
A decrease to F9730.7 Bond Int. of \$2,000.00
An increase to F9730.6 Bond Principal of \$2,000.00
A decrease to F9730.7 Bond Int. of \$2,000.00
For Capital:
An increase to HW1420.12 Adm. Bonding of \$10,000.00
A decrease to HW1990.4 Contingent of \$10,000.00
An increase to HW1440.24 Eng. NEPA/SEQR of \$100.00
A decrease to HW1990.4 Contingent of \$100.00
An increase to HW8310.11 Residential Clerk/Works of \$3000.00
A decrease to HW1990.4 Contingent of \$3000.00
- Tom asked if the heaters can be serviced in the DPW when the Hall is serviced
- Trustee Culverwell stated a good job on offering changes to the Employee Handbook.

RESOLUTION #166

BUDGET ADJUSTMENTS

A Motion was made by Deputy Mayor Culverwell, second by Trustee Frick to make budget adjustments as per request of Clerk Astry . VOTES: 3 AYES, 0 NAYS

RESOLUTION #167

TO HAVE THE HEATERS SERVICED

Motion was made by Deputy Mayor Culverwell, second by Trustee Dechard to have R.N. Construction do annual service on heaters in Fire Hall, Community Room and DPW. VOTES: 3 AYES, 0 NAYS

SUPERINTENDENT OF PUBLIC WORKS TOM FETTER: absent (report given by Trustee Frick)

- The traffic light has a red bulb that is out. He will contact county for its replacement.
- He would like to take out the pole in Ames Common.
- He has more sand to haul.
- He will be working on fixing the road on the curve of Mill Street tomorrow.
- They have begun to read the water meters.

TRUSTEE DECHARD'S REPORT:

- He wanted to know how much money there was for the park. He mentioned that Thanksgiving is coming and we need to do something up at Ames Common on decorating it.
- Would like some pallets as well for putting under the tree for Christmas.
- As per Val, and agreed by all members, Tom needs to get Christmas banners up by December 1.

TRUSTEE LEHNEN'S REPORT: Absent

TRUSTEE CULVERWELL'S REPORT:

- Thank you to Roxanne on the employee handbook.
- Will make changes in the handbook by next meeting.
- Leeann is on vacation.

TRUSTEE FRICK'S REPORT: no report

RESOLUTION # 168

APPROVAL OF FINANCIAL STATEMENT

Trustee Frick moved, second by Trustee Dechard for the approval of the Financial Statement for November 6, 2013. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND:	\$216,916.10
WATER FUND:	\$385,868.46
CAPITAL FUND:	\$850,652.70
RESERVE CVFD:	\$ 5,887.98
RESERVE DPW:	\$ 5,164.63
RESERVE BLDG:	\$ 20,090.07

RESOLUTION # 169

APPROVAL OF BILLS

A motion was made by Trustee Dechard, second by Trustee Frick to pay bills as per Abstract of November 6, 2013 and Payrolls of October 25, 2013 and November 8, 2013. VOTE: 3 AYES, 0 NAYS

Abstract November 6, 2013 General ck.6359-6377	\$8,334.03
Abstract November 6, 2013 Water ck. 6359-6377	\$ 1,137.21
Payroll Oct. 25, 2013 General ck.4654	\$ 1,860.84
Payroll Oct. 25, 2013 Water Fund direct dep.	\$ 1,674.32
Payroll Oct. 25, 2013 Capital fund; direct dep.	\$ 1,044.21
Payroll Nov. 8, 2013 General ck. 4658	\$ 1,849.81
Payroll Nov. 8, 2013 Water fund direct dep.	\$ 1,674.32
Payroll Nov. 8, 2013 Capital Fund direct dep.	\$ 1,377.92

It was noted at this time, after the approval of the bills and payroll, that Tom Fetter and Garrett Torrey need to put more detail into the time sheets and write their names clearer.

**Being no further business Trustee Frick moved, second by Deputy Mayor
Culverwell to adjourn at 8:21 PM**

Respectfully submitted,

**Angelica Martin, Deputy Clerk
Roxanne Astry, Clerk Treasurer**

