

October 27, 2021

The regular meeting of the Village of Cassadaga was held on October 27, 2021, at 7:00 PM with Mayor William Dorman presiding. Trustees present included Bill Astry, Mark Wilson, Rachyl Krupa and Cindy Flaherty. Also in attendance were Supt. Of Public Works and Deputy Clerk Mazzone.

Pledge of Allegiance

RESOLUTION # 145

APPROVAL OF MINUTES

A motion was made by Trustee Astry second by Trustee Krupa to approve the minutes of October 13, 2021. VOTE: 4 AYES, 0 NAYS

RESOLUTION # 146

APPROVAL OF AGENDA

A motion was made by Trustee Astry, second by Trustee Flaherty to approve the agenda. VOTE: 4 AYES, 0 NAYS.

GUESTS: Village Historian John Sipos handed out the history of the Pledge of Allegiance to the Flag. He attended 2 events representing Cassadaga, the Memorial Gazebo in Frewsburg dedicated to residents who left for work and never came home. The Hometown Hero's held in Mayville dedicated to Veterans.

ATTORNEY JOSEPH CALIMERI'S REPORT: Absent

MAYOR DORMANS REPORT:

Updates:

- **Passed sexual harassment training-Certificate**
- **Met with Bill A. 10/18/21 on Arkwright Fire Contract**
- **Enjoyed helping plant trees with tree committee-rewarding**

New Correspondence:

- No new correspondence with exception of forwarded e-mails regarding shared services.

CLERK TREASURER ASTRY REPORT

- Reported that she had zoom meeting with ClearGov who has municipal budgeting module that is compatible with KVS. She will send the link to everyone so they can review the 10-minute video on how it can help us to the budget and have transparency.

- Reported that she met with Randy Graham from Mayville Tremaine to fill out long application to be sent to a few insurance companies to get competitive quotes for our liability insurance. He will be attending the last meeting in November to go over quotes as the renewal is on December 5, 2021.
- Helped plant trees on Maple Avenue for Arbor Day.

DEPUTY CLERK MAZZONE REPORT: No report

OLD BUSINESS: Arkwright Fire Contract- Mayor Dorman and Trustee Astry reviewed the contract and propose a 6% increase because most of calls go to Arkwright.

RESOLUTION #147

PROPOSAL FOR ARKWRIGHT FIRE CONTRACT

Trustee Astry moved, second by Trustee Wilson that we propose to Town of Arkwright a 6% increase each year for the 5-year contract for Arkwright Fire Contract. **VOTE: 4 AYES, 0 NAYS.**

NEW BUSINESS:

1. **AMEND EMPLOYEE MANUAL-SICK DAYS.** Discussion held if COVID related absence should count against sick days. So many days are mandated by the County Health Department that you must be off.
2. **ADD HISTORIAN JOB DESCRIPTION TO EMPLOYEE HANDBOOK.** Clerk Astry reported that this was included in our Comprehensive Plan that a description should be included. Clerk Astry stated that she was assisted by classmate Mark Gardner who was very interested in assisting anyway he could in the village.
3. **CHANGE SECOND MEETING IN NOVEMBER-**Discussion held that second meeting in Thanksgiving Eve and a few members will be out of town.

RESOLUTION # 148

AMEND EMPLOYEE HANDBOOK-SICK DAYS

Trustee Astry moved, second by Trustee Krupa to amend Employee Handbook to amend Section 8-Absence, #7. Sick days to insert paragraph 7 to read: Absence from COVID or related illnesses specified by County Health Department mandates should not be counted against and employee's sick leave. **VOTE: 4 AYES, 0 NAYS.**

RESOLUTION # 149

ADD HISTORIAN JOB DESCRIPTION TO EMPLOYEE HANDBOOK

Trustee Flaherty moved, second by Trustee Wilson to add description of Village Historian under Section 3, #3 of the Employee Handbook. **VOTE: 4 AYES, 0 NAYS.**

Job Description

Position: Village Historian

Sections 57.13 and 57.15 of the Arts and Cultural Affairs Law: every town and village and county must appoint a historian.

