

**September 4, 2013**

**The regular meeting of the Village of Cassadaga was held on September 4, 2013 with Mayor LeeAnn Lazarony presiding. Trustees present were Jeffrey Frick, Mike Lehnen, Valerie Culverwell, and Ron DeChard. Also in attendance were Tom Fetter and Deputy Clerk Angelica Martin.**

**RESOLUTION #131**

**APPROVAL OF MINUTES**

**Motion made by Trustee Frick, second by Trustee DeChard to approve the minutes of August 21, 2013 minutes. VOTE: 4 AYES, 0 NAYS.**

**RESOLUTION #132**

**ACCEPT AGENDA**

**A Motion was made by Trustee Culverwell to approve the agenda, second by Trustee Frick after Standard Work Day Resolution was added. VOTE: 4 AYES, 0 NAYS.**

**GUESTS: Sheila Kroon, Maple Avenue.**

**ATTORNEY MIKE BENEDICT REPORT: No Report**

**STEARNS & WHEELER REPORT; GREG MCCORKHILL**

- **The Water Treatment building is progressing. The walls and roof trusses are complete. Electrical Contractor will come next week when building is enclosed.**
- **Construction on waterline to Maple Avenue will begin next week with completion of this phase in two weeks.**
- **In the process of negotiating price of Change Order for North Shore Park waterline. The waterline will go on both sides of North Shore Park in Right of Way to avoid going through the woods. Service connections to back of the homes will be included in cost.**

**MAYOR LAZARONY'S REPORT:**

- **Reported on Labor Day events. We had 35 units in the parade and many turned out at the Community Building for hotdogs. Thanked everyone involved in the success. Next year would like to have all the activities on one day; Parade, Ducky Derby, Boat parade and Steel Drum concert at beach. Will have meeting to evaluate any changes that need to be made for next year.**
- **She attended the 35<sup>th</sup> Anniversary of the Cassadaga Job Corp. She spoke there and was praised by the Job Corp for allowing students to participate and help at different community activities. She also was able to talk with Senator Reed's Aide about Cassadaga and will be meeting with her to discuss further issues.**
- **She announced that Attorney Mike Norris will be returning as our attorney.**

- Received letter from Post Office concerning sidewalk. Tom Fetter reported that sidewalk will be fixed in next couple of weeks. Discussion held and clarification on who should be billed for sidewalk replacement. Clerk will bill for sidewalks that are being replaced if the reason was not caused by waterline replacement by contractor for Maple Avenue and High Street.
- Thank you card read by Cassadaga, Lily Dale, Stockton Senior Citizens for program funds.

**CLERK ASTRY'S REPORT:**

- Reported that a Resolution is needed to establish Jeff Frick's Retirement days served after he kept record for at least 3 months.
- The new computer is installed and software and files converted to new system.

**RESOLUTION # 133**

**ESTABLISH WORK DAY HOURS FOR RETIREMENT SYSTEM**

Trustee Culverwell moved, second by Trustee Lehnen to establish work day for elected official Jeffrey Frick after compiling 3 months of time keeping. Be it resolved that the Board of Trustees establish 2.28 days per month for reporting to the NYS Retirement System based on time keeping records maintained and submitted to Village Clerk. VOTE: 3 AYES, 1 ABSTAIN; Frick.

**SUPERINTENDENT OF PUBLIC WORKS; Tom Fetter**

- Received permission to move dumpster from beach to DPW building.
- Oil and stoned shoulder of Frisbee and Pettit Place and Lakeview roads.
- Will be helping Stockton tomorrow black topping.
- Will be receiving laptop computer on Friday. It was decided that deputy clerk will call Time Warner to see if free internet service is included as there is cable hook up already.

**TRUSTEE DECHARD'S REPORT:**

- Discussed kitchen remodeling and would like to see it go out to bids. He will put specs on our website so they can get them there.

**RESOLUTION # 134**

**APPROVED PUTTING KITCHEN REMODELING OUT TO BID**

Trustee DeChard moved, second by Trustee Culverwell to put kitchen remodeling out to bid with bids to be opened on October 2, at 7:15PM with bid specs to be put on our website. VOTE: 4 AYES, 0 NAYS.

**TRUSTEE LEHNEN'S REPORT:**

- Mayor asked him to keep log of when generator at Community Building is run and checked.

- Discussion held about water usage by Fire Department/Community Building. It was decided to put meter in so we can keep track on water usage as we always have high quantity of water loss on annual reports.

**RESOLUTION # 135**

**INSTALL WATER METER AT FIREHALL**

Mayor moved, second by Trustee Frick to install meter at Fire Hall/Community Building. VOTE: 4 AYES, 0 NAYS.

**TRUSTEE CULVERWELL'S REPORT:**

- She reported that the beach is closed and that Tammi Wichlacz did a nice job as Beach Director.
- She has spoken to 2 residents regarding having Park Avenue as a One Way Street during beach season and will try to talk to rest of them.

**TRUSTEE FRICK'S REPORT:**

- Discussion held on compose pile and Tom is to find out from St. George for cost of getting tub grinder there.
- Thanked Town of Stockton on helping with oiling and stoning.
- Stated that it was a nice Labor Day weekend.

**RESOLUTION # 136**

**APPROVAL OF FINANCIAL STATEMENT**

Trustee Culverwell moved, second by Trustee Frick for the approval of the Financial Statement for September 4, 2013. VOTE: 4 AYES, 0 NAYS.

GENERAL FUND: \$257,807.39  
 WATER FUND: \$382,964.05  
 CAPITAL FUND: \$883,302.41  
 RESERVE CVFD: \$5,882.09  
 RESERVE DPW: \$5,159.47  
 RESERVE BLDG: \$20,069.95

**RESOLUTION # 137**

**APPROVAL OF BILLS**

A motion was made by Trustee Culverwell moved, second by Trustee Lehnen to pay bills as per Abstract of September 4, 2013 and Payroll of August 30, 2013. VOTE: 4 AYES, 0 NAYS

Abstract Sept. 4, 2013 General ck. 6299-6314	\$ 15,077.08
Abstract Sept. 4, 2013 Water fund ck 6299-6314	\$ 166.00
Payroll Aug. 30, 2013 General ck.4632-4640	\$ 6,366.20
Payroll Aug. 30, 2013 Water Fund direct dep.	\$ 1,674.32
Payroll Aug. 30, 2013 Capital fund; direct dep.	\$ 43.06

Being no further business Trustee DeChard moved, second by Trustee Frick to adjourn at 7:50 PM

**Respectfully submitted,**

**Roxanne Astry, Clerk Treasurer**



