

# Property Maintenance Complaint Form

Instruction: Please Fill-in all fields.  
Incomplete forms cannot be processed

Complaint # \_\_\_\_\_

Property location	Date
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**Complaint Type – Check all that apply**

<input type="checkbox"/> Debris – Junk in yard (except children’s toys)
<input type="checkbox"/> Grass - >8" in average height – complaints are deferred between Oct. 15 and May 1
<input type="checkbox"/> Vehicle – Unlicensed or Junked
<input type="checkbox"/> Garbage
<input type="checkbox"/> Other

Explain specifically what the complaint is:

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Complainant Name
Complainant Contact Information: Address or phone number:

Complainant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Department use only:**

Referred to	Date
Property Owner	Occupant’s Name(s):
	Phone #: Owner Occupant
Comments:	

Closed \_\_\_\_\_