Essential Duties

- collect and preserve materials related to the town and village
- file such material in fireproof safes or vaults in the government offices
- call to the attention of local authorities and the state historian any material of local historical value that should be acquired for preservation
- make an annual report to the town supervisor, mayor and the state historian

Upon retirement or removal from office, turns over to the Village, all materials gathered and correspondence related to that material.

Additional Responsibilities

The job of the historian is to help interpret the history of the community and to preserve that history for future generations. To do this the historian:

- keeps reference collections
- advocates for historic preservation and carries out historical research
- is encouraged to lecture, write, and publish
- is available to the government, schools, community organizations, the press and public.
- collaborates with other regional historians

Note: Local government historians should operate in a non-partisan fashion, be objective about the history of their community and not ignore negative aspects of the community's history.

RESOLUTION # 150

CHANGE SECOND MEETING IN NOVEMBER

**Trustee Astry moved, second by Trustee Krupa to change the second meeting in November to Tuesday, November 23rd at 7PM to assure a quorum. VOTE: 4 AYES
0 NAYS.**

SUPT. OF PUBLIC WORKS SAM ALAIMO'S REPORT:

- He reported that they did a joint venture to replace sidewalk and apron in front of businesses on Maple Avenue. Three layers of sidewalk was removed and new put down. The DPW did demolition of sidewalk, put gravel down and supplied the blacktop.
- He reported that Evan is reading meters now.
- He reported that the pickup of leaves and branches have been going well.

TRUSTEE ASTRY'S REPORT: No further report

TRUSTEE FLAHERTY'S REPORT:

- Reported that Mark, Rachyl and Ryan Burlingame helped put benches and tables away at beach.
- Thanked Sam for having dock out of way for Winter Festival.
- The CBC is wondering if they can have Wine Tasting done during Concert Series. The wineries have insurance. We will ask our insurance agent.

TRUSTEE KRUPA'S REPORT:

- The sidewalk looks great in front of Post office and other businesses.
- The Tree Committee planted 15 trees on October 23rd. Members included Rachyl Krupa, Roxanne Astry, Peter George and Bob Reuther. Also assisting were Kathy George and Mayor Dorman.

TRUSTEE WILSON REPORT:

- He gave the Final Report for Wilson Endurance Sports that were held in Cassadaga. He also requested approval for the upcoming events in 2022. He requested permission to have athletes park at the ballfields to alleviate parking problems on Park Avenue, Fire Hall and Maple Avenue. He is also requesting to have the Beach Program be closed on July 6th and August 3rd for the 2 Triathlons. Discussion held, the beach staff and director have been very rude and offensive to them and the athletes. His athletes have complained about them, and it must not be tolerated to have them treated this way.

Year End Report 2021
Wilson Endurance Sports, LLC
Cassadaga, NY

- Cassadaga Kids Triathlon ~ 87 participants from 29 towns in NY, PA as far away as Pittsburgh, and IN
- Frozen 50K ~ 99 participants from 37 towns and cities in NY, PA and FL. All proceeds benefited the Cassadaga Fire Dept and Fire Police.
- Frickin' Hot 50K ~ 87 participants from 31 towns in NY and several in PA. All proceeds benefited the Chaut. Co Fire Police and the Cassadaga Food Pantry.

- STTC Summer Tri Series ~ 180 individual participants from NY, PA, OH, IN, NJ, WI, CA and Washington DC.
- Cassadaga Lakes Running Festival ~ 207 participants from 50 towns/cities in NY, Country of Columbia, and States including AZ, FL, IA, IN, KY, MI, NH, OH, PA, SC, & VA. \$7000 was raised for the Cassadaga Library.
- Cassadaga Fireman's Beer Mile ~ 50 participants for this inaugural event. Well received with big plans for 2022. All proceeds, \$1700, benefited the Fire Dept.
- KBR Triathlon ~ 60 finishers from NY, PA, OH and CO
- CassadagaMan ~ 155 participants and over 40 volunteers from all over NY, AL, AR, CA, CT, FL, GA, IN, MA, NC, NJ, OH, PA and WI.

