

October 16, 2013

The regular meeting of the Village of Cassadaga was held on October 16, 2013 with Mayor LeeAnn Lazarony presiding. Trustees present were Jeffrey Frick and Mike Lehnen. Absent: Ron Dechard and Valerie Culverwell. Also in attendance were Roxanne Astry, Angelica Martin and Superintendent Tom Fetter.

**RESOLUTION #155
APPROVAL OF MINUTES**

Motion made by Trustee Lehnen, second by Trustee Frick to approve the minutes of October 2, 2013 minutes. VOTE: 3 AYES, 0 NAYS.

**RESOLUTION #156
ACCEPT AGENDA**

A Motion was made by Trustee Lehnen to approve the agenda, second by Trustee Frick. VOTE: 3 AYES, 0 NAYS.

GUESTS: Alexis Horton and Sarah Nyhart. Both young ladies were present for a High School Government class homework assignment. At the conclusion of the meeting, both young ladies asked Mayor Lazarony for her signature and copies of the agenda and financial statement.

ATTORNEY MIKE NORRIS REPORT: No Report/Absent

STEARNS & WHELER REPORT: GREG MCCORKHILL

- **Stated that progress is being made on the treatment building. He noted that there are locking mechanisms present.**
- **The generator and cable are in place.**
- **They will be using gas for the eyewash station because gas is available.**
- **There will be a battery backup on emergency lights.**
- **Greg addressed Tom Fetter's concern on the gate on how it is currently a swing gate. Greg stated that he will talk to the contractor on putting in a roll gate instead of the swing gate.**
- **North Shore Park contractor started putting pipe on the western side and will soon progress to the eastern side.**
- **Still need three signatures on agreements for North Shore Park to continue.**
- **Tomorrow at 10 a.m. there will be a progress meeting with contractors and Steve Davis, Rural Development.**
- **For the diesel generator for High Street pump station, Greg is waiting for a delivery schedule and he received a quote of \$22,000 to \$23,000.**
- **He will update on the completions in an email that he will send to Roxanne and LeeAnn tomorrow.**

MAYOR LAZARONY'S REPORT:

- She wanted to remind everyone that she will not be attending the November 7th meeting.
- Job Corp will be coming in to look at the community room for painting. Val will order the paint, and LeeAnn will talk to her before the purchase of the paint on colors.
- Reminder of the Planning Board meeting on October 23 at 7 P.M.

RESOLUTION #157

APPROVAL OF AMENDMENT FORM E FOR...

Mayor Lazarony moved, second by Trustee Frick to modify the administrative budget item on the Form E based on Form E #21 which is the last Form E to be submitted: A-7 Miscellaneous #1,200 move from contingency. The reason for this budgetary amendment is to increase miscellaneous line item to cover costs associated with the printing fees for the BAN renewal in August 2013. VOTE: 3 AYES, 0 NAYS.

RESOLUTION #158

APPROVAL OF PAYMENT APPLICATIONS TO CONSTRUCTORS

Trustee Lehnen moved, second by Trustee Frick to approve the Pay App. #2 for Ahlstrom Schaeffer Electric Corporation in the amount of \$103,862.08 and Pay App #3 for Kandey Company Inc. in the amount of \$116,113.27. VOTE: 3 AYES, 0 NAYS.

RESOLUTION #159

APPROVAL OF FORM E

Trustee Frick moved, second by Trustee Lehnen to approve Form E #22 with Expenditures this period of \$4,942.50 on administrative and \$219,975.35 on construction. Total cost to date \$3,472,780.74. VOTE: 3 AYES, 0 NAYS.

CLERK ASTRY'S REPORT:

- The Employee Handbook is completed. She provided a rough draft for the office. She emailed the Mayor, Attorney and Trustees a copy of it. She would like for everyone to look it over and email her back any notes on any changes requested.

SUPERINTENDENT OF PUBLIC WORKS; Tom Fetter

- The shoulder work on Alden Rd is complete
- He received the paver to pave in front of the Post Office. He will complete that work soon.
- The tree on North Shore Park was cut down on the West side. There is one more on the East side that still needs cut.
- Garrett took the water test on Tuesday for his water license. He said that it was tough, so we'll see how he did soon.
- Needs to get salt and sand for winter still.

- He needs at least one truck to be fitted for winter before the end of this month.

TRUSTEE DECHARD'S REPORT: Absent.

TRUSTEE LEHNEN'S REPORT: No Report

TRUSTEE CULVERWELL'S REPORT: Absent.

TRUSTEE FRICK'S REPORT:

- Wondered if CHIPS could be used for the compost pile. Tom answered no to this question.

RESOLUTION # 160

APPROVAL OF FINANCIAL STATEMENT

Trustee Frick moved, second by Trustee Lehen for the approval of the Financial Statement for October 16, 2013. VOTE: 3 AYES, 0 NAYS.

GENERAL FUND: \$238,679.80
WATER FUND: \$380,157.21
CAPITAL FUND: \$850,652.70
RESERVE CVFD: \$5,887.98
RESERVE DPW: \$5,164.63
RESERVE BLDG: \$20,090.07

RESOLUTION # 161

APPROVAL OF BILLS

A motion was made by Mayor Lazarony moved, second by Trustee Frick to pay bills as per Abstract of October 16, 2013 and Payroll of October 11, 2013. VOTE: 3 AYES, 0 NAYS

Abstract Oct. 16, 2013 General ck. 6338-6358	\$	20,021.72
Abstract Oct. 16, 2013 Water ck. 6338-6358	\$	3,182.38
Abstract Oct. 16, 2013 Capital ck. 241-245	\$	223,080.53
Payroll Oct. 11, 2013 General ck.4653	\$	1,916.28
Payroll Oct. 11, 2013 Water Fund direct dep.	\$	1,674.32
Payroll Oct. 11, 2013 Capital fund; direct dep.	\$	958.09

Being no further business Trustee Frick moved, second by Mayor Lazarony to adjourn at 7:35 PM

Respectfully submitted,

Angelica Martin, Deputy Clerk
Roxanne Astry, Clerk Treasurer