Funds were donated back into the community as follows:

YEAR		TOTALS
<u>2018:</u>	Cassadaga Fire Department	\$200
	Summer Rec Program	\$200
		<u>\$400</u>
<u>2019:</u>	Summer Rec Program	\$300
		<u>\$300</u>
<u>2020:</u>	Cassadaga Fire Police	\$800
	Cassadaga Food Pantry	\$400
	Cassadaga Beach/Bathhouse	\$150
	Chautauqua Co. Fire Police	\$500
	CBC/Emmalines Gift	\$1,875
	Cassadaga Lakes Assoc.	\$125 + Bike rack
<u>2021:</u>	Cassadaga Fire Department	\$630
	Cassadaga Fire Police	\$630
	CBC/Concert Series	\$400
	Cassadaga Library	\$7,000
	Cassadaga Fire Department	\$1,700
	Cassadaga Food Pantry	\$500
	Chautauqua Co. Fire Police	\$500
	Cassadaga Lakes Assoc.	\$400
	Cassadaga Beach/Bathhouse	\$300
	Jeremy Dolce Scholarship	\$275
		<u>\$12,335.00</u>

Additional monies into Cassadaga

\$3590 - Local resident's labor

\$628 - Prizes purchased from local home-based business

RESOLUTION # 151

APPROVE 2022 SCHEDULE OF EVENTS

Trustee Astry moved, second by Trustee Flaherty to approve the following schedule of events to be held in the village: VOTE: 3 AYES, 0 NAYS. 1 ABSTAIN-WILSON.

- February 5 - Frozen 50K
- May 28 - Cassadaga Fireman's Beer Mile
- May 29 - Cassadaga Lakes Running Festival
- June 8 - STTC Summer Tri Series
- July 6 - STTC Summer Tri Series
- August 3 - STTC Summer Tri Series
- August 6 - Frickin' Hot 50K
- August 13 - Cassadaga Kids Triathlon
- September 3 - Cassadaga Man
- September 7 - STTC Summer Tri Series
- September 17 - KBR Triathlon

RESOLUTION # 152

PARKING AT BALLFIELD

Trustee Astry moved, second by Trustee Krupa to allow athletes to use ballfield for parking on days of events to eliminate problems on Park Avenue, Maple Avenue and Fire Hall. VOTE: 3 AYES, 0 NAYS, 1 ABSTAIN-WILSON

RESOLUTION # 153

CLOSE BEACH DURING EVENTS

Trustee Flaherty moved, second by Trustee Astry to close the beach program on July 6, 2022, and August 3, 2022 for STTC Tri Series. VOTE: 3 AYES, 0 NAYS, 1 ABSTAIN-WILSON

RESOLUTION # 154

APPROVAL OF THE FINANCIAL STATEMENTS

Trustee Astry moved, second by Trustee Wilson to approve the Financial Statements for October 27, 2021. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND 10/27/21	\$	274,373.25
WATER FUND 10/27/21	\$	52,412.68
RESERVE CVFD EQUIPMENT	\$	26,533.53
RESERVE DPW EQUIP.	\$	27,807.52
RESERVE WATER REPAIRS	\$	50,231.40
RESERVE FOR DEBT SERVICE	\$	282,159.62

RESOLUTION # 155

APPROVAL OF THE BILLS AND PAYROLL

A motion was made by Trustee Astry, second by Trustee Wilson to pay the following: VOTE: 4 AYES, 0 NAYS.

Payroll of Oct. 29, 2021, General Cks: 5722-5724 \$ 3,100.01

Payroll of Oct. 29, 2021 Water Cks: 5722-5724	\$ 2,279.94
Abstract of Oct. 27, 2021, General Cks: 9364-9372	\$ 5,687.90
Abstract of Oct. 27, 2021, Water Cks: 9364-9372	\$ 2,233.60

Being no further business, Trustee Astry moved to adjourn the meeting, second by Trustee Wilson at 8:18 PM. VOTE: VOTE: 4 AYES, 0 NAYS.

Respectfully submitted,

Roxanne Astry, Clerk Treasurer